



TOWN OF HORIZON CITY

**OPERATING
BUDGET**

2016

Revenues and Expenses - October 2015 through September 2016

APPROVED SEPTEMBER 8, 2015

WALTER L. MILLER, MAYOR

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2016 OPERATING BUDGET

The 2016 Operating Budget assumes that Town will continue to operate efficiently in providing for the health, safety and well being of its citizens while asking the taxpayer for a modest increase in the tax rate. Town operations are being affected by 1) adjusting staffing levels and contracted services to adequately support the goal of customer service; and 2) redefining several departments in order to better serve the public and to accomplish better accountability within departments and to the governing board.

The budget continues to support the well being of the Town's employees. It includes an across the board 1.5% increase in salaries for all employees except those limited by employment contracts. It also maintains the level of health benefits and the 457B Plan contributions.

As shown below, the overall operating expenses increased by 6.18% or \$343,968 over the 2015 Budget. On fund by fund basis, the General Fund (M & O) increased by 7.63% or \$358,294; the Debt Service Fund decreased by 10.82% or \$(76,426); the Street Fund increased by 38.33% or \$62,100.

TOWN OF HORIZON CITY 2016 OPERATING BUDGET

Description	2015	2016	Increase	Percent
Revenues				
General Fund	4,697,714	5,056,008	358,294	7.63%
Debt Service Fund	706,266	629,841	(76,426)	-10.82%
Street Fund	224,167	224,167	-	0.00%
Total	5,628,148	5,910,016	281,868	5.01%
Expenditures				
General Fund	4,697,714	5,056,008	358,294	7.63%
Debt Service Fund	706,266	629,841	(76,426)	-10.82%
Street Fund	162,000	224,100	62,100	38.33%
Total Expenditures	5,565,981	5,909,949	343,968	6.18%
Excess Revenue	62,167	67	(62,100)	

For what is believed is the first time in the Town's history, we have a decrease in taxable property values. This equates to a loss of \$46,835 in property tax revenues at the current rate and \$49,540 at the proposed. In addition, the average home value has decreased. Due to the reduction in property values, the effective tax rate for the budget year is \$0.442327. The adopted rate of \$0.452723 is a 2.35% increase over the effective rate.

**TOWN OF HORIZON CITY
PROPERTY VALUATION AND TAX RATES**

Description	2015	2016	Increase	Percent
Property Valuation	751,261,233	740,318,482	(10,942,751)	-1.46%
<u>Property Tax Rates</u>				
Maintenance & Operation	0.333988	0.367646	0.033658	10.08%
Debt Service	0.094010	0.085077	-0.008933	-9.50%
Total	0.427998	0.452723	0.024725	5.78%

<u>Average Home</u>	\$	112,279	\$	109,284	\$	(2,995)
	\$	480.55	\$	494.75	\$	14.20
<u>Low</u>						
\$70,000	\$	299.60	\$	316.91	\$	17.31
<u>High</u>						
\$300,000	\$	1,283.99	\$	1,358.17	\$	74.17

General Fund

The General Fund includes the expenses for day to day operations and routine equipment and vehicle purchases whose costs are above the \$2,500 capitalization minimum. The increase of \$358,294.12 is the net effect of salary increases and adjustments, adding positions in Public Safety and Development Services, full year salaries and benefits for six Communication Specialists and a Code Enforcement officer, increase costs for contracted services from the City of El Paso and others and increased maintenance costs for our infrastructure. Some of these expenses are offset by contributions from the Emergency Services Districts No. 1 and 2 of \$67,064 and \$268,257, respectively.

The table below shows the revenues by function and the expenses by department along with the anticipated increases or decreases of each function or department.

**TOWN OF HORIZON CITY
GENERAL FUND SUMMARY
BUDGET 2015-2016**

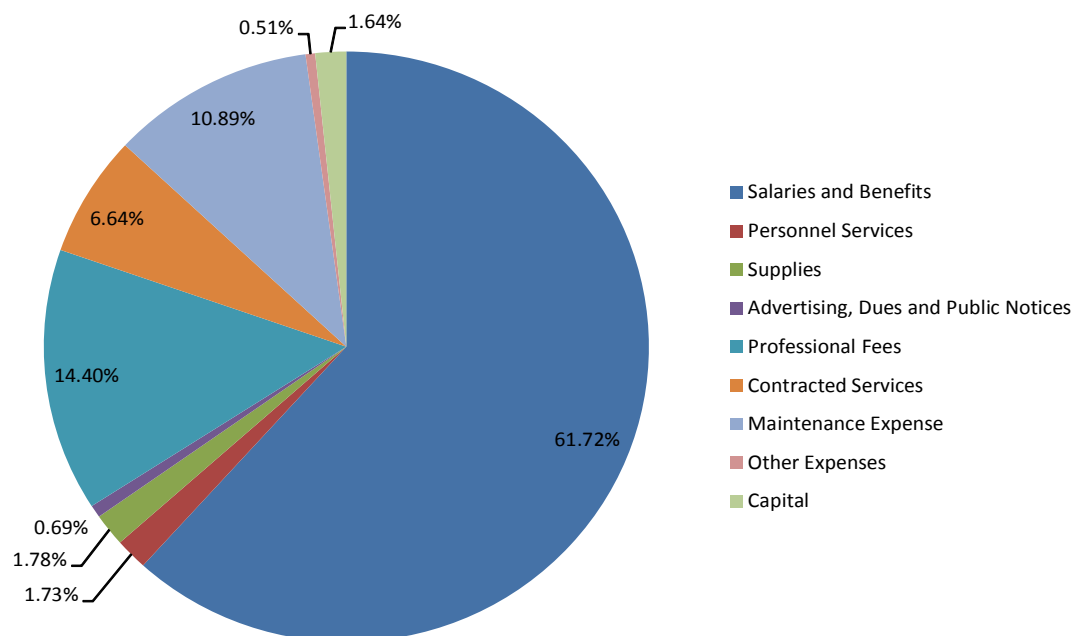
Line No.	Description	FY2014 Actuals	FY2015 YTD June	Revised FY2015 Budget	FY2016 Budget	Increase/ (Decrease)	Percentage
<u>General Fund</u>							
<u>Revenue</u>							
1	Property Taxes	2,090,694.56	2,488,771.14	2,509,123.30	2,721,751.10	212,627.80	8.47%
2	Sales Taxes	872,344.84	766,416.67	915,429.54	1,089,160.20	173,730.66	18.98%
3	Franchise Fees	290,319.24	220,524.78	313,947.06	304,500.00	(9,447.06)	-3.01%
4	Building and Inspection Fees	230,387.15	204,786.31	313,394.92	228,996.00	(84,398.92)	-26.93%
5	Citations and Fees	321,474.86	211,579.88	405,953.14	352,680.00	(53,273.14)	-13.12%
6	Other Income	170,441.09	228,533.13	239,866.30	358,921.00	119,054.70	49.63%
7	Total Revenue	3,975,661.74	4,120,611.91	4,697,714.26	5,056,008.30	358,294.04	7.63%
<u>Expenses</u>							
8	Administration	936,902.83	699,900.52	946,236.51	1,004,674.39	58,437.88	6.18%
9	Public Service	166,085.04	116,778.79	241,580.14	262,101.00	20,520.86	8.49%
10	Building Services (Public Works)	242,508.87	128,930.41	237,704.01	217,518.34	(20,185.67)	-8.49%
11	Streets	161,564.29	152,238.33	219,156.42	243,967.63	24,811.21	11.32%
12	Public Safety	1,622,246.44	1,398,151.85	2,010,035.99	2,184,071.47	174,035.48	8.66%
13	Courts	221,738.76	171,298.77	243,838.60	226,387.61	(17,450.99)	-7.16%
14	Parks	263,948.48	175,723.16	296,940.00	312,940.00	16,000.00	5.39%
15	Development Services (Planning)	171,613.30	135,920.41	260,034.36	315,971.20	55,936.84	21.51%
16	Code Enforcement	147,148.83	150,583.60	221,388.15	242,576.66	21,188.51	9.57%
17	Storm Water Management	19,698.74	8,547.13	20,800.00	45,800.00	25,000.00	120.19%
18	Total Expenses	3,953,455.58	3,138,072.97	4,697,714.18	5,056,008.30	358,294.12	7.63%
19	Excess Revenue	22,206.16	982,538.94	0.08	-	(0.08)	

The next table takes a different look at the expenses . a functional look. As might be expected, Salaries and Benefits are the largest part of the Maintenance and Operations budget at 61.72%.

