



TOWN OF HORIZON CITY
 14999 Darrington Road
 Horizon City, Texas 79928
 Phone 915-852-1875 Fax 915-852-1005

**BUSINESS/LIQUOR LICENSE
 REGISTRATION APPLICATION**
 (Ordinance No. 0069)

TOWN LICENSE NUMBER ISSUED: _____

Business name as shown on Assumed Name Certificate _____

Business PHYSICAL Address _____

Current certificate of occupancy number _____

OTHER ADDRESS Indicate: Mailing Headquarters Where will correspondence be mailed? Mailing Headquarters

City _____ State _____ Zip _____

Phone NO. _____ Fax _____ Cell _____

State Sales Tax /EIN or SSN No. _____ State License Number: _____

DESCRIPTION OF BUSINESS _____

Type of Business: Sole Proprietorship Corporation Partnership LLC PC Other, List _____

Will business be obtaining a liquor license or permit from the Texas Alcoholic Beverage Commission? Yes No

Years in business _____ If this business name has been used for less than one (1) year, list the previous names & addresses used within the last five (5) years, if applicable.

(1) _____

Address _____

City _____ State _____ Zip _____

(2) _____

Address _____

City _____ State _____ Zip _____

OWNER(S) INFORMATION (If additional space is needed, please attach on a separate sheet)

Owner Name _____

Address _____

City _____ State _____ Zip _____

E-mail address _____

Phone No. _____ Cell/Other _____

Applicant's Name _____ Applicant is the principal owner operations manager

E-mail address _____

ACKNOWLEDGMENT & CERTIFICATIONS

I certify that the information on this application and all supporting documents submitted are true and correct. The company acknowledges that annually filing the registration application is required to obtain permit by the City. If registration is for a Trash Hauling business, I acknowledge the requirements imposed under Section 7D of Ordinance 0069, dated 11/10/15.

 Principal Owner/Operations Manager (Authorized Signatory)

 Date

+++++OFFICE USE ONLY+++++
 APPROVED DENIED REASON: _____

 BUILDING OFFICIAL

 DATE

REQUIRED SUPPORTING DOCUMENTATION & INFORMATION

BUSINESS: A commercial or industrial venture established and operating for profit or non-profit, at a location within the municipal limits of the Town of Horizon City, which provides services or products to other businesses, entities, or the general public.

The following *supporting documents* and/or information shall be provided to the Town of Horizon for proper registration of businesses. *No registration shall be considered complete until all required submittals are provided separately, as indicated on this application form as provided by the Town of Horizon City, no exceptions.*

CHECKLIST:

- a. Business License Registration Application-Completely filled out
- b. El Paso County Assumed Name Certificate/DBA - County Clerk's Office, 501 E. San Antonio (915) 546-2000
- c. State Sales Tax Identification
- d. State License Number.
- e. Full address of business located in Horizon City and address of the business headquarters, if different.
- f. Designation as to type of business, e.g. sole proprietorship, partnership, corporation, etc.
- g. Principal owner of company or business.
- h. Description of type of business.
- i. If the business requires inspection by the city, state or county, or requires additional licensing, copies of required
- j. documents must be provided with the application.
- k. Certificates, if applicable: Fixed Location Permit CPS Other _____
- l. Permit/License TABC

Fees are established for the specific types of business as listed below, based on the level of regulatory enforcement over that business.

Base Fees:

- (1) General:\$50.00
- (2) Trash Haulers:\$100.00

Supplementary Fees:

- (3) Food Establishments:\$50.00
- (4) Businesses that handle Hazardous Materials:\$15.00

Late Fees:

For a registration submitted after having been sent a notice of violation:\$15.00

TABC Liquor License Fees:

Appendix A of Ordinance 0069, dated 11/10/15 for applicable fees: Refer to Appendix A

Discount:

- Renewal of registration before it expires will receive a 20% discount of the base fee.
- Non-profit business are exempt from fees
- Plumbing contractors are not required to pay a plumbing registration fee or administration fee.

Registration:

- a. The registration is for one year, which begins January 1st and ends December 31st, and must be renewed annually as long as the business is active.
- b. Registration fee(s) will not be pro-rated & are non-refundable.
- c. Plumbing Businesses/Contractor are not required to pay a plumbing registration fee or administrative fee, however they are required to register.

Exclusions/Exceptions:

- Vendors must register under ordinance 0092
- Home Occupation Business must register under ordinance 0102, Section 9
- Utility company holding a franchise issued by the City and performing work addressed in the franchise shall not be required to register.