



TOWN OF HORIZON CITY



APPROVED SEPTEMBER 9, 2014

WALTER L. MILLER, MAYOR

Town of Horizon City

Proposed Budget for Fiscal Year 2014-2015

This budget will raise more revenue from property taxes than last year's budget by an amount of \$953,102, which is a 42.13 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$170,063.

The record vote of each member of the Town Council voting on the budget is:

Ruben Mendoza:	Aye
Jerry Garcia:	Aye
Charlie Ortega:	Aye
Kathy Masters:	Aye
Johnny Duran:	Aye
Carole Zimmerman:	Aye
Samantha Corral	Aye
Mayor Walter Miller:	Present and not voting

The property tax rates for the preceding year were: \$0.317286

The property tax rates for the current fiscal year are:

Property tax rate: \$0.427998

Effective tax rate: \$0.321718

Effective maintenance and operations tax rate: \$0.287935

The rollback tax rate: \$0.404979

The debt rate: \$0.094010

The total amount of municipal debt obligations is: \$15,580,000

**Revenues and Expenses - October 2014 through September 2015
And
2014 – 2016 Capital Improvement Program**

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2015 OPERATING BUDGET

The 2015 Operating Budget assumes that Town will continue to operate efficiently in providing for the health, safety and well being of its citizens without placing an undue burden on the taxpayer. To accomplish this, it is imperative that those responsible for the operation of the Town work harder and smarter. This is getting done by 1) adjusting staffing levels and contracted services to adequately support the goal of customer service; 2) employing technology where possible to streamline processes and produce cost savings and 3) increasing the accountability of individuals involved in providing services.

The budget continues to support the well being of the Town's employees. It includes an across the board 2% increase in salaries for all employees except those limited by employment contracts. It also maintains the level of health benefits and the 457B Plan contributions.

As shown below, the overall operating expenses increased by 18.37% or \$839,623 over the 2014 Budget. On fund by fund basis, the General Fund (M & O) increased by 10.47% or \$430,293; the Debt Service Fund increased by 200.83% or \$471,497; the Street Fund decreased by 27.731% or \$(62,167) and there was no change in the Economic Development Fund as again, no expenditures are planned at this time.

TOWN OF HORIZON CITY 2015 OPERATING BUDGET

Description	2014	2015	Increase	Percent
<u>Revenues</u>				
General Fund	3,868,623	4,541,800	673,178	17.40%
Debt Service Fund	237,561	706,266	468,705	197.30%
Street Fund	224,167	224,167	-	0.00%
Economic Development Fund	224,167	224,167	-	0.00%
Transfer in from Special Funds	448,334	-	(448,334)	-100.00%
Total	5,002,852	5,696,401	693,549	13.86%
<u>Expenditures</u>				
General Fund	4,111,507	4,541,800	430,293	10.47%
Debt Service Fund	234,769	706,266	471,497	200.83%
Street Fund	224,167	162,000	(62,167)	-27.73%
Economic Development Fund	-	-	-	
Total Expenditures	4,570,443	5,410,067	839,623	18.37%
Excess Revenue	432,409	286,334	(146,075)	

Shown below, are the effects of the General Fund and Debt Service Fund increases in how they affect the property tax rates and the amount of taxes individual homeowners may pay.

**TOWN OF HORIZON CITY
PROPERTY VALUATION AND TAX RATES**

Description	2014	2015	Increase	Percent
Total Taxable Value	722,919,070	751,261,233	28,342,163	3.92%
<u>Tax Rate</u>				
Maintenance and Operations	0.283968	0.333988123	0.050020	17.61%
Debt Service	0.033318	0.094010754	0.060693	182.16%
Total	0.317286	0.427998877	0.110713	34.89%

<u>Average Home</u>	<u>Increase/Month</u>			
\$111,978	\$ 355.29	\$ 479.26	\$ 123.97	\$ 10.33
<u>Low</u>				
\$70,000	\$ 222.10	\$ 299.60	\$ 77.50	\$ 6.46
<u>High</u>				
\$300,000	\$ 951.86	\$ 1,284.00	\$ 332.14	\$ 27.68

General Fund

The General Fund includes the expenses for day to day operations and routine equipment and vehicle purchases whose costs are above the \$2,500 capitalization minimum. The increase of \$430,293 is the net effect of adding positions in Public Safety and Code Enforcement, instituting the Collection Service in Courts and the purchase of several vehicles and playground equipment offset by contributions from the Emergency Services District No. 1 (ESD) and the additional collection of fines. The inter-local agreement with the ESD calls for a contribution of \$52,000. Delgado Acosta representatives have estimated that they can collect an additional \$75,000 in delinquent fines.

The table below shows the revenues by function and the expenses by department along with the anticipated increases or decreases of each function or department.

TOWN OF HORIZON CITY GENERAL FUND SUMMARY BUDGET 2014-2015

Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)	Percentage
<u>Revenues</u>						
Property Taxes	2,249,758	2,030,640	2,024,727	2,509,123	484,397	23.92%
Sales Taxes	765,790	638,808	885,000	915,430	30,430	3.44%
Franchise Fees	272,554	201,097	300,000	313,947	13,947	4.65%
Building and Inspection Fees	324,128	173,992	310,292	313,395	3,103	1.00%
Citations and Fees	294,234	229,049	265,140	405,953	140,813	53.11%
Other Income	42,416	53,525	83,464	83,952	488	0.59%
Total Revenues	3,948,879	3,327,111	3,868,623	4,541,800	673,178	17.40%
<u>Expenditures</u>						
Administration	893,715	568,048	993,897	945,079	(48,818)	-4.91%
Public Service	180,755	83,029	175,000	197,000	22,000	12.57%
Public Works	272,300	180,331	261,525	237,704	(23,821)	-9.11%
Streets	286,010	129,911	172,320	219,156	46,836	27.18%
Public Safety	1,491,316	1,186,821	1,504,609	1,854,122	349,513	23.23%
Courts	231,489	162,825	236,231	265,716	29,485	12.48%
Parks	343,906	207,429	287,500	300,940	13,440	4.67%
Planning	122,821	121,376	307,117	269,500	(37,617)	-12.25%
Code Enforcement	130,825	109,431	152,058	231,782	79,724	52.43%
Storm Water Management	-	15,729	21,250	20,800	(450)	-2.12%
Total Expenditures	3,953,136	2,764,929	4,111,507	4,541,800	430,293	10.47%
Excess Revenue	(4,257)	562,182	(242,884)	-		

The next table takes a different look at the expenses . a functional look. As might be expected, Salaries and Benefits are the largest part of the Maintenance and Operations budget at 59.26%.