**TOWN OF HORIZON CITY
GENERAL FUND EXPENSE SUMMARY BY FUNCTION
BUDGET 2015-2016**

Description	FY2014 Actuals	FY2015 YTD June	Revised FY2015 Budget	FY2016 Budget	Increase/ (Decrease)	Percentage
Salaries and Benefits	2,439,134.18	1,922,542.43	2,780,026.38	3,120,635.85	340,609.47	12.25%
Personnel Services	51,700.97	52,535.21	81,462.36	87,600.00	6,137.64	7.53%
Supplies	82,566.49	68,319.11	114,975.00	90,050.00	(24,925.00)	-21.68%
Advertising, Dues and Public Notices	29,916.60	20,544.53	35,600.00	34,774.00	(826.00)	-2.32%
Professional Fees	455,598.22	418,154.08	599,887.36	727,848.00	127,960.64	21.33%
Contracted Services	212,669.52	180,466.20	302,929.00	335,601.00	32,672.00	10.79%
Maintenance Expense	514,347.61	357,831.40	575,326.50	550,379.45	(24,947.05)	-4.34%
Other Expenses	35,528.84	13,222.59	26,450.00	25,950.00	(500.00)	-1.89%
Capital	131,993.15	104,457.42	181,057.58	83,170.00	(97,887.58)	-54.06%
Total	3,953,455.58	3,138,072.97	4,697,714.18	5,056,008.30	358,294.12	7.63%

Percentage of Budget by Function



Revenues

Revenues are grouped into six major categories . Property Taxes, Sales Taxes, Franchise Fees, Building and Inspection Fees, Citations and Fees, and Other Income.

Franchise Fees, Building and Inspection Fees and Citations and Fees are showing decreases over the FY2015 budgeted amounts as these categories are estimated to be under budget at the end of the fiscal year 2015.

Property taxes increased 8.47% due to the increase in the Maintenance and Operating rate. The amount of revenue associated with the increase in the M & O rate is \$212,627.80. Discussion of increases in maintenance and operating costs is included further in this document.

Other Income increased 49.63%. This is due to the additional revenue that will be received for having the Inter-local agreement with Emergency Services District 2 in place for a full year.

**TOWN OF HORIZON CITY
GENERAL FUND REVENUES
BUDGET 2015-2016**

Description	FY2014 Actuals	FY2015 YTD June	FY2015 Budget	FY2016 Budget	Increase/ (Decrease)	Percentage
Property Taxes	2,090,694.56	2,488,771.14	2,509,123.30	2,721,751.10	212,627.80	8.47%
Sales Taxes	872,344.84	766,416.67	915,429.54	1,089,160.20	173,730.66	18.98%
Franchise Fees	290,319.24	220,524.78	313,947.06	304,500.00	(9,447.06)	-3.01%
Building and Inspection Fees	230,387.15	204,786.31	313,394.92	228,996.00	(84,398.92)	-26.93%
Citations and Fees	321,474.86	211,579.88	405,953.14	352,680.00	(53,273.14)	-13.12%
Other Income	170,441.09	228,533.13	239,866.30	358,921.00	119,054.70	49.63%
Total Revenue	3,975,661.74	4,120,611.91	4,697,714.26	5,056,008.30	358,294.04	7.63%

Administration

The department is increasing its overall budget by \$58,437.88 or 6.18%. This is the net effect of increased cost for contracted and professional services and adjusting expense levels to more accurately reflect history.

The position of an in-house IT Specialist, approved in the 2015 Budget, was deferred to 2016 subsequent to the need to fund an unexpected increase in the City of El Paso's Health/Environmental Services contract. The increase became known after the 2015 Budget was approved and prudence dictated that we adjust rather than increase or amend the budget expenses without a clear source of increased revenue. The original 2015 Budget included \$75,000 for this position, but was reduced to \$40,000 for the above-mentioned reason and support was continued under the Net Tech contract. Preliminary information gathered for determining the responsibilities of this position indicated that the previously budgeted amounts would not be sufficient to attract a well qualified person. The 2016 Budget includes \$100,000 for this position, an increase of \$60,000 from the revised 2015 Budget.

The other significant increase for Administration is the cost for the appraisal services through the El Paso Central Appraisal District. The increase to the Budget is \$12,965. The 2015 budget amount was \$30,035 and the proposed 2016 amount is \$43,000.

Public Service

The department is increasing its overall budget by \$20,520.86 or 8.49%. This is primarily due to the contract with the City of El Paso's Environmental Services Department offset by a reduction in the Health Department's contract and a few maintenance expense reductions. The Health contract allocates departmental costs to Horizon City and other municipalities on a per capita (population) basis. It is responsible for \$20,498 decrease which is a 16.73% decrease to its portion.

On the other hand, Environmental Services, which is responsible for animal control, vector control and air quality control, allocated to Horizon City a \$42,705.00 or 41.92% increase. The method of allocation is not clear, but efforts are being made to get more information and a better understanding of it.

Building Services

The department is decreasing its overall budget by \$22,185.67 or 9.33%. This is the net effect of having no Capital costs slightly offset by increased salaries, benefits and maintenance costs.

As part of the 2015 Budget, costs not related to issuing building permits, conducting building inspections, issuing business licenses and overseeing land development were moved to other departments. This has led to a need to change the department's name to be more reflective of its responsibilities.

This department also includes one of the employees for whom a salary adjustment was made. The current pay for this individual was well below the regional and statewide average of similar job descriptions. A \$3,645.32 adjustment was made to the current base salary.

Streets

The department is increasing its overall budget by \$24,811.21 or 11.32%. This is primarily due to a salary adjustment for one the employees and the inclusion of maintenance expenses for post 2010 streets.

Here was another instance of where an employee's salary was far below the regional and statewide averages of jobs with similar responsibilities. An adjustment of \$7,272.83 was made.

It is anticipated that streets built subsequent to 2010 when the Street Referendum was passed, will begin to need repair. The statute governing the Street Fund tax only allows for the tax to be used on streets in existence at the time of the passing of the referendum. Therefore this budget needed to include maintenance cost for those streets built after 2010. Approximately \$15,000 was included for this purpose.

Public Safety

The department is increasing its overall budget by \$174,035.48 or 8.66%. This is primarily due to salaries and benefits for additional employees.

The department's budget maintains the current level of non-payroll related expenditures but also reflects the full effect of six Communication Specialists added by inter-local agreement with the ESD No. 2 in the 2nd quarter of FY2015. In addition, a sergeant's position at \$37,016.63 has been added in order to create a training officer position. The department currently has 37 employees and it is necessary at this level to have one employee dedicated to the on-going required training of the staff.

Courts

The department is decreasing its overall budget by \$17,450.99 or 7.16%. This is primarily due to the loss of one employee who was not replaced offset by the increased cost of collection services. The cost of the collection service is offset by fees collected on the fines.

