



IN MEMORY OF
OFC. DAVID ORTIZ
#2614
EOM MARCH 14TH 2016

TOWN OF HORIZON CITY OPERATING BUDGET 2020

Revenues and Expenditures
October 2019 through September 2020



APPROVED SEPTEMBER 10, 2019
RUBEN MENDOZA, MAYOR

Town of Horizon City Budget for Fiscal Year 2019-2020

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,113,358 which is a 26.95 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$154,328.

The record vote of each member of the Town Council voting on the budget is:

Walter Miller:	Aye
Jerry Garcia:	Aye
Charlie Ortega:	Aye
Andy Renteria:	Aye
Johnny Duran:	Aye
Rafael Padilla:	Aye
Samantha Corral:	Aye
Mayor Ruben Mendoza:	Present and not voting

The property tax rate for the preceding year: \$0.491756

The property tax rates for the current fiscal year are:

Property tax rate: \$0.595340

Effective tax rate: \$0.488055

Effective maintenance and operations tax rate: \$0.363253

The rollback tax rate: \$0.596839

The debt rate: \$0.204526

The total amount of municipal debt obligations: \$25,595,000

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2020 OPERATING BUDGET

The 2020 Operating Budget reflects the Town Council's goal to continue to provide for the consistent improvement of service to the people of Horizon City. The budget reflects efficiency in providing for the health, safety and well-being of the Town's citizens. Town operations continue to reflect the necessary expenditures for a growing community while focusing on productivity, safety and customer service.

There continues to be a need for additional employees to fill gaps in the expertise needed to serve a diverse population and diverse needs. Five FTE's (Full Time Equivalents) are proposed as additions to the staffing levels. These proposed FTE's include the positions of Police Sergeant, Police Patrol Officer, Planner, Parks & Recreation Manager and Archives and Records Coordinator. Continuing to look to the future, if the Town continues to grow, needs can be seen for additional Police Officers, a Facilities/Fleet Manager, a Purchasing Agent and additional clerical support.

The budget includes an across the board 5.0% increase in salaries for all employees. An additional 2.0% increase was included for some collective bargaining employees in accordance with the Collective Bargaining Agreement (CBA). The Town continues total funding all health benefits for its employees and continues its contribution to the Texas Municipal Retirement System at 6.01%, up from 5.93%. Health benefit costs have been confirmed at a lower rate than what was estimated for the FY2019 Budget.

The Town is continuing the five-year phase-in process of converting its owned fleet to a leased fleet. Phase 3 of the process is included in FY2020. Six additional vehicles are to be leased – five as replacements and one as an addition. Currently there are 16 vehicles under lease. The addition of the six will bring the FY2020 total to 22. The plan calls for replacement of an additional six vehicles in Phase 4 and four vehicles in Phase 5. This process began in FY2018 as a way to maximize the use of what would normally be capital funds.

The budget considers that the Town will continue to sponsor the July holiday event as well as sponsor December holiday events. These costs are captured in the Special Events Fund.

The Town's Debt Service expenditures include the first principal and interest payments for the 2019 Certificates of Obligation. Debt Service also includes the previous obligations resulting from the 2005 Bond issue and the 2014 Certificates of Obligation.

The Street Maintenance Fund expenditures include plans to resurface portions of several of the older streets, while the Transportation Reinvestment Zone Fund expenditures are dedicated to repaying the Town's portion of the costs for Eastlake Phase 2 construction.

Included in this document, although not part of the Operating Budget, are the Economic Development Corporation's approved budget for FY2020 and the approved Capital Improvement Program through 2022.

As shown below, the overall budget for operating expenditures increased by 25.25% or \$2,040,026 over the 2019 Budget. On a fund by fund basis, the General Fund (M & O) increased by 12.01% or \$770,484; the Debt Service Fund increased by 70.59% or \$745,541; the Street Fund increased by 70.89% or \$414,000. The Transportation Reinvestment Zone fund increased by 100% as there were no budgeted expenses in FY2019. The Special Event fund increased by 44% or \$11,000.

**TOWN OF HORIZON CITY
2020 OPERATING BUDGET**

Description	2019	2020	Increase	Percent
<u>Revenues</u>				
General Fund	6,414,361	7,184,845	770,484	12.01%
Debt Service Fund	1,056,096	1,801,637	745,541	70.59%
Street Fund	584,000	998,000	414,000	70.89%
Transportation Reinvestment Zone Fund	39,688	99,001	59,313	149.45%
Special Event Fund	25,000	36,000	11,000	44.00%
Total	8,119,145	10,119,483	2,000,338	24.64%
<u>Expenditures</u>				
General Fund	6,414,361	7,184,845	770,484	12.01%
Debt Service Fund	1,056,096	1,801,637	745,541	70.59%
Street Fund	584,000	998,000	414,000	70.89%
Transportation Reinvestment Zone Fund	-	99,001	99,001	100.00%
Special Event Fund	25,000	36,000	11,000	44.00%
Total Expenditures	8,079,457	10,119,483	2,040,026	25.25%
Excess Revenue	39,688	-	(39,688)	

Property values have increased by 4.86% or \$40,855,145 based on the certified valuations. The average home value has also increased by \$5,353. The property tax revenue raised from the \$25,922,623 of new property added to the tax roll this year is \$154,328. Due to the increase in property values, the effective tax rate for the budget year is \$0.488055. The proposed rate of \$0.595340 is a 21.98% increase over the effective rate. The rollback rate is \$0.596839.

**TOWN OF HORIZON CITY
PROPERTY VALUATION AND TAX RATES**

Description	2019	2020	Increase	Percent
Property Valuation	840,027,802	880,882,947	40,855,145	4.86%
Property Tax Rates				
Maintenance & Operation	0.366035	0.390814	0.024779	6.77%
Debt Service	0.125721	0.204526	0.078805	62.68%
Total	0.491756	0.595340	0.103584	21.06%
Total Property Taxes	4,130,892	5,244,249	1,113,358	26.95%
Effective Rate	0.478605	0.488055	0.009450	1.97%
Rollback Rate	0.500261	0.596839	0.096578	19.31%
Proposed Rate over Effective Rate				21.98%
Proposed Rate over Rollback Rate				-0.25%
 <u>Average Home</u>	 \$ 115,293	 \$ 120,646	 \$ 5,353	
	\$ 566.96	\$ 718.25	\$ 151.29	
 <u>Low</u> \$70,000	 \$ 344.23	 \$ 416.74	 \$ 72.51	
 <u>High</u> \$300,000	 \$ 1,475.27	 \$ 1,786.02	 \$ 310.75	
Taxes received from new property:				
Added property	\$25,922,623			
Taxes	\$154,328			

General Fund

The General Fund includes the expenditures for daily operations and for routine equipment purchases whose costs are above the \$2,500 capitalization minimum. The increase of \$770,484 is the net effect of salary increases; adding positions in Public Safety, Parks, Development Services and Administration; full benefits for the additional positions; Park maintenance expenses; various County of El Paso services and the desktop upgrade. Some of the expenditures are also income neutral in that contributions from the Emergency Services Districts No. 1 and 2 of \$110,535 and \$343,888 respectively, cover the expenditures for providing services to these entities.

The table below shows the revenues by function and the expenditures by department along with the anticipated increases or decreases of each function or department.

TOWN OF HORIZON CITY GENERAL FUND SUMMARY BUDGET 2019-2020

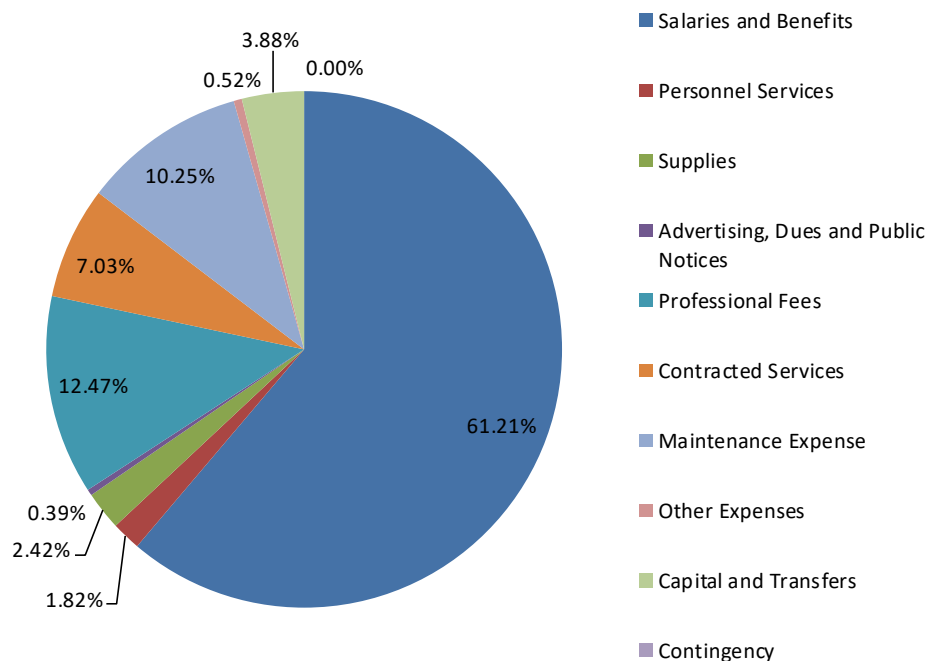
Line No.	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)	Percentage
<u>General Fund</u>						
<u>Revenues</u>						
1	Property Taxes	2,782,409	3,074,796	3,442,612	367,817	11.96%
2	Sales Taxes	1,464,646	1,521,957	1,602,541	80,583	5.29%
3	Franchise Fees	404,497	433,546	538,002	104,456	24.09%
4	Building and Inspection Fees	676,108	569,197	795,389	226,192	39.74%
5	Citations and Fees	329,695	320,960	247,323	(73,637)	-22.94%
6	Other Income	535,971	493,904	558,978	65,073	13.18%
7	Total Revenue	6,193,326	6,414,361	7,184,845	770,484	12.01%
<u>Expenditures</u>						
8	Administration	537,060	558,793	599,671	40,878	7.32%
9	Public Service	255,902	316,745	446,552	129,807	40.98%
10	Building Services	272,130	331,717	343,560	11,843	3.57%
11	Streets	284,076	431,475	472,729	41,255	9.56%
12	Public Safety-Police	1,774,221	1,982,221	2,171,948	189,727	9.57%
13	Municipal Court	256,055	248,992	291,537	42,545	17.09%
14	Parks	372,169	335,800	559,759	223,959	66.69%
15	Development Services	220,701	441,442	385,859	(55,583)	-12.59%
16	Code Enforcement	171,515	218,398	253,499	35,101	16.07%
17	Storm Water Management	8,388	38,600	65,100	26,500	68.65%
18	Financial Services	735,165	382,088	402,389	20,301	5.31%
19	Public Safety-Dispatch	779,349	815,609	848,269	32,661	4.00%
20	Executive	37,708	47,944	50,839	2,895	6.04%
21	Information Technology	158,889	264,537	293,134	28,596	10.81%
22	Contingency	-	-	-	-	-
23	Total Expenditures	5,863,328	6,414,361	7,184,845	770,484	12.01%
24	Excess Revenue	329,998.45	-	-	-	-
25	Property Valuation		840,027,802	880,882,947	40,855,145	4.86%
26	Proposed Tax Rate		0.366035	0.390814	0.024779	6.77%

The next table takes a different look at the expenditures – a functional look. As might be expected, Salaries and Benefits are the largest part of the Maintenance and Operations budget at 61.38%.