**TOWN OF HORIZON CITY
EXPENDITURES BY FUNCTION
BUDGET 2014-2015**

Description	FY2014 Budget	FY2015 Budget	Percent of Total
Salaries and Benefits	2,425,573	2,691,247	59.26%
Personnel Services	69,500	76,000	1.67%
Supplies	85,725	96,075	2.12%
Advertising, Dues and Public Notices	39,300	35,350	0.78%
Professional Fees	675,504	631,887	13.91%
Contracted Services	233,500	253,535	5.58%
Maintenance Expense	434,615	568,390	12.51%
Other Expenses	27,790	25,450	0.56%
Capital	120,000	163,866	3.61%
Total	4,111,507	4,541,800	100.00%

Revenues

Revenues are grouped into six major categories . Property Taxes, Sales Taxes, Franchise Fees, Building and Inspection Fees, Citations and Fees, and Other.

Sales Taxes, Franchise Fees, Building and Inspection Fees and Other only increased slightly (between 0.59% and 4.65%) over the FY2014 budgeted amounts as these categories are estimated to be under budget at the end of the year.

Property taxes increased 23.92% partially due to growth and partially due to the increase in the Maintenance and Operating rate. The increase associated with growth is \$112,834. This is the amount calculated when applying the current M & O rate of \$0.283968 to the value of new property added to the tax rolls of \$39,734,626. The amount of increase associated with the increase in the M & O rate is \$371,653. Discussion of increases in maintenance and operating costs is included further in this document.

Citations and Fees increased 53.11%. This is due to the additional revenue estimated by employing a collection service and the additional fees charged for collection activities.

TOWN OF HORIZON CITY GENERAL FUND REVENUES BUDGET 2014-2015

Description	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
Current Year Taxes	2,024,727	2,509,123	484,397
Sales Taxes	882,900	909,031	26,131
Mixed Beverage Taxes	2,100	6,399	4,299
Electric Franchise	146,590	145,767	(823)
Telephone Franchise	19,530	19,725	195
Gas Franchise	49,673	75,255	25,582
Cable Franchise	84,207	61,000	(23,207)
Cable Franchise - PEG Capital	-	12,200	12,200
Permits & Inspections	254,018	256,558	2,540
Engineering Fees	8,459	8,544	85
Contractor License Fees	22,577	22,803	226
Weed Removal	17,439	17,613	174
Miscellaneous Permits	7,799	7,877	78
Citations & Fines	236,810	348,367	111,557
Technical Fund	12,616	12,182	(434)
Child Safety Fund	5,669	13,050	7,381
Court Security Fund	9,464	9,138	(326)
Time Payment Fund	581	716	135
Collection Fees	-	22,500	22,500
Donations	2,432	-	(2,432)
Interest Income	51,627	25,000	(26,627)
Miscellaneous	29,405	4,952	(24,453)
Park and Facilities Usage Fees	-	2,000	2,000
ESD-1	-	52,000	52,000
Total	3,868,623	4,541,800	673,178

Administration

The department has decreased its overall budget by \$48,818.07 or 4.91%. This is the net effect of allocating expenses to other departments, redistributing amounts that were capital expenses in the 2014 budget and adjusting expense levels to more accurately reflect history.

To increase accountability, expenses related to Oz Glaze Center were moved to Public Service, while telephone service for both land lines and cell phones were allocated to the appropriate departments. To support better customer service, an in-house IT Specialist is being considered by using funds made available by combining the positions of Administrative Director and Town Clerk and the bringing in-house of the Finance Director position. By taking advantage of the available technology, the budget includes the purchase of tablets for Council and department heads along with a software license for BoardBook. BoardBook will be utilized to create agendas and packets for meetings of the Council, Planning and Zoning and Board of Adjustments that can be distributed via email. This will save many days of labor, the paper and the cost of copying the packets. The time spent by employees in this process could better be utilized supporting the front desk as well as the departments.

Public Service

The department has increased its overall budget by \$22,000.00 or 12.57%. This is due to, for accountability purposes, including expenses for the Oz Glaze Center previously included in the Administrative budget. It is expected that the contract with the City of El Paso's Health Department will not change substantially.

Public Works

The department has decreased its overall budget by \$23,820.99 or 9.11%. This is the net effect of moving the costs associated with the Public Works Manager position to the Street Department and adding costs for a vehicle and a contracted Plan Reviewer.

Department costs are now more reflective of the developmental services it performs such as issuing building permits, conducting building inspections, issuing business licenses and overseeing land development.

As the Public Works Manager spends at least half of his time in matters concerning the streets, for accountability it was appropriate to move the position. In order to provide better customer service to the developers and builders the Plan Reviewer was added. Accountability would also dictate Town owned vehicles be available to employees who spend the majority of their time in the field.

Streets

The department has increased its overall budget by \$46,836.42 or 27.18%. This is primarily due to assigning the Public Works Manager position to the department. Along with the reassignment, a salary adjustment was also made. As already mentioned, this move was made primarily for accountability.

Other expenses such as electricity and maintenance were increased to be more reflective of history and to maintain and/or improve the level of service. Expenses such as materials and supplies, street signs and contract labor were moved to the Street Maintenance Fund which offset the aforementioned increases.

Public Safety

The department has increased its overall budget by \$349,513.01 or 23.23%. This is primarily due to adding employees, increased maintenance costs and the purchase of two vehicles.

In order to maintain full service to the Town's citizens, the department's budget maintains the current level of expenditures but also reflects the full effect of adding the 21st Police Officer as well as the two dispatchers added by inter-local agreement with the ESD in the 3rd quarter of FY2014. In the brief period the agreement has been in place, it has resulted in a high volume of calls added to the workload of the dispatchers to the extent that another dispatcher will be needed. In addition, gasoline and vehicle maintenance costs continue to rise. Several of the vehicles have reached the end of their useful lives and replacement vehicles are needed to have adequate coverage.

Courts

The department has increased its overall budget by \$29,485.40 or 12.48%. This is primarily due to the contracting for collection services and adjusting other expenses to more accurately reflect history.

In working smarter, the Town recently entered into an agreement with Delgado Acosta to aid the Town in the collection of delinquent fines. It is anticipated that this service will pay for itself in the additional fines collected. Other expenses were adjusted based history. This includes bank fees omitted from the 2014 Budget.

Parks

The department has increased its overall budget by \$13,440.00 or 4.67%. This is the net effect of including capital expenses for a playground offset by savings achieved after reallocating 2014 budget items.

In providing customer service through quality of life items for the Town's citizens, playground equipment is planned for the Benton Ct area. Amounts set aside in the 2014 Budget for Recreation Services were reallocated to park maintenance items in

order to enhance the parks appearance and keep the equipment in good working order.

Planning

The department has decreased its overall budget by \$37,616.64 or 12.25%. This is the net effect of reducing amounts allocated to the Town Engineer and increasing expenses for contract labor, software licenses and maintenance and including amounts for the TRZH1 reserve.

