



TOWN OF HORIZON CITY

14999 Darrington Road
Horizon City, Texas 79928
Phone 915-852-1046 Fax 915-852-1005

REPLAT APPLICATION

SUBDIVISION PROPOSED NAME: SUBMITTAL DATE:

1. LEGAL DESCRIPTION FOR THE AREA INCLUDED ON THIS PLAT (TRACT, BLOCK, GRANT, etc.)

2. PROPERTY LAND USES:

Table with columns for ACRES and SITES for various land uses: SINGLE-FAMILY, DUPLEX, APARTMENT, MOBILE HOME, P.U.D., PARK, SCHOOL, COMMERCIAL, INDUSTRIAL, OFFICE, STREET & ALLEY, PONDING & DRAINAGE, INSTITUTIONAL, OTHER, TOTAL NO. SITES, TOTAL (GROSS) ACREAGE.

3. WHAT IS THE EXISTING ZONING OF THE ABOVE DESCRIBED PROPERTY? PROPOSED ZONING

4. WILL THE RESIDENTIAL SITES, AS PROPOSED, PERMIT DEVELOPMENT IN FULL COMPLIANCE WITH ALL ZONING REQUIREMENTS OF THE EXISTING RESIDENTIAL ZONE(S)? YES NO

5. WHAT TYPE OF UTILITY EASEMENTS ARE PROPOSED? UNDERGROUND OVERHEAD COMBINATION

6. WHAT TYPE OF DRAINAGE IS PROPOSED? (IF APPLICABLE LIST MORE THAN ONE)

7. IF SINGLE-FAMILY OR DUPLEX DEVELOPMENT IS PROPOSED: AVERAGE FLOOR AREA OF HOUSES

8. ARE SPECIAL IMPROVEMENTS PROPOSED IN CONNECTION WITH THE DEVELOPMENT? YES NO

9. IS A MODIFICATION OF ANY PORTION OF THE SUBDIVISION ORDINANCE PROPOSED? YES NO

IF ANSWER IS "YES", PLEASE EXPLAIN THE NATURE OF THE MODIFICATION

10. WHAT TYPE OF LANDSCAPING IS PROPOSED? PARKWAY MEDIANS OTHER

11. REMARKS AND/OR EXPLANATION OF SPECIAL CIRCUMSTANCES:

12. WILL PLAT BE RECORDED PRIOR TO SUBDIVISION IMPROVEMENTS BEING COMPLETED & APPROVED? YES NO N/A INITIALS
IF YES, submit REQUIRED GUARANTEE (SECTION 4.10.3 & 8.1.7, Municode Chapter 10) OR Improvement Cost Estimates & Construction Agreement

13. WILL ANY RESTRICTIONS AND COVENANTS BE RECORDED WITH PLAT? YES NO INITIALS IF YES, PLEASE ATTACH COPY.

14. OWNER OF RECORD (NAME & ADDRESS) (EMAIL) (PHONE)

15. DEVELOPER (NAME & ADDRESS) (EMAIL) (PHONE)

16. ENGINEER (NAME & ADDRESS) (EMAIL) (PHONE)

17. APPLICANT (NAME & ADDRESS) (EMAIL) (PHONE)

18. REP/POINT OF CONTACT (NAME & ADDRESS) (EMAIL) (PHONE)

NOTE: Applicant is responsible for all expenses incurred by the City in connection with the Replat approval request, including but not limited to attorney's fees, engineering fees and publication. Charges exceeding deposit will be invoiced separately. Initials
Applicant Signature EMAIL

APPLICATION MUST BE COMPLETE & VALIDATED PRIOR TO SUBDIVISION PROCESSING

Acceptance of fee does not grant acceptance of application.

Non Refundable Deposit \$500 | Application Fees: \$100 | Publishing Fee Deposit (if applicable): \$260

Checklist: Subdivision Replat Submittals

- 1) Submit a completely filled out application, fee & non-refundable deposit. (See Note Box)
- 2) Applications for **Extraterritorial Jurisdictions (ETJ)** parcels Plating or Replatting will require El Paso County verification that an application has been submitted to them for processes. Comments or any requirements being imposed for the plat should be forwarded to the Planning Department for approval consideration.
- 3) Affidavit – Appointment of a representative by Landowner
- 4) Proof of Ownership: Title / Deed
- 5) **Original** Tax Certificate (receipt) from all tax entities that levy ad valorem taxes certifying that all taxes for the subdivision have been paid (zero balance to be shown)
- 6) Original Copy of the restrictions & covenants to be recorded with the plat, if any

PLATS WITH CONSTRUCTION PLANS REQUIRED WITH FINAL PLAT

- 7) Major Subdivision Construction Improvement Plans Application (separate application) & Fee \$150
- 8) **Financial Guarantees (Municode Section 4.10.3 & 8.1.7, Subdivisions, Chapter 10)**

IF Public Improvements are to be Completed After Plat Filed <input type="checkbox"/> Improvement Cost Estimates <input type="checkbox"/> Construction Bond <input type="checkbox"/> Letter of Credit	Public Improvements Completed & Inspected <input type="checkbox"/> Maintenance Bond
<input type="checkbox"/> SUBDIVISION CONSTRUCTION AGREEMENT <i>(Required when filing plat prior to improvements being complete. Please request the agreement prior to submitting the Final Plat application)</i>	

- 9) **PLATS and PLANS:**
 - ☞ Four (4) sets of Preliminary and Final Plat Maps (folded).
 - ☞ Three (3) copies of detailed construction plans for streets and drainage and Stormwater Pollution Prevention Plans (SWPPP) shall bear the seal and signature of a professional engineer. *(If available with Preliminary, otherwise required with Final Plat Application)*
 - ☞ When construction plans are approved by City engineer, the City will require one hard copy and one digital (pdf) formatted copy on CD of the engineer approved construction plans that are signed and stamped to be submitted to the City.
- DIGITAL PDF FORMAT on CD for each submittal or revisions:** Preliminary Final Construction Plans

- 10) Utility Commitment Letters from:

Utility Company	Contact	Email	Phone Number
Horizon Regional Municipal Utility District (HRMUD)	General Manager		(915) 852-3917
AT&T	EP Admin Mail Box	G02118@att.com	
El Paso Electric	Margaret G. Ontiveros	margaret.ontiveros@epelectric.com	(915) 543-4106
Texas Gas	Jorge Sejera	Jorge.sejera@onegas.com	(915) 680-7216

Note: Failure of the subdivider to submit a recording plat within twelve (12) months of approval of the final plat by the City Council will nullify the approval of the final plat and obligate the subdivider to reapply for preliminary plat approval should the subdivider wish to pursue the subdivision. (§4.11.2 Subdivision Municode Chapter 10)

SOURCES:

Municipal Code of Ordinances Subdivision Regulations, Chapter 10 Link: <https://www.horizoncity.org/municipal-code-of-ordinances/>
 Design Standards for Construction Link: <https://www.horizoncity.org/wp-content/uploads/Design-Standards-for-Construction-121317.pdf>