**TOWN OF HORIZON CITY
GENERAL FUND EXPENDITURE SUMMARY BY FUNCTION
BUDGET 2019-2020**

Line No.	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)	Percentage
1	Salaries and Benefits	3,453,385	3,937,493	4,397,781	460,288	11.69%
2	Personnel Services	80,683	112,240	131,030	18,790	16.74%
3	Supplies	109,857	96,954	174,189	77,235	79.66%
4	Advertising, Dues and Public Notices	23,505	36,406	28,000	(8,406)	-23.09%
5	Professional Fees	655,910	796,990	896,064	99,074	12.43%
6	Contracted Services	334,587	380,731	504,990	124,259	32.64%
7	Maintenance Expense	666,445	768,873	736,298	(32,574)	-4.24%
8	Other Expenses	23,244	30,100	37,400	7,300	24.25%
9	Capital and Transfers	624,701	254,575	279,093	24,518	9.63%
10	Contingency		-	-	-	
11	Total	5,972,317	6,414,361	7,184,845	770,484	12.01%

Percentage of Budget by Function



Revenues

Revenues have six major categories – Property Taxes, Sales Taxes, Franchise Fees, Building and Inspection Fees, Citations and Fees, and Other Income. In general, estimates for **non-property tax** revenues were estimated based on some version of annualized FY2019 actual revenue amounts with some exceptions. Following are explanations of the increases or decreases to the major categories.

Property taxes increased by 11.96% or \$367,817 due to the increase in property values and the M & O property tax rate. The M & O rate increased by \$0.024779 or 6.77%

Sales taxes increased by 5.29% or \$80,583. This estimate was derived by using a formula that applied a 4.0% growth rate to the annualized actual FY2019 receipts.

Franchise Fees increased by 24.09% or \$104,456. This estimate was derived by using a formula that applied a 4.0% growth rate to the annualized actual FY2019 receipts. In addition, the Electric franchise fees were increased by an additional amount for the renewal of the franchise agreement which included an increase in percentage from 2.0% to 3.25%.

Building and Inspection Fees increased by 39.74% or \$226,192. Application of a combination of assumptions helped determine the estimates in this group. The Permits and Tech Fees estimates were based on annualized FY2019 amounts. Other fees were either kept the same or reduced after considering FY2019 activity.

Citations and Fees decreased by 22.94% or \$(73,637). Activity for FY2019 has so far been under budget. The amounts were determined by annualizing FY2019 actual amounts.

Other Income increased 13.18% or \$65,073. This is due primarily to interest income as it has been increasing and the budget includes estimates based on the annualized FY2019 actual amounts.

**TOWN OF HORIZON CITY
GENERAL FUND REVENUES
BUDGET 2019-2020**

Description	FY2018 Actuals	Revised		Increase/ (Decrease)	Percentage
		FY2019 Budget	FY2020 Budget		
Property Taxes	2,782,409	3,074,796	3,442,612	367,817	11.96%
Sales Taxes	1,464,646	1,521,957	1,602,541	80,583	5.29%
Franchise Fees	404,497	433,546	538,002	104,456	24.09%
Building and Inspection Fees	676,108	569,197	795,389	226,192	39.74%
Citations and Fees	329,695	320,960	247,323	(73,637)	-22.94%
Other Income	535,971	493,904	558,978	65,073	13.18%
Total Revenue	6,193,326	6,414,361	7,184,845	770,484	12.01%

Administration

The department is increasing its overall budget by \$40,878 or 7.32%. This department carries the responsibility of budgeting for the facilities, the telephone system, the City Attorney and elections, which altogether, make up a large portion of this budget. The increase is the net effect of increased costs for payroll, payroll related expenses, some maintenance expenses and building rent offset by the reduction in election related expenses.

The increase in payroll costs are a direct effect of a new position, merit increases, additional longevity and salary adjustments.

The Town will not be conducting an election until May 2021 for Council positions and does not anticipate any other election event.

**TOWN OF HORIZON CITY
ADMINISTRATION
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)
01	501	5010	Salaries	126,414.13	129,600.66	176,557.25	46,956.59
01	501	5030	Payroll Taxes	9,301.04	9,914.47	13,506.63	3,592.16
01	501	5040	Retirement Benefits	7,139.60	7,685.31	10,611.09	2,925.78
01	501	5050	Group Health	19,137.53	19,569.00	22,357.25	2,788.25
01	501	5060	Uniforms, Safety Equip, Supplies	186.76	300.00	300.00	-
01	501	5070	Training	785.00	1,500.00	1,500.00	-
01	501	5080	Travel	955.11	3,000.00	3,000.00	-
01	501	5090	Unemployment Taxes-Texas	485.98	486.00	36.00	(450.00)
01	501	5200	City Attorney	138,135.39	170,000.00	170,000.00	-
01	501	5210	Janitorial Supplies	3,919.47	4,500.00	4,500.00	-
01	501	5220	Materials & Supplies	2,132.15	1,000.00	1,000.00	-
01	501	5240	Postage	7,671.02	6,000.00	5,000.00	(1,000.00)
01	501	5250	Office Supplies	1,740.40	3,000.00	3,000.00	-
01	501	5260	Furniture & Equipment < \$2,500	2,165.05	4,000.00	5,000.00	1,000.00
01	501	5270	Employee Candidate Testing	-	-	60.00	60.00
01	501	5280	Codification Services	600.00	2,000.00	2,000.00	-
01	501	5310	Advertising & Public Notices	6,481.33	10,000.00	5,000.00	(5,000.00)
01	501	5320	Dues	9,608.14	12,000.00	10,000.00	(2,000.00)
01	501	5330	Publications & Subscriptions	120.00	500.00	500.00	-
01	501	5350	Insurance - Workmen's Comp	1,079.38	454.89	619.72	164.82
01	501	5410	Contract Labor	2,540.88	3,000.00	3,000.00	-
01	501	5500	Maintenance - Surfaces	3,850.00	3,500.00	3,500.00	-
01	501	5510	Electricity	23,708.30	16,000.00	22,000.00	6,000.00
01	501	5520	Gas - Natural	1,446.80	2,000.00	2,000.00	-
01	501	5530	Gasoline, Oil	315.64	500.00	500.00	-
01	501	5540	Maintenance - Bldg	10,700.56	10,000.00	10,000.00	-
01	501	5550	Maintenance - Equipment	4,256.15	2,500.00	2,500.00	-
01	501	5570	Waste Disposal	2,773.94	3,000.00	3,000.00	-
01	501	5571	Water	6,491.21	1,788.00	1,788.00	-
01	501	5580	Maintenance - Computers	-	1,000.00	500.00	(500.00)
01	501	5590	Telephone & Communications	19,190.49	18,000.00	18,000.00	-
01	501	5610	Rents - Equipment	14,509.40	13,000.00	16,000.00	3,000.00
01	501	5620	Rents - Building	65,962.20	68,280.00	70,335.00	2,055.00
01	501	5630	Storage Rental	2,786.45	1,800.00	1,800.00	-
01	501	5710	Miscellaneous Expense	2.97	500.00	200.00	(300.00)
01	501	5720	Public Relations	961.82	1,500.00	1,500.00	-
01	501	5740	Election Expense	13,074.64	10,000.00	-	(10,000.00)
01	501	5790	Employee Appreciation	4,430.64	6,000.00	8,500.00	2,500.00
			Total M & O	515,059.57	547,878.33	599,670.94	51,792.60
01	507	6010	Capital	22,000.00	10,915.00	-	(10,915.00)
			Total	537,059.57	558,793.33	599,670.94	40,877.60
			Percentage Increase				7.32%

Public Service

The department is increasing its overall budget by \$129,807 or 40.98%. This is primarily due to costs associated with interlocal agreements with the County of El Paso for various services and the City of El Paso for health services. There are some minor decreases to the maintenance expenditures for the Oz Glaze Senior Center based on actual activity.

TOWN OF HORIZON CITY PUBLIC SERVICE BUDGET 2019-2020

Fund	Dept	Acct	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)
01	502	5100	Health Services Contract	126,257.00	125,055.00	144,681.00	19,626.00
01	502	5101	Environmental Services Contract	14,094.00	50,121.00	32,251.00	(17,870.00)
01	502	5102	Animal Shelter Contract	87,669.00	84,000.00	90,824.00	6,824.00
01	502	5103	Animal Control Field Services	17,553.75	45,605.22	49,392.00	3,786.78
01	502	5104	Ambulance Service	-	-	30,000.00	30,000.00
01	502	5105	Mass Transit	-	-	88,000.00	88,000.00
01	502	5220	Materials & Supplies	-	-	500.00	500.00
01	502	5500	Maintenance - Surfaces	-	1,000.00	500.00	(500.00)
01	502	5510	Electricity	3,412.97	3,600.00	3,600.00	-
01	502	5520	Gas - Natural	781.35	864.00	864.00	-
01	502	5540	Maintenance - Bldg	1,721.91	2,200.00	1,500.00	(700.00)
01	502	5550	Maintenance - Equipment	1,211.52	500.00	500.00	-
01	502	5570	Waste Disposal	1,608.24	840.00	860.00	20.00
01	502	5571	Water	-	780.00	780.00	-
01	502	5590	Telephone & Communications	1,591.89	1,680.00	1,800.00	120.00
01	502	5650	Maintenance - Rockwalls and Fencing	-	500.00	500.00	-
			Total M & O	255,901.63	316,745.22	446,552.00	129,806.78
			Capital	-	-	-	-
			Total	255,901.63	316,745.22	446,552.00	129,806.78
			Percentage Increase				40.98%

Building Services

The department is increasing its overall budget by \$11,843 or 3.57%. This is the net effect of increases in payroll, payroll related costs and vehicle lease costs offset by a reduction in the estimated cost of health benefits.

The increase in payroll costs are a direct effect of the merit increase, additional longevity and salary adjustments.

The budget includes a full year's lease expense for the vehicles acquired through Phase 1 and Phase 2 of the conversion plan.