In order to work harder and smarter the department is employing the use of contracted services to add planning expertise and to provide specialized services such as appraisals. To be efficient and get the most use out of the Energov (Incode) system, it will be necessary to provide access to the ArcGIS system for additional employees.

It is anticipated that the valuation of TRZH1 will produced a negative incremental value which means there will be no property on which to calculate the tax value. In order to maintain the current revenue stream until the valuation turns around, the budget is including a capital expense line item equal to the 2014 revenue amount.

Code Enforcement

The department has increased its overall budget by \$79,724.15 or 52.43%. This is primarily due to the addition of a Code Enforcement Officer and the need to purchase digital radios.

The position is being added to increase customer service and enhance the quality of life of the citizens by ensuring that compliance with our ordinances is maintained. In addition to the salary and benefits associated with the added position, a vehicle is also included. The communication system used by Public Safety has moved from analog to digital. In order for the Code Enforcers to be able to communicate with Public Safety Officers their devices must be compatible.

Storm Water

The department has decreased its overall budget by \$450.00 or 2.12%. This is primarily due to decrease in training and dues.

This department has no employees as it is the responsibility of the Public Works Director. Expenses are included for training, consulting and maintenance to the ponding areas.

General Fund – Department Detail Budgets

**TOWN OF HORIZON CITY
ADMINISTRATION
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	501	501	Salaries	154,031.75	127,948.87	219,625.00	208,411.52	(11,213.48)
01	501	503	Payroll Taxes	12,076.85	8,968.59	28,485.00	15,943.48	(12,541.52)
01	501	504	Retirement Benefits	9,372.26	6,957.96	11,615.00	11,424.69	(190.31)
01	501	505	Group Health	37,368.92	28,979.66	56,278.12	52,780.00	(3,498.12)
01	501	506	Uniforms, Safety Equip, Supplies	480.15	249.45	500.00	500.00	-
01	501	507	Training	1,100.00	2,659.08	5,000.00	7,000.00	2,000.00
01	501	508	Travel	2,125.95	1,403.44	7,000.00	7,000.00	-
01	501	509	Unemployment Taxes-Texas	1,389.75	910.00	-	1,449.00	1,449.00
01	501	513	Finance - Contracted Services	49,534.80	5,362.50	9,703.88	-	(9,703.88)
01	501	517	Network Support - Contracted	41,600.00	32,749.99	40,000.00	75,000.00	35,000.00
01	501	518	Appraisal Fees - Contracted	27,688.05	20,436.92	20,000.00	30,035.00	10,035.00
01	501	520	City Attorney	175,281.19	93,941.93	150,000.00	170,000.00	20,000.00
01	501	521	Janitorial Supplies	3,739.64	2,019.17	3,000.00	4,000.00	1,000.00
01	501	522	Materials & Supplies	7,625.24	3,226.67	7,500.00	4,500.00	(3,000.00)
01	501	524	Postage	10,161.29	7,223.43	6,000.00	15,000.00	9,000.00
01	501	525	Office Supplies	7,078.11	4,405.46	7,000.00	7,000.00	-
01	501	526	Furniture & Equipment < \$2,500	-	5,226.69	-	16,000.00	16,000.00
01	501	527	Employee Candidate Testing	-	555.50	3,000.00	500.00	(2,500.00)
01	501	528	Codification Services	-	-	15,000.00	-	(15,000.00)
01	501	531	Advertising & Public Notices	12,005.68	5,426.54	10,000.00	15,000.00	5,000.00
01	501	532	Dues	5,427.91	4,473.00	7,000.00	6,000.00	(1,000.00)
01	501	533	Publications & Subscriptions	3,848.95	3,160.99	4,000.00	5,000.00	1,000.00
01	501	534	Insurance - Property	16,171.00	15,746.15	15,000.00	16,700.24	1,700.24
01	501	535	Insurance - Workmen's Comp	1,304.65	1,636.47	1,050.00	2,052.88	1,002.88
01	501	536	Insurance - Liability	14,722.00	12,738.85	16,500.00	18,978.76	2,478.76
01	501	537	Insurance - Bond	827.01	620.25	1,000.00	868.36	(131.64)
01	501	542	Audit Fees	27,336.66	20,349.81	15,000.00	20,000.00	5,000.00
01	501	543	Tax Collection Fees	5,413.20	5,479.32	3,500.00	6,000.00	2,500.00
01	501	544	Property Taxes	3,131.25	-	-	-	-
01	501	551	Electricity	18,278.82	11,232.16	15,000.00	18,000.00	3,000.00

**TOWN OF HORIZON CITY
ADMINISTRATION
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	501	552	Gas - Natural	1,513.95	1,987.47	3,000.00	2,000.00	(1,000.00)
01	501	553	Gasoline, Oil	1,359.48	1,088.63	1,500.00	1,500.00	-
01	501	554	Maintenance - Bldg	18,214.23	6,941.88	25,000.00	6,500.00	(18,500.00)
01	501	555	Maintenance - Equipment	18,050.28	1,845.50	5,000.00	2,000.00	(3,000.00)
01	501	557	Waste Disposal, Water	7,221.23	5,953.31	7,500.00	8,500.00	1,000.00
01	501	558	Maintenance - Computers	1,522.80	19,488.76	10,000.00	1,000.00	(9,000.00)
01	501	559	Telephone & Communications	39,132.56	29,013.23	23,300.00	19,000.00	(4,300.00)
01	501	561	Rents - Equipment	5,330.96	3,852.86	8,000.00	10,000.00	2,000.00
01	501	562	Rents - Building	54,008.64	44,719.87	50,000.00	60,000.00	10,000.00
01	501	563	Storage Rental	5,867.00	4,122.00	6,000.00	6,000.00	-
01	501	564	Software Licensing & Maintenance Fees	-	-	-	41,735.00	41,735.00
01	501	570	Bank Charges	4,624.00	2,149.24	5,000.00	4,200.00	(800.00)
01	501	571	Miscellaneous Expense	1,078.80	533.50	3,000.00	1,000.00	(2,000.00)
01	501	572	Public Relations	3,242.08	3,087.35	6,840.00	1,500.00	(5,340.00)
01	501	573	Economic Development	60,000.00	-	-	-	-
01	501	574	Election Expense	23,419.82	-	20,000.00	20,000.00	-
01	501	576	Interest & Penalties	7.80	1,800.65	-	-	-
01	501	577	Council Member Stipends	-	7,375.00	22,000.00	21,000.00	(1,000.00)
01	501	579	Employee Appreciation	-	-	-	4,000.00	4,000.00
Total M & O				893,714.71	568,048.10	873,897.00	945,078.93	71,181.93
Capital				-	-	120,000.00	-	(120,000.00)
Total				893,714.71	568,048.10	993,897.00	945,078.93	(48,818.07)
Percentage Increase								-4.91%