Parks

The department is increasing its overall budget by \$16,000 or 5.39%. This is due to cost being added to the maintenance contract. The new contract will include provision for maintenance of the four mile Walk and Bike path. We will also be looking for subject matter experts to better maintain the grass and sprinkler systems.

Playground equipment included in the 2015 Budget was deferred to 2016. This was to allow for purchase of trash cans for the Walk and Bike path. Cost for equipment to be placed in the Benton Ct area has been included in this budget.

Development Services

The department is increasing its overall budget by \$55,936.84 or 21.51%. This is the net effect of reducing amounts allocated to the Town Engineer and software, and increasing expenses for contract labor and the addition of one employee.

In order to better reflect the responsibilities of the department, a name change is being proposed. This will also align us with similar departments in the other municipalities.

The position being added is that of Superintendent. This person will be someone with civil engineering experience and will be able to do subdivision plan reviews, estimate costs for infrastructure repairs and assist the Director in many areas

Code Enforcement

The department is increasing its overall budget by \$21,188.51 or 9.57%. This is primarily due to salary adjustments, the reflection of a full year of the expenses associated with the new Code Enforcement officer and increased costs for lot cleanups.

Two employees salaries received an adjustment. One was similarly adjusted to align with regional and statewide salaries for a similar position. The other adjustment was made to compensate for the employee being given additional responsibilities. The total adjustment is \$7,145.32.

The 2015 Budget provided for a new Code Enforcement officer. However, the hiring of the position was delayed until March 2015 and a portion of the salary was reallocated to address the shortfall for the City of El Paso's Health/Environmental Services contract.

There are more and more instances where property owners are not maintaining their lots and are not responding to the requirements set forth in the Notices of Violation. Therefore the City is taking the steps to clean up the properties and thereby incurring more costs. These costs are later billed to the property owner.

Storm Water

The department is increasing its overall budget by \$25,000.00 or 120.19%. This is primarily due to increase in Contract Labor. The department will be taking on more responsibility of maintaining the ponds, drains and waterways. In prior budgets, the concentration of expenses has been in development of compliance documents.

General Fund – Department Detail Budgets

**TOWN OF HORIZON CITY
ADMINISTRATION
BUDGET 2015-2016**

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised		Increase/ (Decrease)
						FY2015 Budget	FY2016 Budget	
01	501	5010	Salaries	186,898.62	146,727.72	208,411.52	210,874.92	2,463.40
01	501	5030	Payroll Taxes	13,156.14	10,244.40	15,943.48	16,131.93	188.45
01	501	5040	Retirement Benefits	9,531.34	7,407.19	11,424.69	11,572.50	147.81
01	501	5050	Group Health	31,446.34	38,343.98	52,780.00	52,500.00	(280.00)
01	501	5060	Uniforms, Safety Equip, Supplies	478.95	284.00	500.00	500.00	-
01	501	5070	Training	3,194.08	1,287.50	7,000.00	5,000.00	(2,000.00)
01	501	5080	Travel	2,758.11	4,327.14	7,000.00	9,000.00	2,000.00
01	501	5090	Unemployment Taxes-Texas	1,458.00	50.32	1,449.00	1,701.00	252.00
01	501	5130	Finance - Contracted Services	5,881.50	-	-	-	-
01	501	5170	Network Support - Contracted	45,549.99	28,800.00	40,000.00	100,000.00	60,000.00
01	501	5180	Appraisal Fees - Contracted	20,438.08	39,585.30	30,035.00	43,000.00	12,965.00
01	501	5200	City Attorney	151,878.65	125,577.57	170,000.00	175,000.00	5,000.00
01	501	5210	Janitorial Supplies	3,430.12	2,140.22	4,000.00	4,000.00	-
01	501	5220	Materials & Supplies	4,254.52	462.26	4,500.00	1,500.00	(3,000.00)
01	501	5240	Postage	10,220.52	7,538.31	15,000.00	12,000.00	(3,000.00)
01	501	5250	Office Supplies	5,010.99	3,077.35	7,000.00	7,000.00	-
01	501	5260	Furniture & Equipment < \$2,500	7,631.93	16,064.52	16,000.00	6,000.00	(10,000.00)
01	501	5270	Employee Candidate Testing	555.50	222.00	500.00	500.00	-
01	501	5280	Codification Services	278.88	-	-	-	-
01	501	5310	Advertising & Public Notices	7,119.79	7,128.33	15,000.00	15,000.00	-
01	501	5320	Dues	5,519.61	8,597.75	6,000.00	10,000.00	4,000.00
01	501	5330	Publications & Subscriptions	3,320.59	572.50	5,000.00	1,500.00	(3,500.00)
01	501	5340	Insurance - Property	19,722.40	13,218.00	16,700.24	23,517.00	6,816.76
01	501	5350	Insurance - Workmen's Comp	2,242.29	1,235.30	2,052.88	1,286.04	(766.84)
01	501	5360	Insurance - Liability	17,257.60	16,809.75	18,978.76	22,679.00	3,700.24
01	501	5370	Insurance - Bond	827.00	609.00	868.36	812.00	(56.36)
01	501	5420	Audit Fees	20,801.06	42,342.06	20,000.00	25,000.00	5,000.00
01	501	5430	Tax Collection Fees	5,479.32	5,421.84	6,000.00	6,000.00	-
01	501	5500	Maintenance - Surfaces	-	235.04	-	1,000.00	1,000.00
01	501	5510	Electricity	16,607.13	8,672.59	18,000.00	18,000.00	-

TOWN OF HORIZON CITY
ADMINISTRATION
BUDGET 2015-2016

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised		Increase/ (Decrease)
						FY2015 Budget	FY2016 Budget	
01	501	5520	Gas - Natural	2,184.90	1,484.74	2,000.00	2,000.00	-
01	501	5530	Gasoline, Oil	1,056.58	890.78	1,500.00	1,500.00	-
01	501	5540	Maintenance - Bldg	13,920.27	5,605.64	6,500.00	6,500.00	-
01	501	5550	Maintenance - Equipment	2,111.50	-	2,000.00	2,000.00	-
01	501	5570	Waste Disposal, Water	9,153.12	7,328.91	8,500.00	8,500.00	-
01	501	5580	Maintenance - Computers	19,684.49	-	1,000.00	1,000.00	-
01	501	5590	Telephone & Communications	35,964.97	32,957.94	19,000.00	22,000.00	3,000.00
01	501	5610	Rents - Equipment	6,449.73	8,853.28	10,000.00	10,000.00	-
01	501	5620	Rents - Building	57,319.87	45,633.15	60,000.00	60,000.00	-
01	501	5630	Storage Rental	5,518.00	4,221.00	6,000.00	6,000.00	-
01	501	5640	Software Licensing & Maintenance Fees		38,507.41	41,735.00	40,000.00	(1,735.00)
01	501	5700	Bank Charges	2,822.39	1,780.49	4,200.00	6,000.00	1,800.00
01	501	5710	Miscellaneous Expense	3,868.10	54.24	1,000.00	1,000.00	-
01	501	5720	Public Relations	4,114.64	657.52	1,500.00	1,500.00	-
01	501	5740	Election Expense	20,000.00	-	20,000.00	10,000.00	(10,000.00)
01	501	5760	Interest & Penalties	3,917.07	569.52	-	600.00	600.00
01	501	5770	Council Member Stipends	13,875.00	10,750.00	21,000.00	21,000.00	-
01	501	5790	Employee Appreciation	-	3,623.96	4,000.00	4,000.00	-
			Total M & O	804,909.68	699,900.52	910,078.93	984,674.39	74,595.46
01	507	6050	Capital	131,993.15	-	36,157.58	20,000.00	(16,157.58)
			Total	936,902.83	699,900.52	946,236.51	1,004,674.39	58,437.88