**TOWN OF HORIZON CITY
BUILDING SERVICES
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)
01	503	5010	Salaries	183,734.85	210,722.64	223,871.03	13,148.39
01	503	5030	Payroll Taxes	12,747.70	16,120.28	17,126.13	1,005.85
01	503	5040	Retirement Benefits	10,035.26	12,495.85	13,454.65	958.80
01	503	5050	Group Health	29,620.92	32,615.00	27,946.57	(4,668.43)
01	503	5060	Uniforms, Safety Equip, Supplies	1,129.93	1,200.00	1,200.00	-
01	503	5070	Training	4,281.00	4,000.00	4,000.00	-
01	503	5080	Travel	4,073.42	4,400.00	4,400.00	-
01	503	5090	Unemployment Taxes-Texas	652.41	810.00	45.00	(765.00)
01	503	5220	Materials & Supplies	424.68	1,000.00	1,000.00	-
01	503	5250	Office Supplies	1,409.52	2,000.00	2,000.00	-
01	503	5260	Furniture & Equipment < \$2,500	670.77	1,000.00	1,000.00	-
01	503	5270	Employee Candidate Testing	-	125.00	125.00	-
01	503	5320	Dues	657.50	1,000.00	1,000.00	-
01	503	5330	Publications & Subscriptions	492.58	1,000.00	1,000.00	-
01	503	5350	Insurance - Workmen's Comp	1,071.67	1,423.08	1,514.64	91.56
01	503	5410	Contract Labor	13,806.48	18,000.00	18,000.00	-
01	503	5530	Gasoline, Oil	1,252.75	5,000.00	5,000.00	-
01	503	5540	Maintenance - Bldg	-	1,000.00	1,000.00	-
01	503	5550	Maintenance - Equipment	-	250.00	250.00	-
01	503	5560	Maintenance - Vehicles	559.39	2,500.00	2,500.00	-
01	503	5571	Water	-	853.00	853.00	-
01	503	5590	Telephone & Communications	2,529.61	2,600.00	2,600.00	-
01	503	5710	Miscellaneous Expense	-	400.00	400.00	-
01	503	5710	Public Relations	124.30	250.00	250.00	-
01	503	5790	Employee Appreciation	-	100.00	100.00	-
01	503	5850	Vehicle Lease	2,854.99	10,852.00	12,923.76	2,071.76
			Total M & O	272,129.73	331,716.85	343,559.78	11,842.93
			Capital	-	-	-	-
			Total	272,129.73	331,716.85	343,559.78	11,842.93
			Percentage Increase				3.57%

Streets

The department is increasing its overall budget by \$41,255 or 9.56%. This is the net effect of increased payroll, payroll related costs, vehicle lease expenses and capital equipment offset by a reduction in the estimated cost of health benefits.

The increase in payroll costs are a direct effect of merit increases and additional longevity.

This department will have three vehicles acquired through the Enterprise leasing agreement. The budget includes a year's lease expense for vehicles acquired through Phase 1 and Phase 2 of the conversion plan and seven months expense for one vehicle which is in Phase 3 of the conversion plan.

Planned purchases of equipment include a trailer and a striping machine.

**TOWN OF HORIZON CITY
STREETS
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)
01	504	5010	Salaries	143,484.90	206,738.16	217,573.31	10,835.15
01	504	5020	Overtime	1,580.40	1,500.00	1,500.00	-
01	504	5030	Payroll Taxes	10,348.43	15,930.22	16,759.11	828.89
01	504	5040	Retirement Benefits	7,729.43	12,348.52	13,166.31	817.79
01	504	5050	Group Health	19,865.58	32,615.00	27,946.57	(4,668.43)
01	504	5060	Uniforms, Safety Equip, Supplies	1,264.83	1,500.00	1,500.00	-
01	504	5070	Training	780.00	2,500.00	2,500.00	-
01	504	5080	Travel	804.43	1,500.00	1,500.00	-
01	504	5090	Unemployment Taxes-Texas	560.05	810.00	45.00	(765.00)
01	504	5220	Materials & Supplies	3,291.68	3,000.00	3,500.00	500.00
01	504	5230	Street Signs	-	1,500.00	1,500.00	-
01	504	5250	Office Supplies	121.01	700.00	700.00	-
01	504	5260	Furniture & Equipment < \$2,500	3,246.64	500.00	500.00	-
01	504	5270	Employee Candidate Testing	54.50	125.00	125.00	-
01	504	5320	Dues	1,045.43	700.00	700.00	-
01	504	5330	Publications & Subscriptions	67.00	100.00	100.00	-
01	504	5350	Insurance - Workmen's Comp	11,944.45	17,119.67	18,010.45	890.78
01	504	5410	Contract Labor	1,765.00	30,000.00	30,000.00	-
01	504	5500	Maintenance - Surfaces	-	3,600.00	3,600.00	-
01	504	5510	Electricity	48,362.42	60,000.00	60,000.00	-
01	504	5530	Gasoline, Oil	3,932.02	4,000.00	4,000.00	-
01	504	5540	Maintenance - Bldg	240.00	1,000.00	1,000.00	-
01	504	5550	Maintenance - Equipment	537.39	4,000.00	4,000.00	-
01	504	5560	Maintenance - Vehicles	2,680.66	5,000.00	5,000.00	-
01	504	5570	Waste Disposal	3,030.68	2,300.00	2,300.00	-
01	504	5571	Water	-	920.00	920.00	-
01	504	5590	Telephone & Communications	2,392.88	4,000.00	4,000.00	-
01	504	5610	Rents - Equipment	-	1,000.00	1,000.00	-
01	504	5630	Storage Rental	-	1,716.00	1,716.00	-
01	504	5640	Software Licensing & Maintenance Fees	-	400.00	400.00	-
01	504	5650	Maintenance - Rockwalls and Fencing	4,715.00	3,000.00	3,000.00	-
01	504	5710	Miscellaneous Expense	-	500.00	500.00	-
01	504	5850	Vehicle Lease	2,854.99	10,852.00	20,667.72	9,815.72
			Total M & O	276,699.80	431,474.57	449,729.47	18,254.90
01	507	6024	Capital	7,376.20	-	23,000.00	23,000.00
			Total	284,076.00	431,474.57	472,729.47	41,254.90
			Percentage Increase				9.56%

Public Safety-Police

The department is increasing its overall budget by \$189,727 or 9.57%. This is the net effect of increases in payroll, payroll related expenses and capital expenses, offset by reductions in lease costs and the cost of health benefits.

The department wishes to add a Sergeant and a Patrol Officer. This along with the merit increase, salary adjustments, additional longevity and additional overtime contribute to the increased payroll costs.

This department also is scheduled to replace two vehicles with leased vehicles as part of Phase 3 of the conversion. In total, it will have fourteen vehicles under lease at the end of FY2020. The overall lease costs are reduced as there will not be upfront costs for vehicle upfitting as there was in FY2019. This budget includes a year's lease expense for the twelve vehicles currently being leased and seven months expense for the vehicles included in Phase 3 of the conversion plan.

**TOWN OF HORIZON CITY
PUBLIC SAFETY - POLICE
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)
01	505	5010	Salaries	1,037,518.03	1,135,226.31	1,317,081.83	181,855.52
01	505	5020	Overtime	74,817.36	65,000.00	73,000.00	8,000.00
01	505	5030	Payroll Taxes	81,837.01	91,817.31	106,341.26	14,523.95
01	505	5040	Retirement Benefits	60,474.80	71,173.42	83,543.92	12,370.50
01	505	5050	Group Health	150,613.42	169,598.00	162,090.09	(7,507.91)
01	505	5060	Uniforms, Safety Equip, Supplies	28,121.61	31,230.00	30,000.00	(1,230.00)
01	505	5070	Training	2,768.00	7,050.00	8,100.00	1,050.00
01	505	5080	Travel	8,634.69	7,000.00	9,000.00	2,000.00
01	505	5090	Unemployment Taxes-Texas	4,224.49	4,212.00	261.00	(3,951.00)
01	505	5220	Materials & Supplies	21,741.43	9,000.00	9,000.00	-
01	505	5250	Office Supplies	5,428.29	9,000.00	9,000.00	-
01	505	5260	Furniture & Equipment < \$2,500	32,178.49	15,554.00	30,740.00	15,186.00
01	505	5270	Employee Candidate Testing	1,298.50	1,500.00	1,500.00	-
01	505	5310	Advertising & Public Notices	-	200.00	100.00	(100.00)
01	505	5320	Dues	921.00	1,521.00	3,000.00	1,479.00
01	505	5330	Publications & Subscriptions	899.96	3,684.50	900.00	(2,784.50)
01	505	5350	Insurance - Workmen's Comp	32,890.56	41,806.55	48,426.88	6,620.33
01	505	5410	Contract Labor	1,719.86	-	300.00	300.00
01	505	5530	Gasoline, Oil	44,253.78	32,000.00	36,000.00	4,000.00
01	505	5540	Maintenance - Bldg	1,832.48	3,000.00	3,000.00	-
01	505	5550	Maintenance - Equipment	8,280.04	6,000.00	6,000.00	-
01	505	5560	Maintenance - Vehicles	51,398.46	25,000.00	23,000.00	(2,000.00)
01	505	5571	Water	-	2,316.00	2,316.00	-
01	505	5580	Maintenance - Computers	107.92	400.00	-	(400.00)
01	505	5590	Telephone & Communications	15,608.18	11,200.00	11,200.00	-
01	505	5610	Rents - Equipment	615.00	1,000.00	1,000.00	-
01	505	5612	Rents - Equipment NNO	-	2,000.00	2,000.00	-
01	505	5630	Storage Rental	-	-	1,200.00	1,200.00
01	505	5640	Software Licensing & Maintenance Fees	10,960.47	15,137.50	11,723.00	(3,414.50)
01	505	5710	Miscellaneous Expense	1,186.40	1,300.00	500.04	(799.96)
01	505	5720	Public Relations	770.63	2,500.00	2,500.00	-
01	505	5721	Movies in the Park	5,141.55	4,500.00	4,500.00	-
01	505	5722	National Night Out	-	1,500.00	1,500.00	-
01	505	5723	Christmas Parade	1,195.00	1,200.00	1,300.00	100.00
01	505	5750	HC Explorers	621.88	1,000.00	1,000.00	-
01	505	5780	Crime Victims Expese	-	300.00	3,000.00	2,700.00
01	505	5790	Employee Appreciation	128.65	250.00	200.00	(50.00)
01	505	5850	Vehicle Lease	804.94	201,290.00	110,430.58	(90,859.42)
			Total M & O	1,688,992.88	1,976,466.59	2,114,754.60	138,288.01
01	507	6025	Capital	85,228.57	5,754.00	57,193.00	51,439.00
			Total	1,774,221.45	1,982,220.59	2,171,947.60	189,727.01
			Percentage Increase				9.57%

Municipal Court

The department is increasing its overall budget by \$42,545 or 17.09%. This is the net effect of increases in payroll, payroll related expenses, capital costs and equipment costs slightly offset by the reduction in the cost of health benefits.