TOWN OF HORIZON CITY
PUBLIC SERVICE
BUDGET 2014-2015

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	502	510	Health Services Contract	151,374.96	83,029.02	175,000.00	175,000.00	-
01	502	550	Maintenance - Surfaces	-	-	5,000.00	5,000.00	5,000.00
01	502	551	Electricity	-	-	3,000.00	3,000.00	3,000.00
01	502	552	Gas - Natural	-	-	1,000.00	1,000.00	1,000.00
01	502	554	Maintenance - Bldg	-	-	8,000.00	8,000.00	8,000.00
01	502	555	Maintenance - Equipment	-	-	500.00	500.00	500.00
01	502	557	Waste Disposal, Water	-	-	1,000.00	1,000.00	1,000.00
01	502	559	Telephone & Communications	-	-	1,000.00	1,000.00	1,000.00
01	502	565	Maintenance - Rockwalls and Fencing	-	-	2,500.00	2,500.00	2,500.00
Total M & O				151,374.96	83,029.02	175,000.00	197,000.00	22,000.00
Capital				29,380.00	-	-	-	-
Total				180,754.96	83,029.02	175,000.00	197,000.00	22,000.00
Percentage Increase								12.57%

**TOWN OF HORIZON CITY
PUBLIC WORKS
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	503	501	Salaries	180,243.74	115,200.05	154,771.00	118,331.20	(36,439.80)
01	503	502	Overtime	65.61	-	-	-	-
01	503	503	Payroll Taxes	12,717.91	7,947.01	10,834.00	9,052.34	(1,781.66)
01	503	504	Retirement Benefits	8,307.60	6,540.67	8,025.00	7,099.63	(925.37)
01	503	505	Group Health	35,905.88	32,593.46	56,185.00	22,620.00	(33,565.00)
01	503	506	Uniforms, Safety Equip, Supplies	734.96	605.56	1,000.00	500.00	(500.00)
01	503	507	Training	3,092.00	2,744.50	2,750.00	2,750.00	-
01	503	508	Travel	3,653.99	3,811.88	3,250.00	3,250.00	-
01	503	509	Unemployment Taxes-Texas	-	750.47	-	621.00	621.00
01	503	522	Materials & Supplies	971.90	122.49	475.00	475.00	-
01	503	525	Office Supplies	4,530.36	1,481.63	3,500.00	2,500.00	(1,000.00)
01	503	532	Dues	590.00	440.00	750.00	750.00	-
01	503	533	Publications & Subscriptions	251.10	58.00	500.00	500.00	-
01	503	535	Insurance - Workmen's Comp	972.52	987.78	735.00	1,484.84	749.84
01	503	541	Contract Labor	10,866.70	3,625.00	8,000.00	28,000.00	20,000.00
01	503	553	Gasoline, Oil	8,007.22	2,632.13	8,500.00	7,500.00	(1,000.00)
01	503	555	Maintenance - Equipment	-	26.75	1,000.00	-	(1,000.00)
01	503	556	Maintenance - Vehicles	-	-	-	1,000.00	1,000.00
01	503	559	Telephone & Communications	1,374.91	756.49	1,000.00	1,020.00	20.00
01	503	571	Miscellaneous Expense	14.00	7.00	250.00	250.00	-
Total M & O				272,300.40	180,330.87	261,525.00	207,704.01	(53,820.99)
Capital				-	-	-	30,000.00	30,000.00
Total				272,300.40	180,330.87	261,525.00	237,704.01	(23,820.99)
Percentage Increase				-9.11%				

**TOWN OF HORIZON CITY
STREETS
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	504	501	Salaries	52,732.06	39,413.62	53,909.00	101,312.68	47,403.68
01	504	502	Overtime	622.70	600.67	1,000.00	1,000.00	-
01	504	503	Payroll Taxes	4,007.09	3,022.54	1,585.00	7,826.88	6,241.88
01	504	504	Retirement Benefits	1,197.52	1,182.37	3,774.00	6,078.46	2,304.46
01	504	505	Group Health	16,198.34	11,655.43	27,030.00	22,620.00	(4,410.00)
01	504	506	Uniforms, Safety Equip, Supplies	765.24	378.76	800.00	1,100.00	300.00
01	504	507	Training	-	-	-	1,000.00	1,000.00
01	504	508	Travel	-	-	-	1,500.00	1,500.00
01	504	509	Unemployment Taxes-Texas	-	330.91	-	621.00	621.00
01	504	514	Street Maintenance Contract	71,770.05	-	-	-	-
01	504	522	Materials & Supplies	10,784.62	7,980.70	9,000.00	-	(9,000.00)
01	504	523	Street Signs	14,645.70	14,477.82	15,000.00	-	(15,000.00)
01	504	525	Office Supplies	-	-	-	800.00	800.00
01	504	535	Insurance - Workmen's Comp	6,862.96	4,323.56	322.00	6,722.60	6,400.60
01	504	541	Contract Labor	1,600.00	1,800.00	2,500.00	-	(2,500.00)
01	504	551	Electricity	33,288.65	30,240.65	28,000.00	34,000.00	6,000.00
01	504	553	Gasoline, Oil	4,613.73	3,704.69	7,000.00	6,000.00	(1,000.00)
01	504	555	Maintenance - Equipment	5,627.54	4,286.53	6,400.00	7,000.00	600.00
01	504	556	Maintenance - Vehicles	5,965.73	5,702.62	10,000.00	9,000.00	(1,000.00)
01	504	557	Waste Disposal, Water	714.36	337.59	3,000.00	1,500.00	(1,500.00)
01	504	559	Telephone & Communications	650.29	406.59	600.00	1,620.00	1,020.00
01	504	561	Rents - Equipment	-	-	1,000.00	1,000.00	-
01	504	564	Software Licensing & Maintenance Fees	-	-	-	454.80	454.80
01	504	565	Maintenance - Rockwalls and Fencing	-	-	-	5,000.00	5,000.00
01	504	571	Miscellaneous Expense	466.61	65.50	1,400.00	-	(1,400.00)
Total M & O				232,513.19	129,910.55	172,320.00	216,156.42	43,836.42
Capital				53,497.00	-	-	3,000.00	3,000.00
Total				286,010.19	129,910.55	172,320.00	219,156.42	46,836.42
Percentage Increase								27.18%