Percentage Increase

6.18%

TOWN OF HORIZON CITY
PUBLIC SERVICE
BUDGET 2015-2016

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised		Increase/ (Decrease)
						FY2015 Budget	FY2016 Budget	
01	502	5100	Health Services Contract	166,085.04	61,257.00	122,514.00	102,016.00	(20,498.00)
01	502	5101	Environmental Services Contract	-	50,940.00	101,880.00	144,585.00	42,705.00
01	502	5500	Maintenance - Surfaces	-	-	5,000.00	3,000.00	(2,000.00)
01	502	5510	Electricity	-	1,996.59	3,000.00	3,000.00	-
01	502	5520	Gas - Natural	-	680.99	1,000.00	1,000.00	-
01	502	5540	Maintenance - Bldg	-	550.00	3,186.14	4,000.00	813.86
01	502	5550	Maintenance - Equipment	-	-	500.00	1,000.00	500.00
01	502	5570	Waste Disposal, Water	-	546.85	1,000.00	1,000.00	-
01	502	5590	Telephone & Communications	-	807.36	1,000.00	1,000.00	-
01	502	5650	Maintenance - Rockwalls and Fencing	-	-	2,500.00	1,500.00	(1,000.00)
Total M & O				166,085.04	116,778.79	241,580.14	262,101.00	20,520.86
Capital				-	-	-	-	-
Total				166,085.04	116,778.79	241,580.14	262,101.00	20,520.86
Percentage Increase								8.49%

TOWN OF HORIZON CITY
BUILDING SERVICES
BUDGET 2015-2016

Fund Dept Acct			Description	FY2014 Actuals	FY2015 YTD June	Revised FY2015		FY2016 Budget	Increase/ (Decrease)
						Budget			
01	503	5010	Salaries	160,402.37	76,640.97	116,331.20	120,582.31		4,251.11
01	503	5020	Overtime	-	-	-	-		-
01	503	5030	Payroll Taxes	12,125.98	5,217.96	9,052.34	9,224.55		172.21
01	503	5040	Retirement Benefits	9,061.65	4,789.51	7,099.63	7,234.94		135.31
01	503	5050	Group Health	36,870.82	21,842.05	22,620.00	22,500.00		(120.00)
01	503	5060	Uniforms, Safety Equip, Supplies	934.26	305.71	500.00	1,500.00		1,000.00
01	503	5070	Training	2,744.50	2,290.00	2,750.00	2,750.00		-
01	503	5080	Travel	3,811.88	2,739.77	3,250.00	3,250.00		-
01	503	5090	Unemployment Taxes-Texas	828.00	23.88	621.00	729.00		108.00
01	503	5220	Materials & Supplies	372.49	56.56	475.00	1,000.00		525.00
01	503	5250	Office Supplies	3,356.84	1,120.02	2,500.00	2,000.00		(500.00)
01	503	5260	Furniture & Equipment < \$2,500	-	-	2,000.00	4,000.00		
01	503	5320	Dues	515.00	490.00	750.00	750.00		-
01	503	5330	Publications & Subscriptions	58.00	-	500.00	500.00		-
01	503	5350	Insurance - Workmen's Comp	1,353.46	697.76	1,484.84	692.74		(792.10)
01	503	5410	Contract Labor	5,375.00	10,675.00	28,000.00	30,000.00		2,000.00
01	503	5530	Gasoline, Oil	3,357.60	1,078.53	7,500.00	5,000.00		(2,500.00)
01	503	5550	Maintenance - Equipment	153.72	-	-	500.00		500.00
01	503	5560	Maintenance - Vehicles	10.00	304.19	1,000.00	3,500.00		2,500.00
01	503	5590	Telephone & Communications	1,170.30	658.50	1,020.00	1,100.00		80.00
01	503	5640	Software Licensing & Maintenance Fees	-	-	-	454.80		454.80
01	503	5710	Miscellaneous Expense	7.00	-	250.00	250.00		-
Total M & O				242,508.87	128,930.41	207,704.01	217,518.34		7,814.33
01	507	6033	Capital	-	-	30,000.00	-		(30,000.00)
Total				242,508.87	128,930.41	237,704.01	217,518.34		(22,185.67)
Percentage Increase				-9.33%					

**TOWN OF HORIZON CITY
STREETS
BUDGET 2015-2016**

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised		Increase/ (Decrease)
						FY2015 Budget	FY2016 Budget	
01	504	5010	Salaries	56,788.31	71,173.12	101,312.68	110,209.16	8,896.48
01	504	5020	Overtime	1,452.43	867.52	1,000.00	1,300.00	300.00
01	504	5030	Payroll Taxes	4,394.16	5,474.92	7,826.88	8,530.45	703.57
01	504	5040	Retirement Benefits	1,617.98	3,952.60	6,078.46	6,612.55	534.09
01	504	5050	Group Health	12,487.54	20,112.61	22,620.00	22,500.00	(120.00)
01	504	5060	Uniforms, Safety Equip, Supplies	461.28	742.55	1,100.00	1,100.00	-
01	504	5070	Training	20.00	462.00	1,000.00	1,000.00	-
01	504	5080	Travel	-	-	1,500.00	1,000.00	(500.00)
01	504	5090	Unemployment Taxes-Texas	414.00	23.83	621.00	729.00	108.00
01	504	5140	Street Maintenance Contract	-	-	-	-	-
01	504	5220	Materials & Supplies	8,431.70	1,801.15	-	6,000.00	6,000.00
01	504	5230	Street Signs	14,756.03	-	-	3,000.00	3,000.00
01	504	5250	Office Supplies	-	491.74	800.00	750.00	(50.00)
01	504	5260	Furniture & Equipment < \$2,500	-	298.50	-	1,000.00	1,000.00
01	504	5330	Publications & Subscriptions	-	-	-	-	-
01	504	5350	Insurance - Workmen's Comp	5,924.17	6,973.39	6,722.60	7,434.27	711.67
01	504	5410	Contract Labor	1,800.00	-	-	5,000.00	5,000.00
01	504	5500	Maintenance - Surfaces	-	-	-	3,000.00	3,000.00
01	504	5510	Electricity	33,304.13	24,895.94	34,000.00	34,000.00	-
01	504	5530	Gasoline, Oil	5,223.79	3,117.03	6,000.00	6,000.00	-
01	504	5550	Maintenance - Equipment	5,238.21	3,932.13	7,000.00	9,000.00	2,000.00
01	504	5560	Maintenance - Vehicles	7,865.64	3,100.48	9,000.00	8,000.00	(1,000.00)
01	504	5570	Waste Disposal, Water	656.84	510.28	1,500.00	1,500.00	-
01	504	5590	Telephone & Communications	662.58	956.20	1,620.00	1,620.00	-
01	504	5610	Rents - Equipment	-	-	1,000.00	1,000.00	-
01	504	5640	Software Licensing & Maintenance Fees	-	363.84	454.80	682.20	227.40
01	504	5650	Maintenance - Rockwalls and Fencing	-	-	5,000.00	3,000.00	(2,000.00)
01	504	5710	Miscellaneous Expense	65.50	88.50	-	-	-
Total M & O				161,564.29	149,338.33	216,156.42	243,967.63	27,811.21
01	507	6024	Capital	-	2,900.00	3,000.00	-	(3,000.00)
Total				161,564.29	152,238.33	219,156.42	243,967.63	24,811.21
Percentage Increase				11.32%				