The increase in payroll costs are a direct effect of the merit increase, salary adjustments and additional longevity.

The additional expense for equipment is to provide the Court staff with desktop scanners. In addition, the Court will be implementing document management software.

**TOWN OF HORIZON CITY
MUNICIPAL COURT
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018	Revised	FY2020	Increase/
				Actuals	FY2019 Budget	Budget	(Decrease)
01	506	5010	Salaries	123,639.41	127,564.83	143,569.90	16,005.07
01	506	5030	Payroll Taxes	11,408.10	13,034.13	14,495.37	1,461.24
01	506	5040	Retirement Benefits	9,200.97	10,103.58	11,387.86	1,284.28
01	506	5050	Group Health	32,551.58	32,615.00	27,946.57	(4,668.43)
01	506	5070	Training	700.00	1,500.00	1,500.00	-
01	506	5080	Travel	1,075.68	2,000.00	3,500.00	1,500.00
01	506	5090	Unemployment Taxes-Texas	810.01	810.00	45.00	(765.00)
01	506	5110	Judge - Contracted	41,076.84	42,816.00	45,912.00	3,096.00
01	506	5120	Visiting Judge - Contracted	3,395.00	3,000.00	3,000.00	-
01	506	5190	Translator - Contracted	652.50	500.00	1,500.00	1,000.00
01	506	5220	Materials & Supplies	148.55	500.00	200.00	(300.00)
01	506	5250	Office Supplies	2,788.74	3,500.00	3,500.00	-
01	506	5260	Furniture & Equipment < \$2,500	600.62	1,000.00	4,500.00	3,500.00
01	506	5320	Dues	102.75	200.00	200.00	-
01	506	5330	Publications & Subscriptions	-	250.00	300.00	50.00
01	506	5350	Insurance - Workmen's Comp	472.61	598.04	665.08	67.04
01	506	5470	Collection Services	4,719.03	-	-	-
01	506	5550	Maintenance - Equipment	-	-	215.00	215.00
01	506	5590	Telephone & Communications	2,259.65	1,750.00	1,750.00	-
01	506	5640	Software Licensing & Maintenance Fees	2,424.00	2,500.00	2,500.00	-
01	506	5700	Bank Charges	4,014.06	4,500.00	4,500.00	-
01	506	5710	Miscellaneous Expense	-	-	100.00	100.00
01	506	5790	Employee Appreciation	15.14	250.00	250.00	-
			Total M & O	242,055.24	248,991.58	271,536.78	22,545.21
01	507	6050	Capital	14,000.00	-	20,000.00	20,000.00
			Total	256,055.24	248,991.58	291,536.78	42,545.21
			Percentage Increase				17.09%

Parks

The department is increasing its overall budget by \$223,959 or 66.69%. This is primarily due to the addition of the Manager position, increase in park maintenance and increase in utilities (water and electricity).

Adding a new position not only requires providing for benefits but also training and travel.

With the addition of two parks and the upgrade of the three existing parks, there will be increases in the cost of water and electricity, along with costs for the maintenance contract.

**TOWN OF HORIZON CITY
PARKS
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)
01	508	5010	Salaries			46,000.00	46,000.00
01	508	5030	Payroll Taxes			3,519.00	3,519.00
01	508	5040	Retirement Benefits			2,764.60	2,764.60
01	508	5050	Group Health			5,589.31	5,589.31
01	508	5060	Uniforms, Safety Equip, Supplies			300.00	300.00
01	508	5070	Training	-	-	1,800.00	1,800.00
01	508	5080	Travel			2,000.00	2,000.00
01	508	5090	Unemployment Taxes-Texas			9.00	9.00
01	508	5150	Park Maintenance - Contracted	223,676.77	250,000.00	350,000.00	100,000.00
01	508	5220	Materials & Supplies	440.74	4,000.00	4,000.00	-
01	508	5250	Office Supplies			500.00	500.00
01	508	5260	Furniture & Equipment < \$2,500	4,784.82	2,500.00	2,500.00	-
01	508	5270	Employee Candidate Testing	-	-	60.00	60.00
01	508	5350	Insurance - Workmen's Comp			368.02	368.02
01	508	5410	Contract Labor	1,884.00	-	1,500.00	1,500.00
01	508	5500	Maintenance -Surfaces	3,257.70	8,000.00	8,000.00	-
01	508	5510	Electricity	8,823.09	8,500.00	10,000.00	1,500.00
01	508	5530	Gasoline, Oil			1,000.00	1,000.00
01	508	5550	Maintenance - Equipment	19,209.65	11,000.00	11,000.00	-
01	508	5570	Waste Disposal	1,607.72	1,800.00	1,800.00	-
01	508	5571	Water	63,525.41	43,200.00	50,000.00	6,800.00
01	508	5590	Telephone & Communications			600.00	600.00
01	508	5610	Rents - Equipment	-	800.00	800.00	-
01	508	5650	Maintenance - Rockwalls and Fencing	600.00	6,000.00	6,000.00	-
01	508	5850	Vehicle Lease			4,648.70	4,648.70
			Total M & O	327,809.90	335,800.00	514,758.62	178,958.62
01	507	6028	Capital	44,358.91	-	45,000.00	45,000.00
			Total	372,168.81	335,800.00	559,758.62	223,958.62
			Percentage				66.69%

Development Services

The department is decreasing its overall budget by \$(55,583) or 12.59%. This is the net effect of increases in payroll costs and payroll related expenses offset by a reduction in capital expense and changes to contracted services.

The increase in payroll costs are a direct effect of the merit increase, additional longevity and adding the position of Planner.

The capital costs are related to the update of the Town's Comprehensive Plan. A contract with Parkhill, Smith and Cooper is in place and the amount is significantly less than previously estimated when preparing the FY2019 budget.

The City Engineer estimates have been reduced, but the contract labor has been increased based on the focus of projects.

TOWN OF HORIZON CITY DEVELOPMENT SERVICES BUDGET 2019-2020

Fund	Dept	Acct	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)
01	509	5010	Salaries	120,635.05	123,647.00	169,636.75	45,989.75
01	509	5030	Payroll Taxes	9,122.62	9,459.00	12,977.21	3,518.21
01	509	5040	Retirement Benefits	6,829.74	7,332.27	10,195.17	2,862.90
01	509	5050	Group Health	13,420.74	13,046.00	16,767.94	3,721.94
01	509	5060	Uniforms, Safety Equip, Supplies	55.00	100.00	200.00	100.00
01	509	5070	Training	675.00	1,500.00	2,000.00	500.00
01	509	5080	Travel	1,360.73	1,700.00	4,500.00	2,800.00
01	509	5090	Unemployment Taxes-Texas	324.00	324.00	27.00	(297.00)
01	509	5160	City Engineer - Contracted	29,692.50	49,000.00	40,000.00	(9,000.00)
01	509	5220	Materials & Supplies	23.88	250.00	500.00	250.00
01	509	5250	Office Supplies	612.93	1,000.00	1,000.00	-
01	509	5260	Furniture & Equipment < \$2,500	-	800.00	1,000.00	200.00
01	509	5270	Employee Candidate Testing	-	-	60.00	60.00
01	509	5320	Dues	514.00	750.00	1,200.00	450.00
01	509	5330	Publications & Subscriptions	146.00	200.00	300.00	100.00
01	509	5350	Insurance - Workmen's Comp	340.72	434.00	595.42	161.42
01	509	5410	Contract Labor	31,142.54	25,000.00	27,000.00	2,000.00
01	509	5530	Gasoline, Oil	1,201.64	1,500.00	2,000.00	500.00
01	509	5550	Maintenance - Equipment	-	100.00	1,000.00	900.00
01	509	5590	Telephone & Communications	701.80	1,000.00	1,100.00	100.00
01	509	5640	Software Licensing & Maintenance Fees	2,866.35	3,000.00	5,000.00	2,000.00
01	509	5710	Miscellaneous Expense	-	200.00	200.00	-
01	509	5720	Public Relations	1,020.95	1,000.00	2,000.00	1,000.00
01	509	5790	Employee Appreciation	15.15	100.00	200.00	100.00
			Total M & O	220,701.34	241,442.27	299,459.49	58,017.22
01	507	6070	Capital	-	200,000.00	86,400.00	(113,600.00)
			Total	220,701.34	441,442.27	385,859.49	(55,582.78)
			Percentage Increase				-12.59%

Code Enforcement

The department is increasing its overall budget by \$35,101 or 16.07%. This is the net effect of increases in payroll, payroll related costs, supplies, leases and capital equipment offset by reductions in the cost of health benefits and contract labor costs.

The increase in payroll costs are a direct effect of the merit increase, additional longevity and salary adjustments.

This is the first year this department will have vehicles involved in the leasing program. Two of the department's vehicles will be replaced with leased vehicles. The budget includes seven months of estimated lease costs.

The department will also be initiating a vector control program, thus the need for additional supplies and capital equipment.

The reduction in contract labor is due to less need for the Town to remedy code violations.

**TOWN OF HORIZON CITY
CODE ENFORCEMENT
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018	Revised	FY2020	Increase/
				Actuals	FY2019 Budget	Budget	(Decrease)
01	510	5010	Salaries	120,706.40	131,523.03	139,456.78	7,933.75
01	510	5020	Overtime	-	-	1,750.00	1,750.00
01	510	5030	Payroll Taxes	8,364.53	10,061.51	10,802.32	740.81
01	510	5040	Retirement Benefits	6,581.99	7,799.32	8,486.53	687.21
01	510	5050	Group Health	16,392.39	26,092.00	22,357.25	(3,734.75)
01	510	5060	Uniforms, Safety Equip, Supplies	723.64	1,000.00	2,000.00	1,000.00
01	510	5070	Training	1,699.00	2,500.00	2,500.00	-
01	510	5080	Travel	2,981.87	4,500.00	4,500.00	-
01	510	5090	Unemployment Taxes-Texas	815.74	648.00	36.00	(612.00)
01	510	5220	Materials & Supplies	136.62	800.00	8,300.00	7,500.00
01	510	5250	Office Supplies	1,359.70	2,000.00	2,000.00	-
01	510	5260	Furniture & Equipment < \$2,500	880.73	2,500.00	2,500.00	-
01	510	5270	Employee Candidate Testing	155.00	300.00	300.00	-
01	510	5320	Dues	225.00	600.00	600.00	-
01	510	5330	Publications & Subscriptions	-	300.00	300.00	-
01	510	5350	Insurance - Workmen's Comp	710.11	915.86	962.44	46.57
01	510	5410	Contract Labor	1,365.00	11,608.00	11,600.00	(8.00)
01	510	5530	Gasoline, Oil	3,544.11	5,000.00	5,000.00	-
01	510	5550	Maintenance - Equipment	73.33	1,000.00	1,000.00	-
01	510	5560	Maintenance - Vehicles	1,948.82	5,000.00	5,000.00	-
01	510	5590	Telephone & Communications	2,823.45	2,850.00	2,850.00	-
01	510	5710	Miscellaneous Expense	-	300.00	300.00	-
01	510	5720	Public Relations	27.31	1,000.00	1,000.00	-
01	510	5790	Employee Appreciation	-	100.00	100.00	-
01	510	5850	Vehicle Lease	-	-	9,297.40	9,297.40
			Total M & O	171,514.74	218,397.72	242,998.71	24,600.99
01	507	6027	Capital	-	-	10,500.00	10,500.00
			Total	171,514.74	218,397.72	253,498.71	35,100.99
			Percentage Increase				16.07%

Storm Water

The department is increasing its overall budget by \$26,500 or 68.65%. This is primarily due to the planned increase in maintenance on some drainage ways and ponds and the estimated cost of a new pump.