**TOWN OF HORIZON CITY
PUBLIC SAFETY
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	505	501	Salaries	913,227.86	750,558.46	959,890.00	1,104,852.36	144,962.36
01	505	502	Overtime	59,305.19	44,020.23	45,000.00	50,000.00	5,000.00
01	505	503	Payroll Taxes	70,920.43	59,160.86	67,075.00	88,346.13	21,271.13
01	505	504	Retirement Benefits	38,127.55	33,915.63	40,200.00	66,291.08	26,091.08
01	505	505	Group Health	181,027.23	149,033.55	214,414.00	233,740.00	19,326.00
01	505	506	Uniforms, Safety Equip, Supplies	23,548.94	12,088.49	19,000.00	19,000.00	-
01	505	507	Training	10,189.01	2,992.73	12,000.00	8,000.00	(4,000.00)
01	505	508	Travel	4,786.79	1,931.52	2,000.00	2,000.00	-
01	505	509	Unemployment Taxes-Texas	-	5,488.52	-	6,417.00	6,417.00
01	505	522	Materials & Supplies	11,986.92	5,710.79	12,500.00	14,500.00	2,000.00
01	505	525	Office Supplies	5,327.07	3,899.19	5,000.00	3,500.00	(1,500.00)
01	505	526	Furniture & Equipment < \$2,500	-	-	-	1,500.00	1,500.00
01	505	527	Employee Candidate Testing	-	248.50	-	1,500.00	1,500.00
01	505	532	Dues	9,549.09	4,553.56	9,000.00	1,500.00	(7,500.00)
01	505	533	Publications & Subscriptions	577.75	300.00	700.00	700.00	-
01	505	535	Insurance - Workmen's Comp	36,117.58	23,722.13	5,730.00	37,744.44	32,014.44
01	505	553	Gasoline, Oil	50,528.84	39,765.76	50,000.00	55,000.00	5,000.00
01	505	554	Maintenance - Bldg	4,706.60	2,273.11	6,100.00	6,000.00	(100.00)
01	505	555	Maintenance - Equipment	1,760.86	818.73	1,500.00	1,500.00	-
01	505	556	Maintenance - Vehicles	38,623.69	26,772.81	30,000.00	40,000.00	10,000.00
01	505	558	Maintenance - Computers	129.40	677.91	1,000.00	1,000.00	-
01	505	559	Telephone & Communications	21,640.83	10,465.91	12,000.00	12,000.00	-
01	505	561	Rents - Equipment	2,482.66	3,102.65	1,500.00	1,500.00	-
01	505	564	Software Licensing & Maintenance Fees	-	-	-	17,531.00	17,531.00
01	505	571	Miscellaneous Expense	2,759.05	2,629.60	6,000.00	4,700.00	(1,300.00)
01	505	572	Public Relations	3,992.96	2,365.50	3,000.00	3,000.00	-
01	505	575	HC Explorers	-	-	1,000.00	1,000.00	-
01	505	578	Crime Victims Expense	-	325.00	-	1,300.00	1,300.00
Total M & O				1,491,316.30	1,186,821.14	1,504,609.00	1,784,122.01	279,513.01
Capital				-	-	-	70,000.00	70,000.00
Total				1,491,316.30	1,186,821.14	1,504,609.00	1,854,122.01	349,513.01
Percentage Increase								23.23%

**TOWN OF HORIZON CITY
COURTS
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	506	501	Salaries	118,334.68	83,664.00	121,270.00	118,915.68	(2,354.32)
01	506	503	Payroll Taxes	10,489.84	7,685.15	16,683.00	11,851.10	(4,831.90)
01	506	504	Retirement Benefits	8,113.25	5,374.17	6,000.00	9,294.98	3,294.98
01	506	505	Group Health	35,016.77	21,228.91	35,978.00	37,700.00	1,722.00
01	506	507	Training	1,424.17	392.00	1,500.00	1,500.00	-
01	506	508	Travel	1,235.78	-	2,000.00	2,000.00	-
01	506	509	Unemployment Taxes-Texas	-	898.58	-	1,035.00	1,035.00
01	506	511	Judge - Contracted	38,994.60	29,077.76	36,000.00	36,000.64	0.64
01	506	512	Visiting Judge - Contracted	-	1,540.00	3,000.00	3,000.00	-
01	506	519	Translator - Contracted	1,260.00	1,185.00	6,000.00	3,000.00	(3,000.00)
01	506	522	Materials & Supplies	2,680.41	1,212.08	1,000.00	2,000.00	1,000.00
01	506	525	Office Supplies	2,865.90	1,409.48	2,000.00	2,000.00	-
01	506	531	Advertising & Public Notices	250.00	250.00	500.00	500.00	-
01	506	532	Dues	197.50	-	300.00	300.00	-
01	506	533	Publications & Subscriptions	101.75	-	500.00	500.00	-
01	506	535	Insurance - Workmen's Comp	637.28	527.73	-	669.00	669.00
01	506	541	Contract Labor	-	1,016.25	-	1,500.00	1,500.00
01	506	547	Collection Services	-	-	-	22,500.00	22,500.00
01	506	559	Telephone & Communications	3,387.53	2,025.91	3,000.00	1,750.00	(1,250.00)
01	506	564	Software Licensing & Maintenance Fees	-	-	-	2,000.00	2,000.00
01	506	570	Bank Charges	5,892.07	5,157.77	-	7,200.00	7,200.00
01	506	571	Miscellaneous Expense	607.10	179.83	500.00	500.00	-
Total M & O				231,488.63	162,824.62	236,231.00	265,716.40	29,485.40
Capital				-	-	-	-	-
Total				231,488.63	162,824.62	236,231.00	265,716.40	29,485.40

Percentage Increase

12.48%

**TOWN OF HORIZON CITY
PARKS
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	508	515	Park Maintenance - Contracted	142,654.48	95,229.81	150,000.00	150,000.00	-
01	508	522	Materials & Supplies	6,095.88	1,048.69	8,000.00	5,000.00	(3,000.00)
01	508	526	Furniture & Equipment < \$2,500	-	-	-	5,000.00	5,000.00
01	508	534	Insurance - Property	-	-	500.00	-	(500.00)
01	508	545	Equipment Study and Plan Development	-	-	1,300.00	1,840.00	540.00
01	508	546	Recreation Services	-	-	30,000.00	-	(30,000.00)
01	508	550	Maintenance -Surfaces	-	18,762.64	20,000.00	15,000.00	(5,000.00)
01	508	551	Electricity	9,122.13	8,811.91	8,500.00	8,500.00	-
01	508	555	Maintenance - Equipment	2,532.31	11,314.22	13,000.00	13,000.00	-
01	508	557	Waste Disposal, Water	163,134.58	72,261.35	55,000.00	70,000.00	15,000.00
01	508	559	Telephone & Communications	475.00	-	-	-	-
01	508	561	Rents - Equipment	1,303.50	-	1,200.00	1,200.00	-
01	508	565	Maintenance - Rockwalls and Fencing	-	-	-	10,000.00	10,000.00
Total M & O				325,317.88	207,428.62	287,500.00	279,540.00	(7,960.00)
Capital				18,588.00	-	-	21,400.00	21,400.00
Total				343,905.88	207,428.62	287,500.00	300,940.00	13,440.00
Percentage								4.67%