TOWN OF HORIZON CITY
PUBLIC SAFETY
BUDGET 2015-2016

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised FY2015 Budget	FY2016 Budget	Increase/ (Decrease)
01	505	5010	Salaries	1,036,242.46	830,647.14	1,184,987.86	1,365,641.92	180,654.06
01	505	5020	Overtime	63,643.44	48,178.01	57,233.20	75,000.00	17,766.80
01	505	5030	Payroll Taxes	84,216.29	67,267.40	96,893.29	110,209.11	13,315.82
01	505	5040	Retirement Benefits	45,614.18	35,456.36	72,561.28	81,938.52	9,377.24
01	505	5050	Group Health	170,711.60	180,324.89	260,605.56	285,000.00	24,394.44
01	505	5060	Uniforms, Safety Equip, Supplies	16,766.82	19,046.33	22,973.08	23,000.00	26.92
01	505	5070	Training	7,721.21	3,402.94	8,539.28	8,600.00	60.72
01	505	5080	Travel	2,648.64	2,782.42	2,000.00	3,100.00	1,100.00
01	505	5090	Unemployment Taxes-Texas	7,140.19	541.98	6,417.00	9,234.00	2,817.00
01	505	5220	Materials & Supplies	8,576.88	9,003.84	8,000.00	10,000.00	2,000.00
01	505	5250	Office Supplies	4,641.94	3,292.62	5,300.00	5,500.00	200.00
01	505	5260	Furniture & Equipment < \$2,500	-	9,348.33	12,000.00	4,000.00	(8,000.00)
01	505	5270	Employee Candidate Testing	919.00	1,490.50	2,100.00	2,000.00	(100.00)
01	505	5320	Dues	5,862.27	1,745.49	1,750.00	1,424.00	(326.00)
01	505	5330	Publications & Subscriptions	300.00	503.50	700.00	600.00	(100.00)
01	505	5350	Insurance - Workmen's Comp	32,446.66	20,753.40	37,744.44	24,640.92	(13,103.52)
01	505	5530	Gasoline, Oil	54,164.94	27,461.36	55,000.00	45,000.00	(10,000.00)
01	505	5540	Maintenance - Bldg	3,440.31	5,212.83	15,000.00	5,000.00	(10,000.00)
01	505	5550	Maintenance - Equipment	2,543.45	2,350.64	1,800.00	11,114.00	9,314.00
01	505	5560	Maintenance - Vehicles	38,956.52	28,157.10	45,000.00	45,000.00	-
01	505	5580	Maintenance - Computers	1,419.56	1,138.25	1,400.00	1,500.00	100.00
01	505	5590	Telephone & Communications	14,519.39	10,382.69	12,000.00	12,480.00	480.00
01	505	5610	Rents - Equipment	7,016.86	-	1,500.00	1,500.00	-
01	505	5640	Software Licensing & Maintenance Fees	-	13,409.60	17,531.00	4,919.00	(12,612.00)
01	505	5710	Miscellaneous Expense	6,739.33	1,145.41	4,700.00	1,000.00	(3,700.00)
01	505	5720	Public Relations	5,669.50	2,347.10	4,000.00	2,500.00	(1,500.00)
01	505	5721	Movies in the Park	-	-	1,000.00	3,500.00	3,500.00
01	505	5750	HC Explorers	-	297.00	1,000.00	1,000.00	-
01	505	5780	Crime Victims Expense	-	975.00	1,300.00	1,500.00	200.00
			Total M & O	1,622,246.44	1,326,662.13	1,940,035.99	2,145,901.47	205,865.48
01	507	6035	Capital	-	71,489.72	70,000.00	38,170.00	(31,830.00)
			Total	1,622,246.44	1,398,151.85	2,010,035.99	2,184,071.47	174,035.48
			Percentage Increase					8.66%

TOWN OF HORIZON CITY
COURTS
BUDGET 2015-2016

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised		Increase/ (Decrease)
						FY2015 Budget	FY2016 Budget	
01	506	5010	Salaries	118,554.79	74,531.14	101,436.29	88,879.90	(12,556.39)
01	506	5030	Payroll Taxes	10,828.63	6,722.58	11,851.10	9,553.31	(2,297.79)
01	506	5040	Retirement Benefits	7,130.40	5,213.48	9,294.98	7,492.79	(1,802.19)
01	506	5050	Group Health	23,436.80	22,821.33	33,301.67	29,999.96	(3,301.71)
01	506	5070	Training	392.00	50.00	1,500.00	1,000.00	(500.00)
01	506	5080	Travel	53.68	755.25	2,000.00	2,500.00	500.00
01	506	5090	Unemployment Taxes-Texas	1,221.88	58.48	1,035.00	972.00	(63.00)
01	506	5110	Judge - Contracted	39,462.64	24,923.28	36,000.60	36,000.00	(0.60)
01	506	5120	Visiting Judge - Contracted	3,250.00	1,370.00	3,000.00	3,000.00	-
01	506	5190	Translator - Contracted	1,430.00	647.50	3,000.00	1,500.00	(1,500.00)
01	506	5220	Materials & Supplies	1,696.13	246.97	2,000.00	500.00	(1,500.00)
01	506	5250	Office Supplies	1,673.54	1,735.78	2,000.00	2,500.00	500.00
01	506	5260	Furniture & Equipment < \$2,500	-	-	-	1,000.00	1,000.00
01	506	5310	Advertising & Public Notices	250.00	-	500.00	500.00	-
01	506	5320	Dues	-	-	300.00	300.00	-
01	506	5330	Publications & Subscriptions	-	101.75	500.00	500.00	-
01	506	5350	Insurance - Workmen's Comp	723.10	423.66	669.00	359.65	(309.35)
01	506	5410	Contract Labor	1,016.25	210.00	1,500.00	500.00	(1,000.00)
01	506	5470	Collection Services	388.20	23,262.06	22,500.00	30,000.00	7,500.00
01	506	5590	Telephone & Communications	2,781.91	1,308.30	1,749.96	1,750.00	0.04
01	506	5640	Software Licensing & Maintenance Fees	-	1,698.78	2,000.00	2,280.00	280.00
01	506	5700	Bank Charges	7,208.25	5,218.43	7,200.00	4,800.00	(2,400.00)
01	506	5710	Miscellaneous Expense	240.56	-	500.00	500.00	-
Total M & O				221,738.76	171,298.77	243,838.60	226,387.61	(17,450.99)
Capital				-	-	-	-	-
Total				221,738.76	171,298.77	243,838.60	226,387.61	(17,450.99)

Percentage Increase

-7.16%

TOWN OF HORIZON CITY
PARKS
BUDGET 2015-2016

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised		FY2016 Budget	Increase/ (Decrease)
						FY2015 Budget	FY2016 Budget		
01	508	5150	Park Maintenance - Contracted	107,116.81	118,870.00	150,000.00	175,000.00	25,000.00	
01	508	5220	Materials & Supplies	4,280.50	997.55	5,000.00	5,000.00	-	
01	508	5260	Furniture & Equipment < \$2,500	-	419.99	14,500.00	5,000.00	(9,500.00)	
01	508	5450	Equipment Study and Plan Development	-	-	1,840.00	1,840.00	-	
01	508	5500	Maintenance -Surfaces	20,272.64	2,533.07	15,000.00	15,400.00	400.00	
01	508	5510	Electricity	9,968.78	5,900.76	8,500.00	8,500.00	-	
01	508	5550	Maintenance - Equipment	12,833.22	8,403.76	13,000.00	13,000.00	-	
01	508	5570	Waste Disposal, Water	109,476.53	35,797.03	70,000.00	70,000.00	-	
01	508	5610	Rents - Equipment	-	-	1,200.00	1,200.00	-	
01	508	5650	Maintenance - Rockwalls and Fencing	-	2,801.00	6,000.00	6,000.00	-	
01	508	5710	Miscellaneous Expense	-	-	-	-	-	
Total M & O				263,948.48	175,723.16	285,040.00	300,940.00	15,900.00	
01	507	6028	Capital	-	-	11,900.00	12,000.00	100.00	
Total				263,948.48	175,723.16	296,940.00	312,940.00	16,000.00	
Percentage									5.39%