TOWN OF HORIZON CITY STORM WATER BUDGET 2019-2020

Fund	Dept	Acct	Description	FY2018 Actuals	Revised	FY2020 Budget	Increase/ (Decrease)
					FY2019 Budget		
01	511	5070	Training	500.00	1,800.00	1,800.00	-
01	511	5080	Travel	-	2,000.00	2,000.00	-
01	511	5220	Materials & Supplies	-	300.00	300.00	-
01	511	5250	Office Supplies	100.76	-	-	-
01	511	5310	Advertising & Public Notices	550.00	600.00	600.00	-
01	511	5320	Dues	190.00	500.00	500.00	-
01	511	5330	Publications & Subscriptions	-	500.00	500.00	-
01	511	5410	Contract Labor	4,147.50	19,000.00	30,000.00	11,000.00
01	511	5500	Maintenance - Surfaces	2,900.00	2,500.00	6,000.00	3,500.00
01	511	5610	Rents - Equipment	-	2,900.00	2,900.00	-
01	511	5650	Maintenance - Rockwalls and Fencing	-	8,000.00	8,000.00	-
01	511	5710	Miscellaneous Expense	-	500.00	500.00	-
			Total M & O	8,388.26	38,600.00	53,100.00	14,500.00
01	507	6021	Capital	-	-	12,000.00	12,000.00
			Total	8,388.26	38,600.00	65,100.00	26,500.00
			Percentage Increase				68.65%

Financial Services

The budget for this department is increasing expenditures by \$20,301 or 5.31%. This is due to an increase in payroll, payroll related expenses and contracted expenses offset by the reduction in the cost of health benefits and planned transfers of funds from the General Fund to other funds.

Payroll increases are the result of merit increases, salary adjustments and additional longevity.

Contracted expense increases are the result of anticipated increases in audit and insurance costs over FY2019 actual expenses. Also, funds are being set aside to write off some long outstanding receivables.

There is only one planned transfer of funds. This is to go to the Special Event fund in the amount of \$25,000 to ensure that adequate funds are available for the July event.

**TOWN OF HORIZON CITY
FINANCIAL SERVICES
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018 Actuals	Revised	FY2020 Budget	Increase/ (Decrease)
					FY2019 Budget		
01	521	5010	Salaries	84,681.91	125,976.85	140,968.31	14,991.46
01	521	5030	Payroll Taxes	6,357.30	9,878.68	10,784.08	905.40
01	521	5040	Retirement Benefits	4,622.33	7,657.51	8,472.20	814.69
01	521	5050	Group Health	11,882.38	19,824.00	17,767.94	(2,056.06)
01	521	5060	Uniforms, Safety Equip, Supplies	-	200.00	250.00	50.00
01	521	5070	Training	314.00	2,000.00	2,000.00	-
01	521	5080	Travel	785.22	3,000.00	3,000.00	-
01	521	5090	Unemployment Taxes-Texas	486.00	648.00	36.00	(612.00)
01	521	5180	Appraisal Fees - Contracted	61,558.47	53,650.00	55,442.00	1,792.00
01	521	5220	Materials & Supplies	-	150.00	100.00	(50.00)
01	521	5250	Office Supplies	1,109.25	1,200.00	1,500.00	300.00
01	521	5260	Furniture & Equipment < \$2,500	630.00	4,000.00	500.00	(3,500.00)
01	521	5270	Employee Candidate Testing	-	60.00	-	(60.00)
01	521	5320	Dues	214.00	200.00	400.00	200.00
01	521	5340	Insurance - Property	32,051.00	35,088.00	37,344.00	2,256.00
01	521	5350	Insurance - Workmen's Comp	242.93	453.25	494.80	41.55
01	521	5360	Insurance - Liability	31,812.00	32,294.00	33,320.00	1,026.00
01	521	5370	Insurance - Bond	970.00	1,000.00	1,000.00	-
01	521	5410	Contract Labor	-	-	3,500.00	3,500.00
01	521	5420	Audit Fees	27,522.12	30,000.00	35,000.00	5,000.00
01	521	5430	Tax Collection Fees	6,468.06	7,000.00	6,400.00	(600.00)
01	521	5470	Collection Services	52.50	-	-	-
01	521	5530	Gasoline, Oil	203.70	200.00	200.00	-
01	521	5550	Maintenance - Equipment	-	150.00	1,100.00	950.00
01	521	5580	Maintenance - Computers	-	150.00	150.00	-
01	521	5590	Telephone & Communications	409.15	402.00	760.00	358.00
01	521	5640	Software Licensing & Maintenance	3,000.00	3,000.00	3,000.00	-
01	521	5700	Bank Charges	6,365.80	5,000.00	6,300.00	1,300.00
01	521	5710	Miscellaneous Expense	163.80	150.00	100.00	(50.00)
01	521	5760	Interest & Penalties	1,038.22	600.00	600.00	-
01	521	5790	Employee Appreciation	15.14	150.00	100.00	(50.00)
01	521	5820	Bad Debt Expense	472.00	100.00	6,800.00	6,700.00
			Total M & O	283,427.28	344,182.29	377,389.32	33,207.03
01	507	6700	Transfers Out	451,737.68	35,006.00	25,000.00	(10,006.00)
01	507	6020	Capital	-	2,900.00	-	(2,900.00)
			Total	735,164.96	382,088.29	402,389.32	20,301.03
			Percentage Increase				5.31%

Public Safety-Dispatch

The department is increasing its overall budget by \$32,661 or 4.00%. This is the net effect of increases in payroll and payroll related expenses, offset by a reduction in the cost of health benefits and some maintenance costs.

The increase in payroll costs is a direct effect of the merit increase, additional overtime and additional longevity.

Maintenance costs were reduced based on actual activity

TOWN OF HORIZON CITY PUBLIC SAFETY - DISPATCH BUDGET 2019-2020

Fund	Dept	Acct	Description	FY2018 Actuals	Revised	FY2020 Budget	Increase/ (Decrease)
					FY2019 Budget		
01	525	5010	Salaries	542,515.06	574,770.61	608,602.65	33,832.04
01	525	5020	Overtime	34,240.57	26,000.00	38,000.00	12,000.00
01	525	5030	Payroll Taxes	43,468.06	45,958.95	49,465.10	3,506.15
01	525	5040	Retirement Benefits	30,294.48	35,625.70	38,860.82	3,235.12
01	525	5050	Group Health	104,996.79	110,891.00	95,018.33	(15,872.67)
01	525	5060	Uniforms, Safety Equip, Supplies	6,518.42	2,000.00	2,000.00	-
01	525	5070	Training	150.00	1,000.00	1,000.00	-
01	525	5080	Travel	1,083.37	1,000.00	1,000.00	-
01	525	5090	Unemployment Taxes-Texas	2,868.19	2,754.00	153.00	(2,601.00)
01	525	5220	Materials & Supplies	360.94	800.00	800.00	-
01	525	5250	Office Supplies	1,607.82	1,500.00	1,600.00	100.00
01	525	5260	Furniture & Equipment < \$2,500	3,100.45	1,600.00	1,600.00	-
01	525	5270	Employee Candidate Testing	54.50	750.00	1,000.00	250.00
01	525	5320	Dues	1,270.00	800.00	800.00	-
01	525	5330	Publications & Subscriptions	-	200.00	-	(200.00)
01	525	5350	Insurance - Workmen's Comp	1,607.33	2,108.70	2,269.57	160.87
01	525	5530	Gasoline & Oil	373.47	500.00	500.00	-
01	525	5550	Maintenance - Equipment	-	700.00	200.00	(500.00)
01	525	5580	Maintenance - Computers	-	1,000.00	-	(1,000.00)
01	525	5590	Telephone & Communications	300.00	300.00	300.00	-
01	525	5640	Software Licensing & Maintenance Fees	4,482.00	4,500.00	4,800.00	300.00
01	525	5710	Miscellaneous Expense	-	500.00	100.00	(400.00)
01	525	5720	Public Relations	57.24	150.00	-	(150.00)
01	525	5790	Employee Appreciation	-	200.00	200.00	-
			Total M & O	779,348.69	815,608.96	848,269.47	32,660.51
			Capital	-	-	-	-
			Total	779,348.69	815,608.96	848,269.47	32,660.51
			Percentage Increase				4.00%

Executive

This budget, for the Mayor and Council, is increasing by \$2,895 or 6.04%. This is the net effect of increasing maintenance costs and reducing supplies expenses.

The maintenance cost increases apply to telephone and communication and software expenses. Council's communication devices were upgraded and the supporting service was switched to Verizon from T-Mobile. Introduced in FY2019 was the streaming of the Council meetings. There is an annual fee for the software that provides this.

The amounts budgeted for supplies and miscellaneous expenses were reduced based on actual activity.

