



TOWN OF HORIZON CITY
 14999 Darrington Road
 Horizon City, Texas 79928
 Phone 915-852-1046 Fax 915-852-1005

MECHANICAL PERMIT APPLICATION

Permit No: _____

CONSTRUCTION ADDRESS

IS THE BUILDING PERMIT REQUEST A RESULT OF A NOTICE OF VIOLATION? YES NO

SUBDIVISION NAME _____
 ZONE. _____ BLOCK No. _____ LOT No. _____
 OWNER OF HOME _____
 PHONE No. _____

CONTRACTOR _____
 CONTACT PERSON _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP CODE _____
 PHONE NUMBER _____

TYPE OF CONSTRUCTION

- | | |
|---|---|
| <input type="checkbox"/> NEW BUILDING _____ | <input type="checkbox"/> ADDITION _____ |
| <input type="checkbox"/> REMODEL _____ | <input type="checkbox"/> AC CONVERSION _____ |
| <input type="checkbox"/> SHELL _____ | <input type="checkbox"/> TENANT IMPROVEMENT _____ |
| <input type="checkbox"/> OTHER: _____ | |

PROJECT CONSTRUCTION VALUE \$ _____

NOTE: Applicant is responsible for **all** expenses incurred by the Town in connection with the application including but not limited to attorney's fees, engineering review fees and publication. Additional charges will be invoiced separately and shall be paid to the Town within thirty days of receipt. Applicant has read the additional notice list on page two (reverse side) of this application & understands what is or may be required.
Applicant's Initials _____

THIS PERMIT IS ISSUED ON THE EXPRESS CONDITION THAT THE WORK AUTHORIZED SHALL CONFORM IN ALL RESPECTS TO THE STATEMENTS CERTIFIED IN THE APPLICATION. ALL WORK DONE SHALL BE IN COMPLIANCE WITH THE ADOPTED BUILDING CODE ORDINANCES OF THE TOWN OF HORIZON CITY, TEXAS.

APPLICANT'S SIGNATURE

DATE

OFFICE USE ONLY

APPROVED DENIED COMMENT: _____

CONSTRUCTION VALUE DEEMED: \$ _____

 BUILDING OFFICIAL

 DATE

MECHANICAL PERMIT FEE \$ _____
 DOUBLE PENALTY FEE \$ _____
 5% TECHNOLOGY FEE \$ _____
 TOTAL \$ _____

Payment: Cash Check No. _____ CC _____

Date Received _____ By: _____

Received Date: _____
 By: _____
 Phone Call Date: _____
 By: _____
 Date Issued: _____
 Processed by: _____

MECHANICAL PERMIT FEES & NOTICE

On all mechanical construction work requiring an Mechanical Permit, a valid Mechanical License and Registration must be on file with the Town of Horizon City. A fee for each permit shall be paid at the time the permit is issued.

NOTICE:

Plans: Building Official to determine if plans will be required.

Permit Approvals: All permits must be picked up within thirty (30) days.

Expirations & Invalid Permits: All permits expire in 12 months from date of issue. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within one hundred eighty (180) days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the work is commenced.

Additional Permits: If the project require electrical, plumbing or mechanical work, a separate additional permit will be required for each trade.

Duration & Extensions of Permits & Fee: Construction must be started as early as possible after the permit is issued to allow for completion of construction within One (1) year from date issue, after that time the permit shall expire. If after 12 months, the work is not complete, the building official is authorized to grant, in writing, once or more extensions of time, for periods not more than ninety (90) days each if reasonable cause for allowing an extension has been demonstrated by the permit holder and an extension fee in the amount of **\$50** has been paid.

Contractors/Sub-Contractors Registration: All Electrical, Plumbing and Mechanical Contractors must register with the Town of Horizon City. A copy of the "Master's License" will be kept on file. Contractors without registration will be denied permits and/or inspections.

Payment: If your payment method is by check and is returned by your bank, project (s) will be stopped until the amount of check plus **\$30** is reimbursed to the City in cash, money order or bank cashier's check. Building Cards: Lost or missing building permit cards will be red-tagged and charged **\$65** for a replacement.

Double Fees: For work commencing before permit issuance. Any person who commences any work on a building structure, electrical, gas, mechanical, or plumbing systems, or other system or project regulated by the Technical Codes or of the Ordinance before obtaining the necessary permits shall be required to pay the regular permit fee plus an additional amount equal the regular permit fee.

Inspections, Re-inspections & Fee: Applicant must call 915-852-1875 for inspections accordingly upon completion of project. Inspections should be called in the day before inspection is required. **Re-inspection Fees:** Any inspection requested that is not completed at the time of inspection or is not in compliance with the appropriate code and/or zoning ordinance will be Red Tagged and will require a re-inspection fee of **\$65** before further work will be allowed.

Project Debris: Once a permit has been procured, any project which generates excessive trash and rubbish is required to have a trash container on the premises to collect all exterior trash. The premises are to be clean on a daily basis.