**TOWN OF HORIZON CITY
DEVELOPMENT SERVICES
BUDGET 2015-2016**

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised		Increase/ (Decrease)
						FY2015 Budget	FY2016 Budget	
01	509	5010	Salaries	103,075.77	72,824.37	103,471.68	165,022.49	61,550.81
01	509	5030	Payroll Taxes	7,876.25	5,579.85	7,915.58	12,624.22	4,708.64
01	509	5040	Retirement Benefits	6,017.08	4,536.82	6,208.30	9,901.35	3,693.05
01	509	5050	Group Health	13,242.93	11,751.32	15,080.00	22,500.00	7,420.00
01	509	5070	Training	650.00	3,140.00	3,600.00	3,000.00	(600.00)
01	509	5080	Travel	972.50	2,297.07	2,000.00	4,000.00	2,000.00
01	509	5090	Unemployment Taxes-Texas	414.00	17.24	414.00	729.00	315.00
01	509	5160	City Engineer - Contracted	27,908.48	23,035.00	70,000.00	50,000.00	(20,000.00)
01	509	5220	Materials & Supplies	1,990.77	552.67	1,000.00	500.00	(500.00)
01	509	5250	Office Supplies	319.71	372.02	2,000.00	2,000.00	-
01	509	5260	Furniture & Equipment < \$2,500	-	2,095.80	-	-	-
01	509	5320	Dues	575.00	585.00	600.00	600.00	-
01	509	5330	Publications & Subscriptions	4,063.99	-	1,200.00	1,200.00	-
01	509	5350	Insurance - Workmen's Comp	604.62	282.99	444.80	694.14	249.34
01	509	5410	Contract Labor	2,000.00	6,434.00	30,000.00	37,000.00	7,000.00
01	509	5530	Gasoline, Oil	1,228.45	1,850.81	1,200.00	2,000.00	800.00
01	509	5590	Telephone & Communications	673.75	525.50	900.00	900.00	-
01	509	5640	Software Licensing & Maintenance Fees	-	-	14,000.00	3,300.00	(10,700.00)
01	509	5710	Miscellaneous Expense	-	39.95	-	-	-
Total M & O				171,613.30	135,920.41	260,034.36	315,971.20	55,936.84
Capital				-	-	-	-	-
Total				171,613.30	135,920.41	260,034.36	315,971.20	55,936.84
Percentage Increase								21.51%

TOWN OF HORIZON CITY
CODE ENFORCEMENT
BUDGET 2015-2016

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised		Increase/ (Decrease)
						FY2015 Budget	FY2016 Budget	
01	510	5010	Salaries	86,193.15	62,534.12	99,174.96	122,667.38	23,492.42
01	510	5020	Overtime	343.58	126.35	500.00	750.00	250.00
01	510	5030	Payroll Taxes	6,318.90	4,457.65	8,879.28	9,441.48	562.20
01	510	5040	Retirement Benefits	4,392.51	3,751.55	6,933.83	7,360.04	426.21
01	510	5050	Group Health	18,154.04	16,315.46	22,620.00	29,999.96	7,379.96
01	510	5060	Uniforms, Safety Equip, Supplies	829.01	466.82	1,150.00	1,000.00	(150.00)
01	510	5070	Training	1,005.00	855.00	1,200.00	2,500.00	1,300.00
01	510	5080	Travel	2,239.95	1,964.25	2,500.00	4,500.00	2,000.00
01	510	5090	Unemployment Taxes-Texas	620.99	23.05	621.00	972.00	351.00
01	510	5220	Materials & Supplies	864.66	369.56	600.00	2,000.00	1,400.00
01	510	5250	Office Supplies	31.39	379.29	500.00	800.00	300.00
01	510	5260	Furniture & Equipment < \$2,500	-	6,752.56	8,800.00	2,500.00	(6,300.00)
01	510	5320	Dues	106.00	-	500.00	500.00	-
01	510	5330	Publications & Subscriptions	1,264.52	152.12	800.00	400.00	(400.00)
01	510	5350	Insurance - Workmen's Comp	2,053.70	679.50	2,279.48	706.35	(1,573.13)
01	510	5410	Contract Labor	16,005.00	14,916.16	21,000.00	27,000.00	6,000.00
01	510	5530	Gasoline, Oil	4,531.55	2,658.49	5,350.00	5,700.00	350.00
01	510	5550	Maintenance - Equipment	-	101.86	750.00	1,000.00	250.00
01	510	5560	Maintenance - Vehicles	1,335.70	2,833.91	4,400.00	6,000.00	1,600.00
01	510	5590	Telephone & Communications	800.68	764.93	1,620.00	1,620.00	-
01	510	5640	Software Licensing & Maintenance Fees	-	363.84	909.60	859.45	(50.15)
01	510	5710	Miscellaneous Expense	58.50	49.43	300.00	300.00	-
01	510	5720	Public Relations	-	-	-	1,000.00	1,000.00
Total M & O				147,148.83	120,515.90	191,388.15	229,576.66	38,188.51
01	507	6037	Capital	-	30,067.70	30,000.00	13,000.00	(17,000.00)
Total				147,148.83	150,583.60	221,388.15	242,576.66	21,188.51
Percentage Increase				9.57%				

TOWN OF HORIZON CITY
STORM WATER
BUDGET 2015-2016

Fund	Dept	Acct	Description	FY2014 Actuals	FY2015 YTD June	Revised FY2015 Budget	FY2016 Budget	Increase/ (Decrease)
01	511	5070	Training	540.00	-	800.00	800.00	-
01	511	5080	Travel	2,004.60	-	2,000.00	2,000.00	-
01	511	5220	Materials & Supplies	1,025.83	-	1,000.00	500.00	(500.00)
01	511	5320	Dues	200.00	100.00	500.00	500.00	-
01	511	5330	Publications & Subscriptions	761.83	269.59	1,000.00	500.00	(500.00)
01	511	5410	Contract Labor	13,903.48	3,890.04	4,000.00	29,000.00	25,000.00
01	511	5610	Rents - Equipment	-	-	1,000.00	3,000.00	2,000.00
01	511	5650	Maintenance - Rockwalls and Fencing	770.00	4,287.50	10,000.00	9,000.00	(1,000.00)
01	511	5710	Miscellaneous Expense	493.00	-	500.00	500.00	-
Total M & O				19,698.74	8,547.13	20,800.00	45,800.00	25,000.00
Capital				-	-	-	-	-
Total				19,698.74	8,547.13	20,800.00	45,800.00	25,000.00
Percentage Increase				120.19%				

Debt Service Fund

The Debt Service Fund includes the expenses necessary to meet the annual principal and interest payments on all outstanding debt. For 2016, this will include service amounts for the \$750,000 2005 Bond Issue held by Bank of America and the \$15 million 2014 Certificates of Obligation (CO_o). The total service amount is \$629,840.56. This is a decrease of \$76,425.79 or 10.82%. This is the second year for the 2014 CO_o and again there will be no principal payment on this issue. The reduction comes as a result of not having extra months in the interest cycle. In the prior budget, the first interest payment was due February 2015. This was eight months after the certificates were issued resulting in a larger interest payment. This will not be the case for FY2016. However, it is to be noted that in FY2017 principal payments will begin in the amount of \$430,000.

Because there will be less interest to pay in 2016, the debt service property tax rate will be reduced to \$0.085077 from \$0.0940108 per \$100 of valuation.