**TOWN OF HORIZON CITY
EXECUTIVE
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018	Revised	FY2020	Increase/
				Actuals	FY2019 Budget	Budget	(Decrease)
01	531	5010	Salaries	18,000.06	18,000.00	18,000.00	-
01	531	5030	Payroll Taxes	1,376.96	1,377.00	1,377.00	-
01	531	5060	Uniforms, Safety Equip, Supplies	-	400.00	800.00	400.00
01	531	5070	Training	370.00	1,000.00	1,000.00	-
01	531	5080	Travel	1,754.35	2,000.00	2,000.00	-
01	531	5090	Unemployment Taxes-Texas	161.99	162.00	9.00	(153.00)
01	531	5260	Materials & Supplies	710.54	700.00	500.00	(200.00)
01	531	5250	Office Supplies	78.60	300.00	200.00	(100.00)
01	531	5260	Furniture & Equipment < \$2,500	583.84	1,800.00	500.00	(1,300.00)
01	531	5350	Insurance - Workmen's Comp	207.24	253.00	253.00	-
01	531	5590	Telephone & Communications	1,649.98	2,052.00	4,100.00	2,048.00
01	531	5640	Software Licensing & Maintenance	-	-	900.00	900.00
01	531	5710	Miscellaneous Expense	-	200.00	100.00	(100.00)
01	531	5720	Public Relations	64.57	200.00	100.00	(100.00)
01	531	5770	Council Member Stipends	12,750.00	19,500.00	21,000.00	1,500.00
			Total M & O	37,708.13	47,944.00	50,839.00	2,895.00
			Capital	-	-	-	-
			Total	37,708.13	47,944.00	50,839.00	2,895.00
			Percentage Increase				6.04%

Information Technology

This is the second year for this department and the budget for it is increasing in reality by \$187,597. This is due to the transfer of citywide IT costs to this department. Previously many of these citywide costs were budgeted in the Administration department. In doing so, we will be able to understand our costs of computerization and technology better. However, if we assume that these citywide costs were always in this department, then the budget increase is \$28,596 or 10.81%.

The increase is the result of the increase in cost for equipment needed to upgrade most of the staff from the Windows 7 to Windows 10 operating system. This is offset by reductions in payroll and payroll related costs and network support costs.

**TOWN OF HORIZON CITY
INFORMATION TECHNOLOGY
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018 Actuals	Revised	FY2020 Budget	Increase/ (Decrease)
					FY2019 Budget		
01	541	5010	Salaries	2,307.69	71,798.00	63,096.00	(8,702.00)
01	541	5030	Payroll Taxes	176.54	5,492.55	4,826.84	(665.71)
01	541	5040	Retirement Benefits	136.85	4,257.62	3,792.07	(465.55)
01	541	5050	Group Health	-	6,523.00	5,589.31	(933.69)
01	541	5060	Uniforms, Safety Equip, Supplies	-	100.00	750.00	650.00
01	541	5070	Training	-	3,000.00	6,000.00	3,000.00
01	541	5080	Travel	-	3,000.00	3,000.00	-
01	541	5090	Unemployment Taxes-Texas	41.54	162.00	9.00	(153.00)
01	541	5170	Network Support - Contracted	99,421.98	99,000.00	78,000.00	(21,000.00)
01	541	5220	Materials & Supplies	1,253.80	3,000.00	4,500.00	1,500.00
01	541	5250	Office Supplies	-	500.00	500.00	-
01	541	5270	Employee Candidate Testing	54.50			
01	541	5260	Furniture & Equipment < \$2,500	2,349.00	500.00	53,149.00	52,649.00
01	541	5320	Dues		600.00	-	(600.00)
01	541	5350	Insurance - Workmen's Comp		304.17	221.47	(82.70)
01	541	5410	Contract Labor		4,000.00	4,000.00	-
01	541	5530	Gasoline, Oil		1,000.00	1,000.00	-
01	541	5590	Telephone & Communications		1,000.00	1,400.00	400.00
01	541	5640	Software Licensing & Maintenance Fees	53,147.59	60,000.00	63,000.00	3,000.00
01	541	5710	Miscellaneous Expense		300.00	300.00	-
			Total M & O	158,889.49	264,537.34	293,133.69	28,596.35
			Capital	-	-	-	-
			Total	158,889.49	264,537.34	293,133.69	28,596.35
			Percentage Increase				10.81%

Debt Service Fund

The Debt Service Fund includes the expenditures necessary to meet the annual principal and interest payments on all outstanding debt. For FY2020, this will include service amounts for the \$750 thousand 2005 Bond Issue held by Bank of America, the \$15 million 2014 Certificates of Obligation (CO's) and the \$13 million 2019 Certificates of Obligation. The total service amount is \$1,801,637. This is an increase of \$745,541 or 70.59%. This includes \$1,123,694 of interest payments and \$675,000 of principal payments.

Because of the increase in debt service one would expect the debt service rate to almost double. However, because of the increase in property valuation, the debt service property tax rate increases only \$0.078805 from \$0.125721 to \$0.204526 per \$100 of valuation.

TOWN OF HORIZON CITY								
DEBT SERVICE								
BUDGET 2019-2020								
				Revised				
Fund	Dept	Acct	Description	FY20178 Actuals	FY2019 Budget	FY2020 Budget	Increase/ (Decrease)	Percentage
Revenues								
08	400	4010	Current Year Taxes	1,053,681	1,056,096	1,801,637	745,541	
08	400	4100	Delinquent Taxes	3,474	-	-	-	
08	400	4420	Interest Income	8,782	-	-	-	
08	400	4570	Transfers from Other Funds	-	-	-	-	
Revenue Total:				1,065,938	1,056,096	1,801,637	745,541	70.59%
Expenditures								
08	507	5700	Bank Charges	60	60	120	60	
08	507	5710	Miscellaneous Expense	-	-	-	-	
08	507	6200	Bond Interest	19,556	18,367	17,183	(1,185)	
08	507	6210	Bond Principal	30,000	30,000	35,000	5,000	
08	507	6220	Loan Interest	-	-	-	-	
08	507	6230	Loan Principal	-	-	-	-	
08	507	6500	2014 Certificates of Obligation - Principal	450,000	465,000	485,000	20,000	
08	507	6510	2014 Certificates of Obligation - Interest	559,463	541,463	522,863	(18,601)	
08	507	6520	2019 Certificates of Obligation - Principal			155,000	155,000	
08	507	6530	2019 Certificates of Obligation -Interest			583,648	583,648	
08	507	6600	Bond Insurance Premium	956	956	2,224	1,268	
08	507	6630	Agent Fee	250	250	600	350	
Expenditure Total:				1,060,284	1,056,096	1,801,637	745,541	70.59%
Excess Revenue				5,654	-	-	-	
Taxable Values				782,478,443	840,027,802	880,882,947	40,855,145	4.86%
Debt Service Rate				0.135380	0.125721	0.204526	0.078805	62.68%

Street Maintenance Fund

The Street Maintenance Fund is for maintenance of Pre-2011 existing streets. Revenues result from a 0.25% sales tax, as determined by a voter referendum, which renewed in May of 2017. The estimated revenue is \$393,262 which is a 4.0% increase over FY2019 annualized revenues. The budget includes \$998,000 of expenditures. This is a \$414,000 or 70.89% increase from the FY2019 Budget.

It should be noted that the Street Fund budget shows the use of some of the surplus from prior years. The Capital project included for FY2020 will be mostly funded from the fund balance or reserve for this fund. The fund balance at the end of FY2019 is estimated to be \$1.2 million.

TOWN OF HORIZON CITY STREET FUND BUDGET 2019-2020

Fund	Dept	Acct	Description	Revised			Increase/ (Decrease)	Percentage
				FY2018 Actuals	FY2019 Budget	FY2020 Budget		
Revenues								
06	400	4040	Street Fund Sales Taxes	359,652	373,994	393,262	19,269	
06	400	4420	Interest Income	8,959	-	-	-	
06	400	4600	Prior Year Fund Surplus	-	210,006	604,738	394,731	
Revenue Total:				368,610	584,000	998,000	414,000	70.89%
Expenditures								
06	504	5140	Street Maintenance Contract	4,199	200,000	-	(200,000)	
06	504	5160	City Engineer	-	50,000	45,000	(5,000)	
06	504	5220	Materials & Supplies	-	-	-	-	
06	504	5230	Street Signs	1,445	17,000	15,000	(2,000)	
06	504	5290	Street Lights	-	12,000	12,000	-	
06	504	5410	Contract Labor	4,275	22,000	20,000	(2,000)	
06	504	5500	Maintenance Surfaces	20,551	20,000	18,000	(2,000)	
06	504	5550	Maintenance - Equipment	-	-	3,000	3,000	
06	504	5610	Rents - Equipment	-	5,000	5,000	-	
06	504	5710	Miscellaneous Expense	-	3,000	2,000	(1,000)	
06	507	6330	Engineer- Construction Development and Supervision	31,692	75,000	73,000	(2,000)	
06	507	6340	Construction-Contracted	159,397	175,000	800,000	625,000	
06	507	6350	Capital Projects - Project Management	872	5,000	5,000	-	
Expenditure Total:				222,432	584,000	998,000	414,000	70.89%
Excess Revenue				146,178	-	-	-	

Transportation Reinvestment Zone Fund

The Zone was established to help fund road improvement projects. The project for which this fund was established (Eastlake Phase 2) has been completed. El Paso Central Appraisal District has certified a capture value of \$25,754,339. Revenues related to the capture value will be recorded in this fund and used for future payments on the Town's obligated portion (22.7%) of the construction costs. The Town is to make its first payment to the Camino Real Regional Mobility Authority (CRRMA) in May of FY2020.

The state Tax Code restricts the amount of the capture value that can be used for calculating the associated revenue. Therefore, the budget includes \$16,629,296 as the basis for the calculation of revenue. Using the full proposed tax rate of \$0.595340, the budget revenues for this fund are \$99,001. This entire amount can become the payment to the CRRMA even though the first installment payment due is only \$29,011.

TOWN OF HORIZON CITY								
TRANSPORTATION REINVESTMENT ZONE FUND								
BUDGET 2019-2020								
Fund	Dept	Acct	Description	Revised			Increase/ (Decrease)	Percentage
				FY2018 Actuals	FY2019 Budget	FY2020 Budget		
Revenues								
13	400	4010	Current Year Taxes	-	24,682	99,001	74,319	
13	400	4100	Delinquent Taxes	-	-	-	-	
13	400	4420	Interest Income	401	-	-	-	
13	400	4440	Proceeds from Loan	3,786,356				
13	400	4510	Grant Income	12,893,625				
13	400	4570	Transfers from Other Funds	80,745	15,006	-	(15,006)	
Revenue Total:				16,761,127	39,688	99,001	59,313	149.45%
Expenditures								
13	507	6060	Transportation Reinvestment Zone	-	-	99,001	99,001	
13	507	6330	Engineer-Construction and Development	10,577				
13	507	6350	Capital Projects - Project Management	16,679,981				
13	507	6390	Land and Land Rights	3,620				
				-	-	-	-	
Expenditure Total:				16,694,178	-	99,001	99,001	100.00%
Excess Revenue				66,949	39,688	-	(39,688)	
Taxable Values				-	5,019,116	16,629,296	11,610,180	
TRZ Rate					0.491756	0.595340	0.103584	

Special Event Fund

Due to the successful July events over the past two years and the new agreement for the Town to sponsor the December holiday events, the budget for this fund has been increased by \$11,000 or 44%. The majority of the budgeted expense is for the July event which have been reasonably estimated using actual activity. No specific methodology was used to estimate costs for the other events.

As mentioned earlier in this document, a transfer from the General Fund will provide most of the funding for the July event.