**TOWN OF HORIZON CITY
PLANNING
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	509	501	Salaries	70,012.80	72,976.00	101,400.00	103,471.68	2,071.68
01	509	503	Payroll Taxes	5,356.00	5,582.62	7,098.00	7,915.58	817.58
01	509	504	Retirement Benefits	323.14	4,378.45	3,457.00	6,208.30	2,751.30
01	509	505	Group Health	6,601.09	12,252.79	14,797.00	15,080.00	283.00
01	509	507	Training	200.00	175.00	1,200.00	3,600.00	2,400.00
01	509	508	Travel	-	508.00	1,500.00	2,000.00	500.00
01	509	509	Unemployment Taxes-Texas	-	392.86	-	414.00	414.00
01	509	516	City Engineer - Contracted	30,586.67	19,895.98	150,000.00	70,000.00	(80,000.00)
01	509	522	Materials & Supplies	6,582.44	559.00	4,000.00	1,000.00	(3,000.00)
01	509	525	Office Supplies	-	261.79	-	2,000.00	2,000.00
01	509	532	Dues	575.00	575.00	600.00	600.00	-
01	509	533	Publications & Subscriptions	563.00	67.62	200.00	1,200.00	1,000.00
01	509	535	Insurance - Workmen's Comp	381.00	441.26	-	444.80	444.80
01	509	541	Contract Labor	-	2,000.00	20,000.00	30,000.00	10,000.00
01	509	553	Gasoline, Oil	747.44	805.14	2,000.00	1,200.00	(800.00)
01	509	559	Telephone & Communications	892.18	504.38	865.00	900.00	35.00
01	509	564	Software Licensing & Maintenance Fees	-	-	-	14,000.00	14,000.00
Total M & O				122,820.76	121,375.89	307,117.00	260,034.36	(47,082.64)
Capital				-	-	-	9,466.00	9,466.00
Total				122,820.76	121,375.89	307,117.00	269,500.36	(37,616.64)
Percentage Increase								-12.25%

**TOWN OF HORIZON CITY
CODE ENFORCEMENT
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013	FY2014	FY2014	FY2014	FY2015	Increase/ (Decrease)
				Actuals	YTD June	Budget	Budget	Budget	
01	510	501	Salaries	78,939.96	61,295.95	88,822.00	115,568.96	26,746.96	
01	510	502	Overtime	-	-	500.00	500.00	-	
01	510	503	Payroll Taxes	5,991.62	4,494.02	6,218.00	8,879.28	2,661.28	
01	510	504	Retirement Benefits	2,261.12	3,036.68	1,837.00	6,933.83	5,096.83	
01	510	505	Group Health	10,532.18	16,033.90	17,608.00	22,620.00	5,012.00	
01	510	506	Uniforms, Safety Equip, Supplies	749.25	340.71	1,000.00	800.00	(200.00)	
01	510	507	Training	1,799.00	1,005.00	1,000.00	1,200.00	200.00	
01	510	508	Travel	2,672.57	2,046.35	2,500.00	2,500.00	-	
01	510	509	Unemployment Taxes-Texas	-	495.84	-	621.00	621.00	
01	510	522	Materials & Supplies	1,065.44	864.66	750.00	1,000.00	250.00	
01	510	525	Office Supplies	463.73	17.44	500.00	500.00	-	
01	510	526	Furniture & Equipment < \$2,500	-	-	-	6,800.00	6,800.00	
01	510	532	Dues	564.00	-	500.00	500.00	-	
01	510	533	Publications & Subscriptions	75.00	1,004.52	3,000.00	800.00	(2,200.00)	
01	510	535	Insurance - Workmen's Comp	-	1,498.82	373.00	2,279.48	1,906.48	
01	510	541	Contract Labor	15,685.00	12,275.00	20,000.00	18,000.00	(2,000.00)	
01	510	553	Gasoline, Oil	4,961.32	3,297.35	3,800.00	5,700.00	1,900.00	
01	510	555	Maintenance - Equipment	429.95	-	750.00	750.00	-	
01	510	556	Maintenance - Vehicles	3,571.19	1,161.97	2,000.00	3,000.00	1,000.00	
01	510	559	Telephone & Communications	753.18	504.23	600.00	1,620.00	1,020.00	
01	510	564	Software Licensing & Maintenance Fees	-	-	-	909.60	909.60	
01	510	571	Miscellaneous Expense	298.16	58.50	300.00	300.00	-	
01	510	572	Public Relations	11.88	-	-	-	-	
Total M & O				130,824.55	109,430.94	152,058.00	201,782.15	49,724.15	
Capital				-	-	-	30,000.00	30,000.00	
Total				130,824.55	109,430.94	152,058.00	231,782.15	79,724.15	

Percentage Increase

52.43%

**TOWN OF HORIZON CITY
STORM WATER
BUDGET 2014-2015**

Fund	Dept	Acct	Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
01	511	507	Training	-	115.00	1,000.00	800.00	(200.00)
01	511	508	Travel	-	487.50	1,500.00	2,000.00	500.00
01	511	522	Materials & Supplies	-	1,023.50	500.00	1,000.00	500.00
01	511	532	Dues	-	200.00	750.00	500.00	(250.00)
01	511	533	Publications & Subscriptions	-	-	1,000.00	1,000.00	-
01	511	541	Contract Labor	-	13,903.48	15,000.00	4,000.00	(11,000.00)
01	511	561	Rents - Equipment	-	-	1,000.00	1,000.00	-
01	511	565	Maintenance - Rockwalls and Fencing	-	-	-	10,000.00	10,000.00
01	511	571	Miscellaneous Expense	-	-	500.00	500.00	-
Total M & O				-	15,729.48	21,250.00	20,800.00	(450.00)
Capital				-	-	-	-	-
Total				-	15,729.48	21,250.00	20,800.00	(450.00)
Percentage Increase								-2.12%

Debt Service Fund

The Debt Service Fund includes the expenses necessary to meet the annual principal and interest payments on all outstanding debt. For 2015, this will include service amounts for the \$750 thousand 2005 Bond Issue held by Bank of America and the \$15 million 2014 Certificates of Obligation (COs). The total service amount is \$706,266.35. This produces an increase of \$ 471,497.05 which is the net effect of adding the service on the COs and eliminating the service on the State Infrastructure Bank (SIB) loan and the First National Bank property purchase loan. The debt service property tax rate is determined to be \$0.094011 per \$100 of valuation.