TOWN OF HORIZON CITY DEBT SERVICE BUDGET 2015-2016

Description	FY2014 Actuals	FY2015 YTD June	FY2015 Budget	FY2016 Budget	Increase/ (Decrease)	Percentage
Expenditures						
Bank Charges				50.00	50.00	
Bond Interest	23,897.50	11,455.00	22,910.00	21,922.50	(987.50)	
Bond Principal	25,000.00	-	25,000.00	30,000.00	5,000.00	
Loan Interest	1,350.01	-	-	-	-	
Loan Principal	36,430.63	-	-	-	-	
Interest on loan for Property	6,204.83	-	-	-	-	
Principal on loan for Property	441,761.81	-	-	-	-	
Interest on Line of Credit	623.33	-	-	-	-	
Principal on Line of Credit	100,000.00	-	-	-	-	
2014 Certificates of Obligation - Principal	-	-	-	-	-	
2014 Certificates of Obligation - interest	-	370,025.10	658,356.35	576,662.50	(81,693.85)	
Bond Insurance Premium	239.08	716.67		955.56	955.56	
Bond Counsel Fees and Expenses	29,955.00	-			-	
Bond Issuance Costs	145,631.34	-			-	
Agent Fee	250.00	250.00		250.00	250.00	
Transfers Out	15,108,711.92	-	-	-	-	
Total Expenditures	15,920,055.45	382,446.77	706,266.35	629,840.56	(76,425.79)	-10.82%
Revenues						
Current Year Taxes	237,458.00	687,083.79	706,266.35	629,840.56	(76,425.79)	
Delinquent Taxes	2,685.56	10,463.66	-	-	-	
Interest Income	1,656.08	2,562.14	-	-	-	
Proceeds from Loan	100,000.00	-				
Bond Proceeds	15,207,499.90	-				
Transfers from Special Funds	393,468.47	-				
Total Revenue	15,942,768.01	700,109.59	706,266.35	629,840.56	(76,425.79)	-10.82%
Excess Revenue	22,712.56	317,662.82	-	-	-	
Taxable Values			751,261,233	740,318,482		
Debt Service Rate			0.094010	0.085077		

Street Maintenance Fund

The Street Maintenance Fund is designated to be used to maintain Pre 2011 existing streets. It is self funded by .025% sales tax as determined by a voter referendum. The budget includes \$224,100.00 of expenditures which is a \$62,100.00 or 38.33% increase from the 2015 Budget. Staff plans that a program to repair and resurface streets will be developed during FY2016. The revenue level is expected to be the same as the 2015 Budget of \$224,167.00.

TOWN OF HORIZON CITY STREET FUND BUDGET 2015-2016

Description	FY2014 Actuals	FY2015 YTD June	Revised FY2015 Budget	FY2016 Budget	Increase/ (Decrease)	Percentage
<u>Expenditures</u>						
Street Maintenance Contract	28,042.12	32,006.47	100,000.00	160,600.00	60,600.00	
Materials & Supplies	8,243.64	11,046.90	17,000.00	-	(17,000.00)	
Street Signs	11,668.02	13,020.14	16,000.00	16,500.00	500.00	
Street Lights	-	1,413.00	15,000.00	10,000.00	(5,000.00)	
Contract Labor	2,500.00	1,514.00	5,000.00	22,000.00	17,000.00	
Maintenance Surfaces	-	3,521.00	6,000.00	12,000.00	6,000.00	
Miscellaneous Expense	375.00	665.00	3,000.00	3,000.00	-	
Total Expenditures	50,828.78	63,186.51	162,000.00	224,100.00	62,100.00	38.33%
<u>Revenues</u>						
Street Fund Taxes	216,219.43	190,044.52	224,167.00	224,167.00	-	0.00%
Excess Revenue	165,390.65	126,858.01	62,167.00	67.00	(62,100.00)	

ECONOMIC DEVELOPMENT FUND

The Economic Development Fund is designated to be used to foster economic growth in the Town. It is self funded by .025% sales tax as determined by a voter referendum. The budget includes \$224,167 of revenue and planned expenditures of \$100,000. This is the same level of revenue as in the 2015 Budget. The funds are to be held for use as determined by the Economic Development Corporation and approved by the Town Council.

**TOWN OF HORIZON CITY
ECONOMIC DEVELOPMENT
BUDGET 2015-2016**

Description	FY2014 Actuals	FY2015 YTD June	Revised FY2015 Budget	FY2016 Budget	Increase/ (Decrease)	Percentage
Training	-	-	-	2,000.00	2,000.00	
City Attorney	-	688.50	-	25,000.00	25,000.00	
Office Supplies	-	253.96	-	500.00	500.00	
Contract Labor	-	5,535.00	-	20,000.00	20,000.00	
Bank Charges	-	56.68	-	500.00	500.00	
Public Relations	-	-	-	2,000.00	2,000.00	
Consulting Services	-	-	-	50,000.00	50,000.00	
Total Expenditures	-	6,534.14	-	100,000.00	100,000.00	100.00%
Revenues						
Economic Development Fund Taxes	216,219.43	190,077.96	224,167.00	224,167.00	-	0.00%
Excess Revenue	216,219.43	183,543.82	224,167.00	124,167.00	(100,000.00)	

CAPITAL IMPROVEMENT PROGRAM

The 2014-2016 Capital Improvement Program was approved by the Town Council on February 1, 2014 in the amount of \$45,073,650. The projects included in the program consist of street and right-of-way improvements and drainage improvements. The projects were selected as high priority and high need projects.

The proposed funding for the projects included Certificates of Obligation, Transportation Reinvestment Zone #1 funds and Surface Transportation Program funds which are federal funds available through the Metropolitan Planning Organization.

On May 27, 2014 the Town Council approved the issuance of \$15 million of Certificates of Obligation to fund the majority of the projects. The two larger projects are joint projects with the Regional Mobility Authority and the Texas Department of Transportation. Only a portion of the funding for these projects will come from the Certificate of Obligation with the balance coming from the reinvestment and federal funds.

As required, the plan has been updated and reflects activity for the years 2016-2018. The total for projects that have been estimated and approved for funding is \$44,869,701.

RESOLUTION

WHEREAS, The Town of Horizon City held a public hearing on a proposed three-year Capital Improvement Program (CIP) on August 25, 2015 in accordance with section 5.08 of the City Charter; and

WHEREAS, The proposed CIP projects include project funded through the 2014 issuance of certificates of obligation (2014 C.O.s) and other street and right-of-way improvements and drainage improvements; and

WHEREAS, The CIP projects include specific location projects and categorical projects such as Sign Replacement and ADA Ramp Construction, Miscellaneous Drainage Improvements, and Upgrades to Stormwater Ponds and Rockwall Construction which do not indicate specific locations; and

WHEREAS, The City Council desires to ensure that the 2014 C.O. projects listed in are completed in a timely manner; and

WHEREAS, The City Council desires to reaffirm the procedures to consider modifications to the 2014 C.O. project listing during the implementation of the program; and

WHEREAS, The City Council desires to ensure that a 3-year plan includes future projects to be developed as funds become available.


NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF HORIZON CITY, TEXAS:

1. That the City Council adopts the Master Capital Improvement Program as proposed in Attachment A.
2. That Town staff will present 2014 C. O. program updates at least twice a year to the City Council.
3. That the projects in the 2014 C.O. Program continue to be the highest priority projects for the Town.
4. That, in the event a 2014 C.O. project requires additional funding to carry out the project goals and objectives, the Mayor shall recommend funding from within the 2014 C.O. program.
5. That, in the event, a 2014 C.O. project is deemed unfeasible, the Mayor shall recommend deleting the project from the 2014 C.O. program
6. That, in the event a project is deleted from the 2014 C.O. program, the Mayor shall recommend changes to the project listing in the following order of priority:
 - a. additional locations to the categorical projects as the first option to utilize the capital funds made available due to the original project's deletion;

- b. additional and enhanced scope to other projects in the 2014 C.O. Program as the second option to utilize the capital funds made available due to the original project's deletion;
 - c. that the capital funds made available due to the original project's deletion be used as match for a project eligible for federal or state funding;
 - d. that the capital funds made available due to the original project's deletion be used to begin developing an unfunded street and drainage 2017 project;
 - e. that the capital funds made available due to the original project's deletion be used to retire debt.
7. That, in the event a project or projects in the 2014 C.O. program result in savings, the Mayor shall recommend the balance within the project be utilized in the same order of priority as would be utilized for a deleted project.