TOWN OF HORIZON CITY							
SPECIAL EVENT FUND							
BUDGET 2019-2020							
				Revised			
Fund	Dept	Acct	Description	FY2018 Actuals	FY2019 Budget	FY2020 Budget	Increase/ (Decrease) Percentage
Revenues							
12	400	4410	Donations	21,450	5,000	11,000	6,000
12	400	4420	Interest Income	3	-	-	-
12	400	4570	Transfers from Other Funds	16,661	20,000	25,000	5,000
Revenue Total:				38,114	25,000	36,000	11,000 44.00%
Expenditures							
12	501	5724	Special Events (KHB)	-	-	1,000	1,000
12	502	5724	Special Events (Holiday)	-	-	5,000	5,000
12	505	5724	Special Events (Independence)	33,699	25,000	30,000	5,000
Expenditure Total:				33,699	25,000	36,000	11,000 44.00%
Excess Revenue				4,415	-	-	-

ECONOMIC DEVELOPMENT FUND

The Economic Development Fund is designated to be used to foster economic growth in the City. It is self-funded by 0.25% sales tax as determined by a voter referendum. The budget includes \$393,262 of revenue and planned expenditures of \$393,262. The revenue level is expected to increase by \$19,269 based on a 4% increase over FY2019 annualized revenue. The funds are to be held for use as determined by the Economic Development Corporation Board and approved by the City Council. Current planning includes efforts in Horizon City to attract new investment, retain and expand businesses, and support a collaborative project with the University of Texas at El Paso to create and operate a business incubator.

**TOWN OF HORIZON CITY
ECONOMIC DEVELOPMENT CORPORATION
BUDGET 2019-2020**

Fund	Dept	Acct	Description	FY2018 Actuals	Revised FY2019 Budget	FY2020 Budget	Increase/ (Decrease)	Percentage
Revenues								
07	400	4050	Economic Development Fund Sales Taxes	359,652	373,994	393,262	19,269	
07	400	4420	Interest Income	4,609	-	-	-	
Revenue Total:				364,261	373,994	393,262	19,269	5.15%
Expenditures								
07	501	5010	Salaries	85,006	94,221	105,275	11,054	
07	501	5030	Payroll Taxes	6,541	6,672	8,054	1,381	
07	501	5040	Retirement Benefits	3,907	5,172	6,327	1,155	
07	501	5050	Group Health	3,885	6,523	11,179	4,656	
07	501	5070	Training	3,508	3,800	3,800	-	
07	501	5080	Travel	2,581	13,500	13,500	-	
07	501	5090	Unemployment Taxes - Texas	442	162	65	(97)	
07	501	5200	City Attorney	9,555	16,042	16,042	-	
07	501	5210	Janitorial Supplies	-	-	1,000	1,000	
07	501	5220	Materials & Supplies	102	-	200	200	
07	501	5250	Office Supplies	225	515	1,000	485	
07	501	5260	Furniture & Equipment < \$2,500	-	-	2,500	2,500	
07	501	5270	Employee Candidate Testing	-	-	158	158	
07	501	5320	Dues	500	1,500	1,500	-	
07	501	5330	Publications & Subscriptions	-	-	234	234	
07	501	5350	Insurance - Workmen's Comp	-	306	370	63	
07	501	5360	Insurance - Liability	339	346	346	-	
07	501	5410	Contract Labor	4,140	21,359	25,676	4,317	
07	501	5510	Electricity	-	-	1,200	1,200	
07	501	5590	Telephone & Communications	600	600	3,000	2,400	
07	501	5620	Rents - Building	-	-	14,000	14,000	
07	501	5630	Storage Rental	-	-	3,832	3,832	
07	501	5640	Software Licensing & Maintenance Fees	2,275	2,275	2,325	50	
07	501	5710	Miscellaneous Expense	-	-	100	100	
07	501	5720	Public Relations	237	23,000	10,000	(13,000)	
07	501	5735	Investor Relations	-	3,000	3,000	-	
			Subtotal Operating Expenditures	123,842	198,994	234,681	35,687	
07	507	7010	Projects - EDC					
			Accelerator		50,000	50,000	-	
			Summit Plastic Molding		37,500	25,000	(12,500)	
			Transit Oriented Development		8,000	-	(8,000)	
			Additional Projects		79,500	83,581	4,081	
			Subtotal Project Expenditures	-	175,000	158,581	(16,419)	
Expenditure Total:				123,842	373,994	393,262	19,269	5.15%
Excess Revenue				240,418	-	-	-	

CAPITAL IMPROVEMENT PROGRAM

The 2014-2016 Capital Improvement Program was approved by the Town Council on February 1, 2014 in the amount of \$45,073,650. The projects included in the program consist of street and right-of-way improvements and drainage improvements. The projects were selected as high priority and high need projects.

Funding for the projects included Certificates of Obligation, Transportation Reinvestment Zone #1 funds, Surface Transportation Program funds and Coordinated Border Infrastructure (CBI) funds. These last two categories are federal funds available through the Metropolitan Planning Organization.

On May 27, 2014 the Town Council approved the issuance of \$15 million of Certificates of Obligation to fund the majority of the projects. The two larger projects are joint projects with the Regional Mobility Authority and the Texas Department of Transportation. Only a portion of the funding for these projects will come from the Certificate of Obligation with the balance coming from the reinvestment and federal funds.

On May 15, 2018, Council approved the 2018 CIP which included approximately \$13 million for Parks and Recreation Facility improvements and approximately \$12 million for the design and construction of a new Municipal Campus to house Police, Municipal Court and Administrative facilities. On May 14, 2019, Town Council approved the issuance of \$13,246,005 of certificates of obligation to fund the Parks and Recreation Facilities Improvements.

As required, the plan has been updated and reflects activity for the years 2020-2022. Approval of the update occurred on September 10, 2019.

RESOLUTION

WHEREAS, the Town of Horizon City is required to hold a public hearing on a proposed three-year Capital Improvement Program (“CIP”) annually in accordance with section 5.08 of the City Charter; and

WHEREAS, the proposed 2020-2022 CIP projects include projects funded through the 2014 issuance of certificates of obligation (“2014 C.O.”) and other street and right-of-way improvements, drainage improvements, park improvements and municipal facilities; and

WHEREAS, the City Council on May 9, 2018 approved certain new proposed CIP projects that includes park improvements, municipal facilities, and TXDOT project matches that will be funded in future years by additional public finance issuances and other available funding (“2018 CIP”); and

WHEREAS, the City Council on June 11, 2019 approved a new location for Town Hall and Municipal Court (“Municipal Facilities Phase 2”) and reaffirmed the location of the Police Department, Public Works Department and temporary chambers for Council and Municipal Court on N. Darrington (“Municipal Facilities Phase 1”); and

WHEREAS, the proposed 2020-2022 CIP Projects include some 2018 CIP projects that were funded through the 2019 issuance of certificates of obligation, which are primarily park improvements, and certain planning and design costs relating to proposed Phase I and Phase II municipal facilities and TXDOT project matches that will be funded in future years by additional public finance issuances and other available funding (“2019 C.O.”); and

WHEREAS, the CIP projects in this Annual 2020-2022 CIP also include specific location projects and categorical projects such as Sign Replacement and ADA Ramp Construction, Miscellaneous Drainage Improvements, and Upgrades to Stormwater Ponds and Rockwall Construction which do not indicate specific locations; and

WHEREAS, the City Council desires to ensure that the 2014 C.O. and 2019 C.O. projects listed in this Annual 2020-2022 CIP are completed in a timely manner; and

WHEREAS, the City Council desires to ensure that the 2018 CIP, including 2019 C.O. and Municipal Facility Phase 1 and 2 projects listed in this Annual 2020-2022 CIP are completed in a timely manner; and

WHEREAS, the City Council desires to reaffirm the procedures to consider modifications to the 2014 C.O. and 2019 C.O. project listings during the implementation of the Annual 2020-2022 CIP; and

WHEREAS, The City Council desires to ensure that a 3-year plan in the Annual 2020-2022 CIP includes future projects to be developed as funds become available.

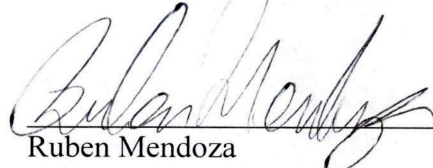
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE TOWN OF HORIZON CITY, TEXAS:**

1. That the City Council has held public hearing on a proposed three-year 2020-2022 Capital Improvement Program (CIP) on September 10, 2019 required to be approved annually in accordance with section 5.08 of the Town of Horizon City Charter.
2. That the City Council adopts the Master Capital Improvement Program for 2020-2022 as proposed in Attachment A.
3. That Town staff will present 2014 C. O. and 2018 CIP project updates in this Annual 2020-2022 CIP at least twice a year to the City Council.
4. That the projects in the 2014 C.O. and 2019 C.O. program continue to be the highest priority projects for the Town.
5. That, in the event a 2014 C.O. project requires additional funding to carry out the project goals and objectives, the Mayor shall recommend to Council that it allocated funding to the project from within the 2014 C.O. program.
6. That, in the event, a 2014 C.O. project is deemed unfeasible, the Mayor shall recommend to Council that it delete the project from the 2014 C.O. program
7. That, in the event a project is deleted from the 2014 C.O. program, the Mayor shall recommend changes to the project listing in the following order of priority:
 - a. additional locations to the categorical projects as the first option to utilize the capital funds made available due to the original project's deletion;
 - b. additional and enhanced scope to other projects in the 2014 C.O. Program as the second option to utilize the capital funds made available due to the original project's deletion;
 - c. that the capital funds made available due to the original project's deletion be used as match for a project eligible for federal or state funding;
 - d. that the capital funds made available due to the original project's deletion be used to begin developing an unfunded street and drainage project listed in Attachment A;
 - e. that the capital funds made available due to the original project's deletion be used to retire debt.
8. That, in the event a project or projects in the 2014 C.O. program result in savings, the Mayor shall recommend to Council that the balance within the project be utilized in the same order of priority as would be utilized for a deleted project.
9. That, with regard to the 2019 C.O. projects, the City establishes the following procedures:
 - a. That, in the event a 2019 C.O. project requires additional funding to carry out the project goals and objectives, the Mayor shall recommend to Council funding the project from within the 2019 C.O..
 - b. That, in the event a 2019 C.O. project is deemed unfeasible, the Mayor shall recommend to Council that it delete the project from the 2019 C.O. list and make

recommendations to Council based on the same criteria as set forth for 2014 C.O. projects in paragraph 7 above.


PASSED AND ADOPTED this 10th day of September, 2019.