**TOWN OF HORIZON CITY
DEBT SERVICE
BUDGET 2014-2015**

Description	FY2013 Actuals	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)	Percentage
<u>Expenditures</u>						
Bond Interest	24,885	11,941	23,898	22,910	(988)	
Bond Principal	25,000	-	25,000	25,000	-	
Loan Interest	2,648	-	1,348	-	(1,348)	
Loan Principal	35,133	-	36,433	-	(36,433)	
Interest on loan for Property	13,136	6,647	8,044	-	(8,044)	
Principal on loan for Property	134,955	104,382	140,047	-	(140,047)	
Interest on Line of Credit		623	-	-	-	
Principal on Line of Credit		100,000	-	-	-	
2014 Certificates of Obligation - Principal				-	-	
2014 Certificates of Obligation - interest				658,356	658,356	
Bond Insurance Premium		22,952				
Bond Counsel Fees and Expenses		29,955				
Bond Issuance Costs		61,439				
Agent Fee		250				
Total Expenditures	235,757	338,188	234,769	706,266	471,497	200.83%
<u>Revenues</u>						
Current Year Taxes		235,960	237,561	706,266	468,705	
Delinquent Taxes		2,262	-	-	-	
Interest Income		1,351	-	-	-	
Bond Proceeds		114,595				
Total Revenue	-	354,168	237,561	706,266	468,705	197.30%
Excess Revenue		15,979	2,792	-	(2,792)	

Street Maintenance Fund

The Street Maintenance Fund is designated to be used to maintain existing streets. It is self funded by .025% sales tax as determined by a voter referendum. The budget includes \$162,000 of expenditures which is a \$62,167 or 27.73% decrease from the 2014 Budget. Staff believes that this is a more reasonable estimate of what can be accomplished in 2015. The revenue level is expected to be the same as the 2014 Budget of \$224,167. This means this fund is expected to produce a surplus of revenue which will be reserved for future maintenance needs.

TOWN OF HORIZON CITY STREET FUND BUDGET 2014-2015

Description	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)	Percent
<u>Expenditures</u>					
Street Maintenance Contract	10,540	200,000	100,000	(100,000)	
Materials & Supplies	4,655	8,056	10,000	1,944	
Street Signs	2,379	8,056	16,000	7,944	
Street Lights	-	-	15,000	15,000	
Contract Labor	-	-	5,000	5,000	
Maintenance Surfaces	-	-	6,000	6,000	
Miscellaneous Expense	375	8,055	10,000	1,945	
Total Expenditures	17,948	224,167	162,000	(62,167)	-27.73%
<u>Revenues</u>					
Street Fund Taxes	158,514	224,167	224,167	-	
Excess Revenue	140,566	-	62,167	62,167	

Economic Development Fund

The Economic Development Fund is designated to be used to foster economic growth in the Town. It is self funded by .025% sales tax as determined by a voter referendum. The budget includes \$224,167 of revenue with no planned expenditures at this time. This is the same level of revenue as in the 2014 Budget. The funds are to be held for use as determined by the Economic Development Corporation and approved by the Town Council.

**TOWN OF HORIZON CITY
ECONOMIC DEVELOPMENT FUND
BUDGET 2014-2015**

Description	FY2014 YTD June	FY2014 Budget	FY2015 Budget	Increase/ (Decrease)
<u>Expenditures</u>				
Total Expenditures	-	-	-	-
<u>Revenues</u>				
Economic Development Fund Taxes	158,514.11	224,167.00	224,167.00	-
		-	-	-
Total Revenue	158,514.11	224,167.00	224,167.00	-
Excess Revenue	158,514.11	224,167.00	224,167.00	-

CAPITAL IMPROVEMENT PROGRAM

The 2014-2016 Capital Improvement Program was approved by the Town Council on February 1, 2014 in the amount of \$45,073,650. The projects included in the program consist of street and right-of-way improvements and drainage improvements. The projects were selected as high priority and high need projects.

The proposed funding for the projects included Certificates of Obligation, Transportation Reinvestment Zone #1 funds and Surface Transportation Program funds which are federal funds available through the Metropolitan Planning Organization.

On May 27, 2014 the Town Council approved the issuance of \$15 million of Certificates of Obligation to fund the majority of the projects. The two larger projects are joint projects with the Regional Mobility Authority and the Texas Department of Transportation. Only a portion of the funding for these projects will come from the Certificate of Obligation with the balance coming from the reinvestment and federal funds.

RESOLUTION

WHEREAS, The Town of Horizon City held a public hearing on a proposed three-year Capital Improvement Program (CIP) in 2013 in accordance with section 5.08 of the City Charter; and

WHEREAS, The proposed CIP projects include high priority and high need street and right-of-way improvements and drainage improvements; and

WHEREAS, The CIP projects include specific location projects and categorical projects such as Sign Replacement and ADA Ramp Construction, Miscellaneous Drainage Improvements, and Upgrades to Stormwater Ponds and Rockwall Construction which do not indicate specific locations; and

WHEREAS, The City Council desires to ensure that the projects listed in Attachment B are completed in a timely manner; and

WHEREAS, The City Council desires to establish procedures to consider modifications to the project listing during the implementation of the CIP.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF HORIZON CITY, TEXAS:

1. That the City Council adopts the Master Capital Improvement Program as proposed in Attachment A.
2. That the City Council establishes projects listed in Attachment B as the high priority projects for the Town of Horizon City, hereinafter referred to as the 2014 CIP.
3. That Town staff will present 2014 CIP program updates at least twice a year to the City Council.
4. That the projects in the 2014 CIP must be completed before other projects are added to the 2014 CIP.
5. That, in the event, a 2014 CIP project is deemed unfeasible, the Mayor shall recommend deleting the project from the 2014 CIP.
6. That, in the event a project is deleted from the 2014 CIP, the Mayor shall recommend changes to the project listing in the following order of priority:
 - a. additional locations to the categorical projects as the first option to utilize the capital funds made available due to the original project's deletion;
 - b. additional and enhanced scope to other projects in the 2014 CIP as the second option to utilize the capital funds made available due to the original project's deletion;
 - c. that the capital funds made available due to the original project's deletion be used as match for a project eligible for federal or state funding;
 - d. that the capital funds made available due to the original project's deletion be used to retire debt.

PASSED AND ADOPTED this 1ST day of February, 2014.

THE TOWN OF HORIZON CITY



Walter L. Miller
Mayor

ATTEST:



Elvia Schuller
City Clerk



APPROVED AS TO FORM:



Elaine S. Hengen
Assistant City Attorney

APPROVED AS TO CONTENT:



Michelle Padilla
Planning Director

ATTACHMENT A

MASTER CAPITAL IMPROVEMENT PROGRAM FY 2014 to FY 2016

In accordance with section 5.08 of the City Charter, the following three year capital program is submitted for adoption.