PASSED AND ADOPTED this 8th day of September, 2015.

THE TOWN OF HORIZON CITY

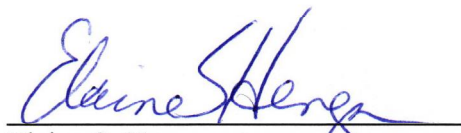

Walter L. Miller
Mayor

ATTEST:


Elvia Schuller
City Clerk



APPROVED AS TO FORM:


Elaine S. Hengen
Assistant City Attorney

APPROVED AS TO CONTENT:


Michelle Padilla
Planning Director

ATTACHMENT A

MASTER CAPITAL IMPROVEMENT PROGRAM FY 2016 to FY 2018

In accordance with section 5.08 of the City Charter, the following three year capital program is submitted for adoption.

The projects recommended for adoption include street and right-of-way improvements and drainage improvements. These projects include the 2014 C.O.-funded projects (2014 CO program) and the 2nd phase of infrastructure projects presented to Council in August 2013.

Proposed funding sources include:

Certificates of Obligation	CO
Transportation Reinvestment Zone #1 (adopted December 2012)	TRZ #1
Surface Transportation Program (federal funds available from MPO)	STP
Transportation Alternatives Program (federal funds available from MPO)	TAP
<i>Coordinated Border Infrastructure (federal funds available from MPO)</i>	<i>CBI</i>

Project Name	Project Estimate	FY 2016	FY 2017	FY 2018	Funding Source(s)
Kenazo Illumination	375,483	Construct			CO
Eastlake Construction	16,500,000	Design			TRZ #1
Sign Replacement & ADA Ramp Construction	223,829		Install & Construct	Install & Construct	CO
Industrial Park Improvements - Phase 1	2,825,119	Construct			CO
Industrial Park Improvements – Phase 2 *	3,980,523	Construct			CO
Oxbow Street Improvements	469,466	Construct			CO
Pawling Drive Improvements	426,371	Construct			CO
Pavement Management Information System	69,689				CO
<i>Darrington Widening to 4 lanes (1)</i>	<i>12,600,000</i>	Construct	Construct		CO, STP & <i>CBI</i>
Darrington Drainage Improvements	1,993,427	Constr.			CO
Homestead Drainage Improvements	447,763	Design & Construct			CO
Carson Dr. Drainage Improvements	756,155	Design & Construct			CO
Miscellaneous Drainage Improvements	1,000,000	Technical Assessment	Design	Construct	CO
Upgrades to storm water ponds & rock wall construction	477,698	Technical Assessment	Design	Construct	CO

Eastlake Improvements SRTS (2)	1,141,899	Construct			CO & TAP
Col. John O. Ensor and Carroll T. Welch SRTS (2)	1,282,279	Construct			CO & TAP
Additional Solar Path Lighting	300,000	Installation			TBD
N. Darrington Reconstruction	TBD		TBD	TBD	TBD
Duanseburg to Carroll T. Welch Open Space Path	TBD		Design	Construct	TBD
Alberton Ave. Street and Drainage Improvements – Phase 1	TBD		Design		TBD
N.Kenazo Illumination – Phase 2 – continuous illumination	TBD			Design	TBD
S. Kenazo Extension	TBD			Design	TBD
Horizon Blvd. Median Improvements between Ashford and Rifton Ct.	TBD			Design	TBD
Master Drainage Study	TBD	TBD	TBD	TBD	TBD
Municipal Facilities	TBD	Needs Assessment			TBD
School Zone Upgrades	TBD	N/A	Design		TBD
Darrington Illumination	TBD	N/A	Design		TBD
Sidewalk Construction on Arterials & Collectors	TBD	N/A	Design		TBD
New Traffic Signals/Roundabouts	TBD	N/A	Design		TBD
Drainage Improvements Downstream of Golf Course	TBD	N/A	Design		TBD
Total*	44,869,701				

***Reflects total for projects that have been estimated and approved for funding.**

(1) Total project estimate revised during schematic design phase. Additional federal funds requested from Transportation Policy Board and recommended for approval on July 17, 2015.

(2) Approved November 5, 2014.

Town of Horizon City
Capital Planning and Budgeting
Capital Improvement Program and Acquisition Guidelines

CAPITAL IMPROVEMENT PROGRAM

As a growing community, the Town of Horizon City desires to incorporate capital planning and budgeting into their annual processes. Capital planning and budgeting will allow staff to review the infrastructure and facility needs of the community in a comprehensive manner, in accordance with the approved Comprehensive Plan, subdivision ordinance and other policies and agreements as approved by the City Council and plan for orderly implementation. Capital planning and budgeting will also allow the Town to review its capital needs in conjunction with its annual budget and estimated revenues to approve a plan that is financially viable.

Definitions

Capital projects are construction, rehabilitation, or reconstruction projects that extend the useful life of a permanent Town asset or change the use of a Town asset.

Town assets are those buildings or infrastructure facilities that the Town owns in fee simple, have been dedicated to the Town or that the Town leases or otherwise has a contractual interest in.

Eligible costs primarily include professional fees to acquire rights-of-way or property for a municipal facility; appraise real estate, property and permanent improvements; survey real estate or inspect property and permanent improvements; conduct studies resulting in plans for further projects; construction costs; landscaping costs; construction management fees; and costs for furnishings and equipment including technology for municipal facilities.

Policies and Procedures

The Town will consider capital projects meeting the above criteria and estimated at \$25,000 or more for inclusion in the capital budget.

Departments may submit the attached capital request and description form attached to present information for candidate projects. Departments should provide as much information as possible in the form including regulatory or contractual requirements associated with the project request. Photographs and aerial depictions of the location may also be attached. Pending issues or questions may also be included in the form for further research as part of the project evaluation process.

The Planning Director will review the project requests, consult with the requesting department, the City Engineer and other staff to finalize the project request, estimate project costs,

potential funding sources and recommend inclusion into the Town's Capital Improvement Program (CIP).

The CIP will be presented to the City Council on an annual basis as part of the budget review and approval process along with a status report on the funded CIP.

CAPITAL ACQUISITION

The Town of Horizon City desires to incorporate capital acquisitions budgeting into their annual processes. Capital acquisition budgeting will allow staff to review the Town's major equipment needs and budget for them in an orderly manner. The capital acquisition budget will be reviewed by the City Council on an annual basis and adopted as part of the annual budget.

Definitions

Capital acquisitions include office furniture and equipment, vehicles, shop equipment, or other maintenance equipment. Communication and computing systems including hardware and software are also considered capital acquisitions.

Policies and Procedures

The Town will consider capital acquisitions meeting the above criteria and having an estimated unit cost of \$2,500 or more.

Departments may submit a request for capital acquisitions indicating the equipment type, unit cost and number of units requested in the format as determined by the Mayor and/or his designee. Departments should provide as much information as possible in their request including:

- whether the unit replaces an existing piece of equipment or vehicle;
- age of equipment proposed for replacement;
- useful life of requested equipment; and
- justification for replacement or new equipment.

The Mayor and/or his designee will review the capital acquisition requests, consult with the requesting department, and other staff to finalize the request, estimate acquisition costs, potential funding sources and recommend inclusion into the Town's Capital Acquisition Budget. The proposed Capital Acquisition Budget CIP will be presented to the City Council on an annual basis as part of the budget review and approval process.