THE TOWN OF HORIZON CITY



Ruben Mendoza
Mayor


ATTEST:



Elvia Schuller
City Clerk



APPROVED AS TO FORM:

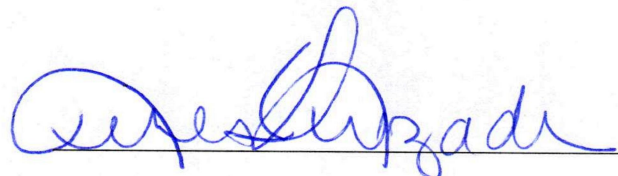


Bertha A. Ontiveros
Assistant City Attorney

APPROVED AS TO CONTENT:



Michelle Padilla, AICP
Planning Director



Teresa Quezada, Ph.D.
CIP Manager

ATTACHMENT A

MASTER CAPITAL IMPROVEMENT PROGRAM FY 2020 to FY 2022

In accordance with section 5.08 of the City Charter, the following three year capital program is submitted for adoption.

The projects recommended for adoption include street and right-of-way improvements, drainage improvements, parks improvements and municipal facilities. These projects include the 2014 C.O.-funded projects (2014 CO program) transportation projects presented to the Council in May 2017 and submitted to the Metropolitan Planning Organization and Park Improvements, 2019 C.O.-funded projects for parks and recreation facilities (2018 CIP) and Municipal Facility projects.

Proposed funding sources include:

Certificates of Obligation (2014 and 2019)	CO
Transportation Reinvestment Zone #1 (adopted December 2012)	TRZ #1
Surface Transportation Program (federal funds available from MPO)	STP
Transportation Alternatives Program (federal funds available from MPO)	TAP
Coordinated Border Infrastructure (federal funds available from MPO)	CBI
Parkland Dedication Fees	Park Fees
Department of Agriculture – Loan Program	USDA

Tables continue on following pages.

Blue Font indicates changes from FY 2019- 2021 CIP to FY 2020-2022 CIP.

FY 2020 – 2022 Funded Projects

Project Type	Project Name	Project Estimate	FY 2020	FY 2021	FY2022	Funding Source(s)
STREET IMPROVEMENTS	Sign Replacement & ADA Ramp Construction	223,829	Install & Construct			FY 2014 C.O.s
STREET IMPROVEMENTS	Oxbow Street Improvements	469,466	Property Acq. & Construct			FY 2014 C.O.s
STREET IMPROVEMENTS	Pawling Drive Improvements	426,371	Property Acq. & Construct			FY 2014 C.O.s
STREET IMPROVEMENTS	Pavement Management Information System	69,689	Purchase			FY 2014 C.O.s
DRAINAGE IMPROVEMENTS	Carson Dr. Drainage Improvements	756,155	Design & Construct			FY 2014 C.O.s
DRAINAGE IMPROVEMENTS	Miscellaneous Drainage Improvements	1,000,000	Design & Construct			FY 2014 C.O.s
DRAINAGE IMPROVEMENTS	Upgrades to storm water ponds & rock wall construction	83,998	Design & Construct			FY 2014 C.O.s
STREET IMPROVEMENTS	Ryderwood Extension	85,000	Construct			2014 Cos
RECREATIONAL FACILITIES	Golden Eagle Park Improvements including Illumination and Splash Pad	3,528,000	Construct			2018 CIP/ 2019 C.O.s
RECREATIONAL FACILITIES	Corky Park Improvements including illumination and skate park	2,096,000	Construct			2018 CIP/ 2019 C.O.s
RECREATIONAL FACILITIES	Horizon Mesa Park improvements including illumination	1,172,000	Construct			2018 CIP/ 2019 C.O.s
RECREATIONAL FACILITIES	New Municipal Ball Park	4,273,000	Land Acq. & Design	Design & Construct	Construct	2018 CIP/ 2019 C.O.s
RECREATIONAL FACILITIES	Benton/Ryderwood Dog Park	787,000	Design	Construct		2018 CIP/ 2019 C.O.s
RECREATIONAL FACILITIES	Horizon Blvd. Path Solar Lighting & Ensor/Welch path bollard lighting	615,000	Design	Construct		2018 CIP/ 2019 C.O.s
RECREATIONAL FACILITIES	Ranchos Desierto Bello Park Improvements	835,000	Construct			Park Fees & 2018 CIP/ 2019 C.O.s
Total Funded Projects		16,420,508				

FY 2020 – 2022 Unfunded Projects

Project Type	Project Name	Project Estimate	FY 2020	FY 2021	FY2022	Funding Source(s)
DRAINAGE IMPROVEMENTS	Master Drainage Study	TBD				TBD
DRAINAGE IMPROVEMENTS	Drainage Improvements Downstream of Golf Course	TBD				TBD
RECREATIONAL FACILITIES	Duanseburg to Carroll T. Welch Open Space Path	TBD	Design & Property Acq.	Construct		TBD
RECREATIONAL FACILITIES	West Eastlake Estates Park Improvements	TBD	Construct			Park Fees
STREET IMPROVEMENTS	N. Darrington Reconstruction	23,662,000				TBD
STREET IMPROVEMENTS	S. Darrington Rd. Repaving	13,450,000				TBD
STREET IMPROVEMENTS	N. Kenazo Ave. Reconstruction	15,703,000				TBD
STREET IMPROVEMENTS	S. Kenazo Ave. Reconstruction	9,530,000				TBD
STREET IMPROVEMENTS	Kenazo Dr. Extension	6,177,000				TBD

Project Type	Project Name	Project Estimate	FY 2020	FY 2021	FY2022	Funding Source(s)
STREET IMPROVEMENTS	Alberton Ave./Antwerp Rd. Construction	16,519,000				TBD
STREET IMPROVEMENTS	School Zone Upgrades	TBD				TBD
STREET IMPROVEMENTS	Darrington Illumination	TBD				TBD
STREET IMPROVEMENTS	Rifton Illumination	TBD				TBD
STREET IMPROVEMENTS	S. Kenazo Illumination	TBD				TBD
STREET IMPROVEMENTS	Sidewalk Construction on Arterials & Collectors	TBD				TBD
STREET IMPROVEMENTS	New Traffic Signals/Roundabouts	TBD				TBD
STREET IMPROVEMENTS	McMahon Street Improvements	TBD				TBD
STREET IMPROVEMENTS	Breaux Street Improvements (from Horizon Blvd. to Nunda)	TBD				TBD
STREET IMPROVEMENTS	Texas Rainbow Extension to N. Kenazo	TBD				TBD
STREET IMPROVEMENTS	Duanesburg Street Improvements (from Horizon Blvd. to S. Kenazo)	TBD				TBD

Project Type	Project Name	Project Estimate	FY 2020	FY 2021	FY2022	Funding Source(s)
STREET IMPROVEMENTS	Horizon Blvd. Median Improvements between Ashford and Rifton Ct.	TBD				TBD
STREET IMPROVEMENTS	Horizon Boulevard - Intersection Improvements at Darrington.					
STREET IMPROVEMENTS	Horizon Boulevard - Intersection Improvements at Horizon Crossing					
MUNICIPAL FACILITIES	Municipal Facilities - Police Facilities and City Hall	TBD	Construct	Construct		TBD
MUNICIPAL FACILITIES	Municipal Facilities - Phase 1 - PD and Public Works	7,600,000	Design	Design & Construct	Construct	TBD/USDA Loan
MUNICIPAL FACILITIES	Municipal Facilities - Phase 2 - Town Hall and Municipal Court	7,400,000	Preliminary Design & Land Acquisition	Design & Land Acquisition	Design	TBD/USDA Loan
TRANSIT FACILITIES	Transit Terminal @ TOD	TBD	Preliminary Design & Land Acquisition	Design & Land Acquisition		TBD/TIFIA
	Total Unfunded	100,041,000				
GRAND TOTAL		116,461,508				

Town of Horizon City

Capital Planning and Budgeting Capital Improvement Program and Acquisition Guidelines

CAPITAL IMPROVEMENT PROGRAM

As a growing community, the Town of Horizon City desires to incorporate capital planning and budgeting into their annual processes. Capital planning and budgeting will allow staff to review the infrastructure and facility needs of the community in a comprehensive manner, in accordance with the approved Comprehensive Plan, subdivision ordinance and other policies and agreements as approved by the City Council and plan for orderly implementation. Capital planning and budgeting will also allow the Town to review its capital needs in conjunction with its annual budget and estimated revenues to approve a plan that is financially viable.

Definitions

Capital projects are construction, rehabilitation, or reconstruction projects that extend the useful life of a permanent Town asset or change the use of a Town asset.

Town assets are those buildings or infrastructure facilities that the Town owns in fee simple, have been dedicated to the Town or that the Town leases or otherwise has a contractual interest in.

Eligible costs primarily include professional fees to acquire rights-of-way or property for a municipal facility; appraise real estate, property and permanent improvements; survey real estate or inspect property and permanent improvements; conduct studies resulting in plans for further projects; construction costs; landscaping costs; construction management fees; and costs for furnishings and equipment including technology for municipal facilities.

Policies and Procedures

The Town will consider capital projects meeting the above criteria and estimated at \$25,000 or more for inclusion in the capital budget.

Departments may submit the attached capital request and description form attached to present information for candidate projects. Departments should provide as much information as possible in the form including regulatory or contractual requirements associated with the project request. Photographs and aerial depictions of the location may also be attached. Pending issues or questions may also be included in the form for further research as part of the project evaluation process.

The Planning Director will review the project requests, consult with the requesting department, the City Engineer and other staff to finalize the project request, estimate project costs,

potential funding sources and recommend inclusion into the Town's Capital Improvement Program (CIP).

The CIP will be presented to the City Council on an annual basis as part of the budget review and approval process along with a status report on the funded CIP.

CAPITAL ACQUISITION

The Town of Horizon City desires to incorporate capital acquisitions budgeting into their annual processes. Capital acquisition budgeting will allow staff to review the Town's major equipment needs and budget for them in an orderly manner. The capital acquisition budget will be reviewed by the City Council on an annual basis and adopted as part of the annual budget.

Definitions

Capital acquisitions include office furniture and equipment, vehicles, shop equipment, or other maintenance equipment. Communication and computing systems including hardware and software are also considered capital acquisitions.

Policies and Procedures

The Town will consider capital acquisitions meeting the above criteria and having an estimated unit cost of \$2,500 or more.

Departments may submit a request for capital acquisitions indicating the equipment type, unit cost and number of units requested in the format as determined by the Mayor and/or his designee. Departments should provide as much information as possible in their request including:

- whether the unit replaces an existing piece of equipment or vehicle;
- age of equipment proposed for replacement;
- useful life of requested equipment; and
- justification for replacement or new equipment.

The Mayor and/or his designee will review the capital acquisition requests, consult with the requesting department, and other staff to finalize the request, estimate acquisition costs, potential funding sources and recommend inclusion into the Town's Capital Acquisition Budget. The proposed Capital Acquisition Budget CIP will be presented to the City Council on an annual basis as part of the budget review and approval process.