The projects recommended for adoption include street and right-of-way improvements and drainage improvements. These projects were selected as high priority and high need projects.

Proposed funding sources include:

Certificates of Obligation

Transportation Reinvestment Zone #1 (adopted December 2012)

Surface Transportation Program (federal funds available from MPO)

CO

TRZ #1

STP

Project Name	Project Estimate	FY 2014	FY 2015	FY 2016	Funding Source(s)
Kenazo Illumination	375,483	Design	Constr.		CO
Eastlake Construction	22,846,376	TBD	TBD	TBD	TRZ #1
Sign Replacement & ADA Ramp Construction	223,829		Install. & Constr.	Install. & Constr.	CO
Industrial Park Improvements - Phase 1	2,825,119	Design	Constr.		CO
Industrial Park Improvements – Phase 2 *	3,980,523	Design	Constr.		CO
Oxbow Street Improvements	469,466	Design & Constr.			CO
Pawling Drive Improvements	426,371	Design & Constr.			CO
Pavement Management Information System	69,689			Purchase	CO
Darrington Widening to 4 lanes	9,181,751	TBD	TBD	TBD	CO & STP
Darrington Drainage Improvements	1,993,427	Design	Design & Constr.	Constr.	CO
Homestead Drainage Improvements	447,763	Design	Design & Constr.	Constr.	CO
Carson Dr. Drainage Improvements	756,155	Design	Design & Constr.	Constr.	CO
Miscellaneous Drainage Improvements	1,000,000		Design	Constr.	CO
Upgrades to storm water ponds & rock wall construction	477,698		Design	Constr.	CO
Totals	45,073,650				

* Includes South Kenazo Paving as per August 14, 2013 Council discussion.

ATTACHMENT A
Town of Horizon City
FY 2014 Proposed Capital Expenditures

Department	Equipment/Vehicles	Units Requested	Unit Cost	Total Cost
Police Dept.	Watchguard Video Evidence Reproductions & Archival Robot	1	\$ 2,995	\$ 2,995
Police Dept.	Desktop Computer Replacement	5	\$ 1,800	\$ 9,000
Police Dept.	Mobile Radio Purchase	1	\$ 2,600	\$ 2,600
Police Dept.	Police Vehicles Replacement	2	\$ 35,750	\$ 71,500
Police Dept.	Portable Radio Purchase	1	\$ 2,600	\$ 2,600
Total				\$ 88,695

Town of Horizon City
Capital Planning and Budgeting
Capital Improvement Program and Acquisition Guidelines

CAPITAL IMPROVEMENT PROGRAM

As a growing community, the Town of Horizon City desires to incorporate capital planning and budgeting into their annual processes. Capital planning and budgeting will allow staff to review the infrastructure and facility needs of the community in a comprehensive manner, in accordance with the approved Comprehensive Plan, subdivision ordinance and other policies and agreements as approved by the City Council and plan for orderly implementation. Capital planning and budgeting will also allow the Town to review its capital needs in conjunction with its annual budget and estimated revenues to approve a plan that is financially viable.

Definitions

Capital projects are construction, rehabilitation, or reconstruction projects that extend the useful life of a permanent Town asset or change the use of a Town asset.

Town assets are those buildings or infrastructure facilities that the Town owns in fee simple, have been dedicated to the Town or that the Town leases or otherwise has a contractual interest in.

Eligible costs primarily include professional fees to acquire rights-of-way or property for a municipal facility; appraise real estate, property and permanent improvements; survey real estate or inspect property and permanent improvements; conduct studies resulting in plans for further projects; construction costs; landscaping costs; construction management fees; and costs for furnishings and equipment including technology for municipal facilities.

Policies and Procedures

The Town will consider capital projects meeting the above criteria and estimated at \$25,000 or more for inclusion in the capital budget.

Departments may submit the attached capital request and description form attached to present information for candidate projects. Departments should provide as much information as possible in the form including regulatory or contractual requirements associated with the project request. Photographs and aerial depictions of the location may also be attached. Pending issues or questions may also be included in the form for further research as part of the project evaluation process.

The Planning Director will review the project requests, consult with the requesting department, the City Engineer and other staff to finalize the project request, estimate project costs, potential funding sources and recommend inclusion into the Town's Capital Improvement Program (CIP).

The CIP will be presented to the City Council on an annual basis as part of the budget review and approval process along with a status report on the funded CIP.

CAPITAL ACQUISITION

The Town of Horizon City desires to incorporate capital acquisitions budgeting into their annual processes. Capital acquisition budgeting will allow staff to review the Town's major equipment needs and budget for them in an orderly manner. The capital acquisition budget will be reviewed by the City Council on an annual basis and adopted as part of the annual budget.

Definitions

Capital acquisitions include office furniture and equipment, vehicles, shop equipment, or other maintenance equipment. Communication and computing systems including hardware and software are also considered capital acquisitions.

Policies and Procedures

The Town will consider capital acquisitions meeting the above criteria and having an estimated unit cost of \$2,500 or more.

Departments may submit a request for capital acquisitions indicating the equipment type, unit cost and number of units requested in the format as determined by the Mayor and/or his designee. Departments should provide as much information as possible in their request including:

- whether the unit replaces an existing piece of equipment or vehicle;
- age of equipment proposed for replacement;
- useful life of requested equipment; and
- justification for replacement or new equipment.

The Mayor and/or his designee will review the capital acquisition requests, consult with the requesting department, and other staff to finalize the request, estimate acquisition costs, potential funding sources and recommend inclusion into the Town's Capital Acquisition Budget. The proposed Capital Acquisition Budget CIP will be presented to the City Council on an annual basis as part of the budget review and approval process.

ATTACHMENT B**2014 CIP**

Project	Estimated Project Cost
Kenazo Illumination	375,483
Sign Replacement and ADA Ramp Construction	223,829
Industrial Park Improvements - Phase 1	2,825,119
Industrial Park Improvements - Phase 2	3,980,523
Oxbow Street Improvements	469,466
Pawling Drive Improvements	426,371
Pavement Management Information System	69,689
<i>Darrington Dr. Widening to 4 Lanes - local matching funds to state and federal funds</i>	<i>918,175</i>
Darrington Drainage Improvements	1,993,427
Homestead Drainage Improvements	447,763
Carson Dr. Drainage Improvements	756,155
Miscellaneous Drainage Improvements	1,000,000
Upgrades to Stormwater Ponds and Rockwall Construction	477,698
C.O. funded project Total	\$ 13,963,698

Darrington Dr. Widening will require an estimated 10% match from local funds; the remaining 90% will be funded through federal and state funds. This amount represents the Town's obligation.